

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

December 16, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, December 16, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Keith Gall via zoom, Matthew Weller via zoom, Jessi Lewis, Amy Akin, Brent Derscheid, and Mike Siebrecht

MEMBERS ABSENT: Joe Morrissette and Dana Lewis

STAFF PRESENT: Adam L. Hansen

VISITORS: Mike Gutenkauf, Chelsey Sheridan, Gene Clausen, Sarah Jones-Lutter, Andy Rindelaub, David Michaelis

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by J. Lewis, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Derscheid to approve the December 2, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by J. Lewis, seconded by Derscheid to approve the following items on the consent calendar:  
Departments' Reports:

- A. Revenue and Expense Report – September Report and September Salaries; October Report and October Salaries
- B. Building Permits – Report dated November, 2024
- C. Senior Citizens Report – Minutes dated December, 2024
- D. Temporary Malt Beverage License #22-2024 & Temporary On/Off Sale Liquor License #18-2024 for Starters Lanes & Sports Lounge for Tomsha 50<sup>th</sup> Birthday Party at 4H Building on January 17, 2025

Receive and place on file. Motion carried.

REPORTS:

**Hospital Report** – Motion by Derscheid, seconded by Lewis to approve the CMH Hospital Special Meeting minutes dated December 5, 2024. Motion carried.

VISITORS/PUBLIC TIME:

**IMEG** – Mike Gutenkauf & Chelsey Sheridan discussed the bridge inspections that occurred this fall in the City.

Exit: Gutenkauf & Sheridan @ 7:08 p.m.

**Gene Clausen** – Clausen informed the Council of increased tipping fees at the Brown County Landfill and higher insurance costs and requested an increase of a \$1.00 per customer on garbage rates.

Exit: Clausen @ 7:10 p.m.

**Sarah Jones-Lutter** – Jones-Lutter discussed the proposed 25-26 State of SD Budget cuts for the SD Library with the City Council.

Exit: Jones-Lutter @ 7:14 p.m.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub's report was presented to the council for their review. Various properties were discussed.

Exit: Rindelaub @ 7:22 p.m.

NEW BUSINESS:

**2025 NECOG Agreement** – Motion by Siebrecht, seconded by J. Lewis to approve the agreement. Motion carried.

**2025 Business Licenses** – Motion by J. Lewis, seconded by Akin to approve the following business licenses: Chrystals, LLC, CJ & Co, Starter's Lanes & Sports Lounge, and Clausen Sanitation, Inc. Motion carried.

**Advertise for 2025 Summer Help** – Motion by Siebrecht, seconded by Derscheid to approve advertising for 2025 summer help. Motion carried.

**2025 Safety Training Classes on Feb. 18 & 19, 2025 in Aberdeen** – Motion by J. Lewis, seconded by Derscheid to send all street, water, and sewer department employees to the training. Motion carried.

**Approve Firefighters for Workers Compensation Purposes** – Motion by Derscheid, seconded by Siebrecht to approve the following firefighters for workers compensation insurance purposes for the year 2025: Bob Tiff, Brysen Seaman, Chris Gruenwald, Clae Hoots, Corey Jessen, Darvin Dickhaut, Dave Michaelis, Gene Clausen, Jay Hermann, Jeff Carr, Jeff Uzzle, Jesse Rothacker, Jessi Lewis, Joe Meyer, Jordan Zens, Kendall Stroud, Logan Arthurs, Mark Phillips, Mike Sanders, Nate Klinkhammer, Pat Schulte, Richard Gruenwald, Rob Lewis, Russ Jessen, Shane Pederson, Simon Appel, Stefan Schroeder, Steve Gabriel, Steven Rernleitner, Tim Baxter, Tracy Schroeder, Wesley Rothacker III and Reese Jensen. Motion carried.

**Purchase Backhoe** – Motion by Siebrecht, seconded by Lewis to purchase a 2025 John Deere 410P backhoe from RDO Equipment Minnesota State Bid Contract #T-622(5). Motion carried.

**Surplus Backhoe** – Motion by J. Lewis, seconded by Akin to surplus a 2020 John Deere 410L backhoe S/N #1T0410LXJLF382006 and advertise for sale. Motion carried.

**Accept Audit** – Motion by Siebrecht, seconded by Derscheid to approve the 2023 audit for the City of Redfield. Motion carried.

**Approve Airport Consultants** – Motion by J. Lewis, seconded by Akin to approve Helms & Associates as the airport consultants for the next 5 years per FAA regulations. Motion carried.

**Pay Request #15 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II** – Motion by Weller, seconded by Derscheid to approve pay request #15 Redfield Water and Sewer: Phase II Base Bid in the amount of \$372,696.49 to H & W Contracting, LLC. Motion carried on a roll call with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

1<sup>st</sup> Reading of Ordinance No. 02-2024 (Shipping Container Ordinance) (Tabled). No action taken.

INFORMATION AND DISCUSSION ITEMS:

**Special City Council Meeting** – Hansen informed the Council about the year end meeting to pay outstanding invoices.

**Chamber Bucks** – Hansen informed the Council about the Chamber Bucks that were purchased.

**Grow Spink Annual Meeting** – Hansen informed the Council about the annual meeting.

COUNCIL MEMBER REPORTS:

J. Lewis gave an update on the water, airport, and street departments.

PAY CLAIMS:

City Prepaid	\$52,022.96
City Unpaid	\$98,567.53
Hospital & Clinic Prepaid	\$130,826.78
Hospital & Clinic Unpaid	\$173,865.42
Hospital & Clinic Refunds	\$1,821.73
Additional Claims:	

Motion by J. Lewis, seconded by Akin to pay the above claims in addition to Avera Health Plans \$16,528.77 for health insurance premiums, Avesis Vision \$243.42 for vision insurance premiums, Guardian Insurance \$1,659.70 for Life, Disb.& Dental Insurance Premiums, Am. Family Life Insurance \$731.90 for insurance premiums, Century Link \$103.95 for phone services, Bender Sewer and Drain, LLC \$845.00 for inspecting sewer line, Jessen Heating & Refrigeration \$1,333.00 for repairing wiring on lift station & street light, Swanson Electric, LLC \$573.47 for street light repair, Best Western Ramkota Inn \$332.00 for hotel stay, and H & W Contracting, LLC \$372,696.49 for pay request #15 Water & Wastewater System Improvements Project, Phase II. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 7:43 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen