

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

November 18, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, November 18, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrissette, Keith Gall, Matthew Weller, Jessi Lewis, Amy Akin @ 7:01 p.m., Brent Derscheid and Mike Siebrecht

MEMBERS ABSENT: Dana Lewis

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Gianna Schieffer, Sarah Jones-Lutter, Kim Leonhardt, Andy Rindelaub, Brooklyn Rische, Teige Lewis, Jadie Turner

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Weller, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Derscheid, seconded by J. Lewis to approve the November 4, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by J. Lewis, seconded by Morrissette to approve the following items on the consent calendar:  
Departments' Reports:

A. Revenue and Expense Report – July Report and July Salaries

B. Senior Citizens Report – Minutes dated November, 2024

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

**Gianna Schieffer – Grow Spink** – Schieffer updated the Council about economic development activities and results of the Community Survey.

Exit: Schieffer @ 7:16 p.m.

**Sarah Jones-Lutter – Head Librarian** – Lutter updated the Council on activities that are occurring at the library.

Exit: Lutter @ 7:20 p.m.

**Kim Leonhardt – Chamber/Tourism Director** – Leonhardt introduced herself to the Council and updated them on activities she has been working on.

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Exit: Leonhardt @ 7:35 p.m.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub’s report was presented to the council for their review. Various properties were discussed. Snow Removal was discussed.

Exit: Rindelaub @ 7:45 p.m.

**Change Order #3 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II (Tabled)** – No action taken.

NEW BUSINESS:

**Purchase Dump Truck** – Motion by J. Lewis, seconded by Weller to purchase a 2006 Sterling Dump Truck from Scott Haskell at a price of \$32,500.00 Motion carried.

**Purchase Gator** – Motion by Siebrecht, seconded by Akin to purchase a 2025 John Deere Gator TX from RDO Equipment at a cost of \$9,563.26. Motion carried.

**CEO Program** – Motion by Akin, seconded by Morrisette to give a \$3,000.00 donation to Grow Spink for the program. Motion carried.

**Hire Street Department Help** – Motion by Morrisette, seconded by J. Lewis to hire Jordan Schwartz at a rate of \$24.71 per hour. Motion carried.

**Approve Volunteers for Workers Compensation Purposes** – Motion by J. Lewis, seconded by Weller to approve the following volunteers for workers compensation purposes: Jordann Hansen, Briana Wager, Collette Taylor, Tonee Cramer, Allison Marlow, Cassie Boomsma, Jess Curtis, Taylor Binger, Shelby Mehlberg and Kortney Schueth. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Schwartz gave the First Reading of Ordinance No. 02-2024 (Shipping Container Ordinance). (tabled) – No action taken.

Hansen gave the Second Reading of Ordinance No. 03-2024 (Supplemental Appropriations Ordinance).

**ORDINANCE NO: 03-2024**  
2024 Supplemental Budget Appropriations

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2024

General Fund (101):

    Dept. 41100 Legislative

        Object 42209 Other Professional Fees                     \$     100,000

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Dept. 41400 Financial Administration		
Object 43400 Machinery & Equipment	\$	20,000
Dept. 41920 General Government Buildings		
Object 42600 Supplies & Materials	\$	10,000
Dept. 43100 Highways & Streets		
Object 42631 Gravel	\$	100,000
Dept. 43160 Street Lighting		
Object 42801 Electric	\$	20,000
Dept. 43500 Airport		
Object 42200 Professional Services & Fees	\$	150,000
Dept. 43700 Cemetery		
Object 43300 Improvements Other Than	\$	5,000
Dept. 44110 Code Enforcement		
Object Machinery & Equipment	\$	5,000
Dept 44120 Animal Control		
Object 42209 Other Professional Fees	\$	5,000
Dept. 44130 West Nile		
Object 42614 Chemicals	\$	30,000
Dept. 45100 Recreation		
Object 42600 Supplies & Materials	\$	40,000
Dept. 45140 Senior Citizen Activities		
Object 42900 Other Current Expense	\$	20,000
Dept. 45200 Parks		
Object 42600 Supplies & Materials	\$	10,000
Dept. 45300 Swimming Pool		
Object 42503 Contract Services	\$	10,000
Dept. 45500 Libraries		
Object 42500 Repairs & Maintenance	\$	30,000
Dept. 46500 Economic Development		
Object 41100 Salaries	\$	50,000
Object 42600 Supplies	\$	25,000

Total General Fund: \$565,000  
Means of Finance: Cash on Hand & Grants & Donations

Special Projects (112)  
Dept. 43000 Public Works  
Object 42630 Asphalt Materials \$150,000

Total Special Projects Fund: \$150,000  
Means of Finance: Cash on Hand

CMH Pass Through (733)  
Transfers Out \$250,000  
Total CMH Pass Through Fund \$250,000  
Means of Finance: Cash on Hand

Dated this 4<sup>th</sup> day of November, 2024.

