

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

May 5, 2025

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, May 5, 2025 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrisette via Zoom, Keith Gall, Jessi Lewis, Amy Akin, Brent Derscheid and Mike Siebrecht

MEMBERS ABSENT: Dana Lewis, Matthew Weller

STAFF PRESENT: Adam L. Hansen

VISITORS: Brett Christman, Brandon Baus, Jenna Jandel, Chad Moore, Ryan Yost

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by J. Lewis to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Derscheid to approve the April 22, 2025 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Derscheid, seconded by J. Lewis to approve the following items on the consent calendar:  
Departments' Reports:

- A. Sheriff Report – Report dated March 31, 2025
- B. Library Report – Minutes dated March 31, 2025
- C. Building Permits – Report dated April, 2025
- D. Monthly Fuel Quote

Receive and place on file. Motion carried.

REPORTS:

**Hospital Report** – Motion by Derscheid, seconded by Akin to approve the CMH Hospital Annual Meeting minutes dated April 30, 2025 and CMH Hospital Meeting Minutes dated April 30, 2025. Motion carried.

**Personnel Policy (Tabled)** – No action taken.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub's report was presented to the council for their review. Various properties were discussed. April's fine report was presented.

PAY CLAIMS:

25CITYCO.MAY5

City Prepaid	\$5,611.35
City Unpaid	\$88,709.05
Hospital & Clinic Prepaid	\$341,794.08
Hospital & Clinic Unpaid	\$82,361.86

Additional Claims:

Motion by J. Lewis, seconded by Derscheid to pay the above claims in addition to: Chicago & North Western His. Soc. \$54.00 for magazines, WEB Water Association \$36,929.62 for monthly water rubble site & gallons purchased, CJ & Co. \$450.00 for seeding, Jessen Heating & Refrigeration \$2,217.56 for light, sump pump repair & airport wiring, Johnson Oil \$3,092.70 for bulk tank oil, NWPS \$61.85 for gas, Midcontinent Communications \$84.10 for phone services, Twotrees \$1,784.50 for support work & NCE Annual, Tri-State Water \$33.85 for water cooler rentals, Appel Oil Co. \$7,742.56 for aviation fuel & gas, Cole Papers Inc. \$4,079.23 for cleaning supplies, SD Federal Property Agency \$19,500.00 for John Deere 644EH Loader, SBS Lumber & Hardware \$401.40 for supplies & materials, and Redfield Food Center \$325.52 for food & supplies. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz adjourned the meeting Sine Die at 7:05 p.m.

Meeting reconvened at 7:06 p.m. with the following Council members present: Mayor Frank Schwartz, Mike Siebrecht, Brent Derscheid, Amy Akin, Jessi Lewis, Joe Morrisette via Zoom, Keith Gall, Staff present: Adam L. Hansen Visitors: Brett Christman, Brandon Baus, Jenna Jandel, Chad Moore, and Ryan Yost.

#### VISITORS/PUBLIC TIME:

**Brett Christman – Chief Deputy Spink County Sheriff** – Christman updated Council on the department's activities.

Exit: Christman @ 7:10 p.m.

**Brandon Baus – DSG** - Baus presented information on Kamstrup meters and metering system. Discussion ensued about updating the technology regarding the City of Redfield's meter reading system.

Exit: Baus, Jandel @ 7:56 p.m.

**Chad Moore, Ryan Yost** – Superintendent Moore presented information on an aerator for the sewer lagoon system.

Exit: Moore, Yost @ 8:03 p.m.

#### PUBLIC HEARINGS:

**Public Hearing for 2025-2026 Malt Beverage License Renewals & New License** – Mayor Schwartz opened the public hearing on the applications for the 2025-2026 malt beverage licenses in the City of Redfield at 8:03 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 8:04 p.m. Motion by J. Lewis seconded by 25CITYCO.MAY5

Derscheid to approve the 2025-2026 Malt Beverage License Renewals: Appel Oil Co., Appel's Quick Stop, One Stop, Starters Lanes & Sports Lounge, Casey's General Store #2391, La Cabana, Dollar General Store #15279, and Family Dollar #33559 and New License: Amaris Inn. Motion carried.

#### NEW BUSINESS:

**Elect Council Chairperson & Vice-Chairperson** – Nomination of Jessi Lewis as City Council Chairperson by Siebrecht, seconded by Akin. No additional nominations were received, Mayor Schwartz declared nominations closed and Jessi Lewis as Chairperson. Nomination of Mike Siebrecht as Council Vice-Chairperson by Akin, seconded by Derscheid. No additional nominations were received, Mayor Schwartz declared nominations closed and Siebrecht as Vice-Chairperson. Motion by Akin, seconded by Gall to approve nominations. Motion carried.

**Board Appointments** – Mayor Schwartz announced the following board appointments: **Library Board:** Re-Appoint Lisa Johnson & Dale Fiedler to a 3-year term; **Park & Recreation Board:** Re-Appoint Jason Murray to a 3-year term. Motion by Siebrecht, seconded by Derscheid to approve Mayor Schwartz's appointments. Motion carried.

**Department Head Appointments to Begin May 1, 2025** – Mayor Schwartz presented the following appointments of department heads: Public Works Director – Tracy Schroeder; Parks and Recreation Director – Bennett Osborn; Librarian – Sarah Jones-Lutter; Assistant Librarian – Amanda Evans; Senior Citizens Director – Lisa Manning; Chamber/Tourism Director – Kimberly Leonhardt; Hospital Administrator – Karen Sjurseth; Public Health Officer – Dr. Kristine Wren; Finance Officer – Adam Hansen; Assistant Finance Officer - Jennesa Jandel. Motion by J. Lewis, seconded by Derscheid to approve Mayor's appointments. Motion carried.

**2025-2026 City Council Assignments will include** – Low Rent Housing Board – Amy Akin, Library Board – Keith Gall, Parks, Recreation, & Swimming Pool – Brent Derscheid, Hospital Board – Joe Morrisette & Keith Gall, Water & Sewer – Jessi Lewis, Street Department – Jessi Lewis & Matthew Weller, Airport – Jessi Lewis & Mike Siebrecht, Senior Citizens – Joe Morrisette, Cemetery – Kelly Hyke, Brent Derscheid & Amy Akin, Finance – Joe Morrisette, Solid Waste – Mike Siebrecht, Chamber of Commerce – Dana Lewis. Motion by Siebrecht, seconded by Derscheid to approve the Mayor's appointments. Motion carried.

**Approval of Bond of Finance Officer** – Motion by Siebrecht, seconded by Derscheid to approve the Bond of the Finance Officer. Motion carried.

**Appoint Official Legal Counsel** – Motion by Derscheid, seconded by J. Lewis to approve the Official Legal Counsel of Gillette Law Office. Motion carried.

**Appoint Official Newspaper** – Motion by Siebrecht, seconded by Derscheid to approve *The Redfield Press* as the City of Redfield's official newspaper. Motion carried.

**Daycare Project** – Motion by Siebrecht, seconded by Akin to proceed with a loan for the daycare project and annual payments. Motion carried.

**Hire 2025 Summer Help** – Motion by J. Lewis, seconded by Derscheid to hire the following: Austin Snell, Class 10 Lifeguard @ \$13.00/hour, Chloe Zens, Class 1 Pool Manager @ \$14.70/hour, Madysen Morrisette, Class 10 Lifeguard @ \$13.00/hour. Lifeguards are contingent upon passing certification. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

**Historic Sites Signs** – Hansen presented a quote. No action taken.

**Traffic Study** – Hansen presented the results of a traffic study by the State of South Dakota. Residents who want more information are encouraged to reach out to City Hall.

**Walking Path** – Hansen presented information he received on a proposed walking path.

COUNCIL MEMBER REPORTS:

J. Lewis gave an update on street department activities.

There being no further business, meeting was adjourned at 8:47 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen