

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

September 15, 2025

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, September 15, 2025 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrisette via zoom, Matthew Weller, Jessi Lewis, Brent Derscheid @ 7:04 p.m., Mike Siebrecht, Keith Gall and Dana Lewis

MEMBERS ABSENT: Amy Akin

STAFF PRESENT: Adam L. Hansen and Jennesa Jandel

VISITORS: Gianna Schieffer, Kim Leonhardt, Andy Rindelaub

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by J. Lewis, seconded by Weller to adopt the agenda as presented.  
Motion carried.

MINUTES: Motion by Weller, seconded by J. Lewis to approve the September 2, 2025 minutes.  
Motion carried.

CONSENT CALENDAR:

Motion by J. Lewis, seconded by D. Lewis to approve the following items on the consent calendar:  
Departments' Reports:

- A. Library Report – Minutes dated August 25, 2025
- B. Revenue and Expense Report – July Report and July Salaries
- C. Senior Citizens Report – Minutes dated August, 2025 and September, 2025
- D. Temporary Malt Beverage License # 12-2025 for Harvest Fest on Main Street on October 4, 2025

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

**Gianna Schieffer** – Schieffer updated the council on Grow Spink and Redfield Area Development Corporation. She updated the Council on the progress of the daycare center.

Exit: Schieffer @ 7:09 p.m.

**Kim Leonhardt – Chamber/Tourism Director** – Leonhardt updated on the council on chamber events and plans for upcoming events.

Exit: Leonhardt @ 7:18 p.m.

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OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub’s report was presented to the council for their review. Various properties were discussed.

Exit: Rindelaub @ 7:22 p.m.

PUBLIC HEARINGS:

**Public Hearing – Retail (On-Off Sale) Malt Beverage & SD Farm Wine (Wild Roots General Store, LLC)** - Mayor Schwartz opened the public hearing for a Retail (On-Off Sale) Malt Beverage & SD Farm Wine Transfer (Wild Roots General Store, LLC) at 7:23 p.m. Mayor Schwartz declared the public hearing closed at 7:24 p.m. Motion by J. Lewis seconded by Morrisette to approve the license transfer. Motion carried.

**Variance Hearing #04-2025 212 4<sup>th</sup> Ave. E. (Vrooman)** - Mayor Schwartz opened the public hearing at 7:24 p.m. for a variance request as to 212 4<sup>th</sup> Ave. E. (Vrooman). The zoning board’s recommendation was to allow the requested variance. The Council found that the variance application was in compliance with Redfield Municipal Ordinance 17.12.110 and further, the applicant met the requirements for granting of a variance as set forth therein. The hearing was declared closed at 7:25 p.m. Motion by D. Lewis, seconded by Gall to approve the variance. Motion carried.

NEW BUSINESS:

**Approve Annual Notice (Cemetery)** – Motion by Weller, seconded by J. Lewis to approve the annual cemetery notice. Motion carried.

**Airport CIP** – Motion by J. Lewis, seconded by Weller to approve the Airport CIP. Motion carried.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 05-2025 (2026 Appropriation Ordinance).

**ORDINANCE NO. 05-2025  
2026 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2026.

	2026 General Fund	Water/Sewer Project	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 98,550		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 11,325		
413 Elections	\$ 1,200		
414.1 City Attorney \$30,000			
414.7 Financial Admin \$164,050	194,050		
419.2 General Gov. Bldgs	<u>\$ 20,325</u>		

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Total General Gov.	\$ 355,450
420 Public Safety	
421 Police	\$ 578,860
422 Fire	<u>\$ 112,600</u>
Total Public Safety	\$ 691,460
430 Public Works	
431 Street Department	\$ 743,275
432 Sewer	\$
435 Airport	\$ 57,725
437 Cemetery	<u>\$ 52,550</u>
Total Public Works	\$ 853,550
440 Health & Welfare	
441.1 Code Enforcement Officer	35,775
441.2 Rabies & Animal Control	\$ 275
441.3 West Nile Control	<u>\$37,900</u>
Total Health & Welfare	\$73,950
450 Culture and Recreation	
451 Recreation	\$237,300
45140 Senior Citizens	\$ 99,550
452 Parks	\$ 55,900
453 Swimming Pool	\$112,800
455 Library	\$219,175
457 Historic Preservation	<u>\$ 0</u>
Total Culture and Recreation	\$724,725
460 Conservation and Development	
465 Economic Development	\$194,700
465.3 Promoting the City	
Total Conservation & Develop.	<u>\$194,700</u>
470 Debt Service	
471 Principal	\$
472 Interest	<u>\$</u>
Total Debt Service	\$
510 Other Financing Uses	
511 Transfers Out	
TOTAL 2026 APPROPRIATIONS	<u>\$2,893,835</u>

Capital Accumulations	
Res#98-13 Fire Dept Eq Res.	\$ 2,600
Res#2010-05 Fire Truck Res.	\$ 0
Res#2009-01 Park Dept Res.	\$ 0
Res#2010-06 Res for Hvy Eq.	<u>\$25,000</u>
Total Appr.& Accum.	\$2,921,435

Inc. in Unreserved Fund Bal.	483,050	\$	\$500
<b>Total</b>	<b>\$3,404,485</b>	<b>\$</b>	<b>\$500</b>

## REVENUES

CASH APPLIED \$ 586,680

### 310 TAXES:

311 General Property Taxes \$1,411,000

313 Gen. Sales & Use Taxes \$1,050,000

319 Pen & Int., Del. Taxes \$ 4,500

Sub-Total Taxes \$2,465,500

### 320-Licenses and Permits:

Video Lottery License \$ 2,500

Alcoholic Beverage Licenses \$10,000

Animal Licenses \$ 5,000

Building Permits \$ 3,000

Other Licenses \$ 1,500

Subtotal Lic. and Permits \$22,000

### 330-Intergovernmental Revenue:

331 Federal Grants \$ 25,000

334 State Grants \$ 10,000

### 335 State Share Revenue

335.01 Bank Franchise Tax \$10,000

335.02 Mot. Veh. Comm Prorate\$7,000

335.03 Liquor Tax Reversion \$15,000

335.04 Mot. Veh. Licenses(5%)\$32,500

335.08 Local Govt Hiwy & Brdg\$60,000

335.20 Other \$ 150

### 338 County Share Revenue

338.01 County Road Tax (25%) \$ 5,180

338.02 County HBR Tax (25%) \$

338.03 County Wheel Tax \$ 1,000

338.99 Other \$

Sub-Total Intergov. Rev. \$165,830

### 340-Charges for Goods and Services:

340 Chgs for Goods & Svcs \$ 20,000

341 General Govt-Zoning Fees \$ 500

342.02 Spc Fire Prot.(SDDC Fire)\$ 2,600

### 343 Highways & Streets

345.02 Health(Animal Control) \$ 500

### 346 Culture & Recreation

346.02 Pool Fees \$21,350

346.03 Recreation Programs \$13,200

348 Cemetery \$23,500

349 Other (Airport) \$ 1,500

Subtotal Chgs for Goods & Svc \$83,150

### 350-Fine and Forfeitures:

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351 Court Fines & Costs	\$ 5,000
354 Library	\$ 3,500
359 Other Fines	\$ 0
Subtotal Fines & Forfeitures:	\$ 8,500

360-Miscellaneous Revenue:

361 Investment Earnings	\$ 5,025	
362 Rentals	\$33,250	\$500
363 Special Assessments	\$ 8,050	
367 Cont. & Donations	\$ -	
369 Other	\$ 1,500	
36901 Cable TV Franchise	\$15,000	
381 Sale of Supp.(Apt Fuel)	\$ 5,000	
Subtotal Misc. Revenue	\$ 67,825	\$ 500

390-Other Sources:

391.01 Transfer In (Interest)\$		
391.01 Transfer In		
391.24 Other Bonds Issued (Sewer)		
391.03 Sale of Mun. Property	\$ 5,000	
Sub-Total Other Sources	\$ 5,000	\$ 500
TOTAL MEANS OF FINANCE	\$3,404,485	\$ 500

	3 <sup>rd</sup> Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$69,950				
Total Cul. & Rec.	\$69,950			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$8,250				
Total Consv. & Dev	\$8,250				
510 Other Fin. Uses					
511 Transfers Out (Int)	\$ 0				\$375
Total 2026 App.	\$78,200			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.	\$6,550	\$3,000	\$1,500		\$1725
TOTAL	\$84,750	\$3,000	\$1,500	\$500	\$2600

**REVENUES**

CASH APPLIED	\$500
310 Taxes	
313 General Sales & Use Txs	\$75,000
Subtotal Taxes	\$70,000

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330 Intergovernmental Revenue:

331 Fed Grants

334 State Grants

Subtotal Int. Rev

340 Charges for Goods and Services

340 Chg for Gds & Svc	\$3,500		\$500	
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346 Recreation Programs	\$1,250			
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348 Cemetery		\$3000		
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Subtotal Chgs for Gds & Svcs.	\$4,750	\$3000	\$500	
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360 Miscellaneous Revenue

361 Inv. Earnings	\$		\$500	\$	\$100
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367 Contr & Donat.	\$ 5,000		\$ 500	\$	\$2,500
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Subtotal Misc. Rev.	\$ 5,000		\$1,000	\$	2,600
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390 Other Sources

391.01 Tran In

Total Means of Fin	\$84,750	\$3,000	\$1,500	\$500	\$2,600
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#### PROPRIETARY FUNDS

	2026 Water Fund	2026 Sewer Fund	2026 Landfill Fund
Est. Beg. Ret. Earnings	\$795,000	\$1,400,000	\$ 75,000
Estimated Revenue	<u>\$853,250</u>	<u>\$ 693,000</u>	<u>\$268,750</u>
TOTAL ESTIMATED RETAINED EARN	\$1,648,250	\$2,093,000	\$343,750
Less Appropriations	<u>\$1,000,200</u>	<u>\$ 273,625</u>	<u>\$287,900</u>
ESTIMATED SURPLUS	\$648,050	\$1,819,375	\$ 55,850
Less Est. Surplus Retained	<u>\$633,400</u>	<u>\$1,805,375</u>	<u>\$ 49,150</u>
EST SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS	<u>\$ 14,650</u>	<u>\$ 14,000</u>	<u>\$ 6,700</u>

#### SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,390,000
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FOR INTEREST & DEBT SERVICE FUNDS	\$ 0
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#### SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$62,900.00
Municipal Finance Officer	\$112,985.00

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Senior Citizens Director	\$29.43
Chamber Director	\$29.92
Working Superintendent	\$37.50
Code Enforcement Officer	\$28,540.00
Librarian	\$65,645.00
Assistant Librarian	\$23.09
Assistant Finance Officer	\$30.02
Administrative Assistant	\$29.41

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$28.08
Class 5a	\$29.48
Class 6	\$37.50

#### SECTION V: COMMUNITY MEMORIAL HOSPITAL

##### Patient Revenues

Revenue	\$32,379,369	
Contractual Adjustments	\$(12,142,263)	
Charity	<u>\$ (145,707)</u>	
Total Patient Revenues		\$20,091,399
Less Bad Debt	\$ (1,198,037)	
Clinic Discounts/(Premium)	<u>\$ 0</u>	
Net Patient Service Revenues		\$18,893,362
Other Operating Revenues	\$1,870,349	
Non-Operating Revenues	<u>\$ 108,549</u>	
Total Other Operating Revenues	\$ 1,978,898	
TOTAL OPERATING REVENUES		<u>\$20,872,260</u>

##### OPERATING EXPENSES:

Salaries & Wages	\$9,778,195	
Employee Benefits	\$3,281,586	
Other	\$7,607,068	
Prov.Bad Debt (Net) \$	<u>          </u>	
Total Operating Expense		<u>\$20,666,849</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$205,411
Non Operating Gains		\$
Estimated Medicare Settlement		<u>\$</u>
EXCESS REVENUE OVER EXPENSES		<u>\$205,411</u>

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Frank Schwartz, Mayor

ATTEST: \_\_\_\_\_  
Adam L. Hansen, Finance Officer

Motion by J. Lewis, seconded by D. Lewis to adopt Ordinance No. 05-2025. Motion carried on a roll call vote with all members voting "Yes."

COUNCIL MEMBER REPORTS:

D. Lewis had an inquiry on the street sweeping schedule.

J. Lewis gave a street, water, and sewer department update.

PAY CLAIMS:

City Prepaid	\$57,123.05
City Unpaid	\$44,954.50
Hospital & Clinic Prepaid	\$190,442.89
Hospital & Clinic Unpaid	\$236,629.41
Hospital & Clinic Refunds	\$4,648.60
Additional Claims:	

Motion by Siebrecht, seconded by Weller to pay the above claims in addition to Dakota Pump & Control, Inc. \$10,417.89 for repairing pumps, Office Peeps \$328.80 for copy paper, Jensen Electric \$124.72 for outlet install, Northern Valley Comm. \$222.75 for internet, and SD Dept. of Revenue \$75.00 for Wild Roots General Store, LLC Malt Bev. Transfer. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 7:38 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen

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