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Frank Schwartz, Mayor

Attest:

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Adam L Hansen, Finance Officer

First Reading: 11-4-24  
Second Reading: 11-18-24  
Publication: 11-27-24

Motion by Siebrecht, seconded by Derscheid to adopt Ordinance No. 03-2024. Motion carried on a roll call vote with all members voting "Yes."

Hansen gave the Second Reading of Ordinance No. 04-2024 (Water Rates).

**ORDINANCE 04-2024**  
**Water Rates**

AN ORDINANCE AMENDING the Municipal Code of Redfield Chapter 13.32.010 Water Rates to read as follows:

13.32.010 Rates Designated.

A. The following rates are established for consumers taking water from the waterworks of the city effective January 1, 2025.

B. The rate shall be computed upon a monthly basis. Each consumer shall pay a minimum

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charge of fourteen dollars and zero cents per month, which shall include the first one thousand gallons of water used during each month.

- C. Additional water used during each month shall be at the rate of fourteen dollars and zero cents per thousand gallons.
- D. In addition to the minimum charge in subsection B of this section, a fee of six dollars per month will be billed for the purpose of covering the service payment to the WEB Water Association. The service payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed to the WEB Water Association basic service payment.
- E. In addition to the minimum charge in subsection B of this section, a fee of thirteen dollars and twenty-five cents per month will be billed for the purpose of covering the bond payment to USDA. The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.
- F. In addition to the rates established in this section except for subsection D, an additional fifty percent shall be added to the water charges of services outside the city limits.

**BE IT FURTHER ORDAINED** that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 4<sup>th</sup> day of November 2024.

City of Redfield

Attest:

\_\_\_\_\_  
Frank Schwartz, Mayor

\_\_\_\_\_  
Adam Hansen, Finance Officer

First Reading: November 4, 2024

Second Reading: November 18, 2024

Adopted: November 18, 2024

Published: November 27, 2024

Motion by Siebrecht, seconded by J. Lewis to adopt Ordinance No. 04-2024. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz gave the Second Reading of Ordinance No. 05-2024 (Sewer Rates).

**ORDINANCE 05-2024**

**Sewer Rates**

AN ORDINANCE AMENDING the Municipal Code of Redfield Section 13.16.100 Sewer Rates to read as follows:

**13.16.100 Rate schedule—Generally.**

Appendix B establishing rates for sewer service shall be amended as follows:

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Appendix B Rate Schedule:

The following rates are established effective January 1, 2025.

All users with BOD no greater than two hundred ppm and TSS no greater than two hundred fifty ppm will pay a flat rate charge of ten dollars and zero cents (\$10.00) per one thousand gallons per month for all flows.

Any nonresident user with BOD and TSS greater than the strength defined in paragraph one will pay a surcharge as shown in Appendix A.

In addition to the flat rate charge in Appendix B of this section, a fee of twenty-six dollars and seventy-five cents (\$26.75) will be billed for the purpose of covering the bond payment to USDA. The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.

**BE IT FURTHER ORDAINED** that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 4<sup>th</sup> day of November 2024.

City of Redfield

Attest:

\_\_\_\_\_  
Frank Schwartz, Mayor

\_\_\_\_\_  
Adam Hansen, Finance Officer

First Reading: November 4, 2024

Second Reading: November 18, 2024

Adopted: November 18, 2024

Published: November 27, 2024

Motion by Siebrecht, seconded by Derscheid to adopt Ordinance No. 05-2024. Motion carried with Akin dissenting.

Exit: Akin, T. Lewis, Rische, Turner @ 8:16 p.m.

INFORMATION AND DISCUSSION ITEMS:

**Landfill Winter Hours** – Discussion about winter hours starting.

**Refinance Debt** – Hansen updated the council on the initial discussion for refinancing debt at CMH.

COUNCIL MEMBER REPORTS:

Morrisette inquired about a Main Street business and future housing needs.

Derscheid commented on the need for more housing development options in the City.

J. Lewis gave a street, water, and sewer update.

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PAY CLAIMS:

City Prepaid	\$55,957.72
City Unpaid	\$41,130.37
Hospital & Clinic Prepaid	\$263,118.70
Hospital & Clinic Unpaid	\$311,062.61

Additional Claims:

Motion by J. Lewis, seconded by Derscheid to pay the above claims in addition to Marco Inc. -\$93.64 credit for overpayment on previous lease, Hobby Lobby -\$1.96 for adjustment on the receipt, NWPS \$309.54 for electricity & gas, Dollar General \$103.40 for candy & supplies, Jessen Heating & Refrigeration \$1,195.00 for street light repairs, Clausen Sanitation \$13,376.00 for garbage collection, Scott Haskell \$32,500.00 for 2006 Sterling Dump Truck, and Grow Spink, Inc. \$3,000.00 for Redfield CEO Program Donation. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:41 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen