

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

September 16, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, September 16, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrissette, Keith Gall, Matthew Weller, Jessi Lewis, Amy Akin, Brent Derscheid, Mike Siebrecht and Dana Lewis

STAFF PRESENT: Adam L. Hansen

VISITORS: Andy Rindelaub, Jeana Huizenga, Kathy Harr, Heather Roach, Holly Lambert, Peter John @ 7:03 p.m.

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by J. Lewis, seconded by Akin to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Weller, seconded by Derscheid to approve the September 3, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Siebrecht, seconded by Derscheid to approve the following items on the consent calendar:  
Departments' Reports:

A. Senior Citizens Report – Minutes dated September, 2024

B. Temporary Malt Beverage License #17-2024 for Harvest Fest on Main Street on October 12, 2024

Receive and place on file. Motion carried.

REPORTS:

**Hospital Report** – Motion by Morrissette, seconded by Siebrecht to approve the CMH Hospital minutes dated September 3, 2024. Motion carried.

VISITORS/PUBLIC TIME:

**Main Street Business Owners** – Huizenga relayed concerns about the condition of business store fronts on Main Street. John discussed the history of Main Street and how he would like to help with revitalization efforts.

Exit: Huizenga @ 7:24 p.m.

Roach discussed grants available for new facades for businesses.

Exit: Harr, Roach, Lambert, and John @ 7:27 p.m.

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OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub’s report was presented to the council for their review. Various properties were discussed.

Exit: Rindelaub @ 7:59 p.m.

NEW BUSINESS:

**Approve Annual Notice (Cemetery)** – Motion by J. Lewis, seconded by Weller to approve the annual notice. Motion carried.

**FAA 2025 Pre-Applications** – Motion by J. Lewis, seconded by Morrissette to approve the 2025 FAA Pre-Applications. Motion carried.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 01-2024 (2025 Appropriation Ordinance).

**ORDINANCE NO. 01-2024  
2025 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2025.

	2025 General Fund	Water/Sewer Project	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 100,550		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 11,325		
413 Elections	\$ 0		
414.1 City Attorney \$30,000			
414.7 Financial Admin \$163,150	193,150		
419.2 General Gov. Bldgs	<u>\$ 19,500</u>		
Total General Gov.	\$ 354,525		
420 Public Safety			
421 Police	\$ 562,000		
422 Fire	<u>\$ 125,600</u>		
Total Public Safety	\$ 687,600		
430 Public Works			
431 Street Department	\$ 680,800		
432 Sewer	\$		
435 Airport	\$ 57,725		
437 Cemetery	<u>\$ 53,050</u>		
Total Public Works	\$ 791,575		
440 Health & Welfare			
441.1 Code Enforcement Officer	34,775		
441.2 Rabies & Animal Control	\$ 275		

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441.3 West Nile Control	<u>\$37,550</u>
Total Health & Welfare	\$72,600
450 Culture and Recreation	
451 Recreation	\$238,750
45140 Senior Citizens	\$101,300
452 Parks	\$ 81,400
453 Swimming Pool	\$115,000
455 Library	\$224,425
457 Historic Preservation	<u>\$ 0</u>
Total Culture and Recreation	\$760,875
460 Conservation and Development	
465 Economic Development	\$182,000
465.3 Promoting the City	
Total Conservation & Develop.	<u>\$182,000</u>
470 Debt Service	
471 Principal	\$
472 Interest	<u>\$</u>
Total Debt Service	\$
510 Other Financing Uses	
511 Transfers Out	
TOTAL 2025 APPROPRIATIONS	<u>\$2,849,175</u>

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$ 2,600		
Res#2010-05 Fire Truck Res.	\$ 0		
Res#2009-01 Park Dept Res.	\$ 0		
Res#2010-06 Res for Hvy Eq.	<u>\$25,000</u>		
Total Appr. & Accum.	\$2,876,775		
Inc. in Unreserved Fund Bal.	<u>433,050</u>	\$	\$500
<b>Total</b>	<u>\$3,309,825</u>	\$	\$500

REVENUES

CASH APPLIED	\$ 612,020
310 TAXES:	
311 General Property Taxes	\$1,356,000
313 Gen. Sales & Use Taxes	\$1,000,000
319 Pen & Int., Del. Taxes	<u>\$ 4,500</u>
Sub-Total Taxes	\$2,360,500
320-Licenses and Permits:	
Video Lottery License	\$ 2,500
Alcoholic Beverage Licenses	\$ 10,000
Animal Licenses	\$ 5,000
Building Permits	\$ 3,000
Other Licenses	<u>\$ 1,500</u>

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Subtotal Lic. and Permits	\$ 22,000		
330-Intergovernmental Revenue:			
331 Federal Grants	\$ 25,000		
334 State Grants	\$ 10,000		
335 State Share Revenue			
335.01 Bank Franchise Tax	\$10,000		
335.02 Mot. Veh. Comm Prorate	\$ 7,000		
335.03 Liquor Tax Reversion	\$15,000		
335.04 Mot. Veh. Licenses(5%)	\$32,500		
335.08 Local Govt Hiwy & Brdg	\$60,000		
335.20 Other	\$ 150		
338 County Share Revenue			
338.01 County Road Tax (25%)	\$ 5,180		
338.02 County HBR Tax (25%)	\$		
338.03 County Wheel Tax	\$ 1,000		
338.99 Other	\$		
Sub-Total Intergov. Rev.	\$165,830		
340-Charges for Goods and Services:			
340 Chgs for Goods & Svics	\$20,000		
341 General Govt-Zoning Fees	\$ 500		
342.02 Spc Fire Prot.(SDDC Fire)	\$ 2,600		
343 Highways & Streets			
345.02 Health(Animal Control)	\$ 500		
346 Culture & Recreation			
346.02 Pool Fees	\$21,350		
346.03 Recreation Programs	\$11,700		
348 Cemetery	\$11,000		
349 Other (Airport)	\$ 1,500		
Subtotal Chgs for Goods & Svc	\$69,150		
350-Fine and Forfeitures:			
351 Court Fines & Costs	\$ 5,000		
354 Library	\$ 2,500		
359 Other Fines	\$ 0		
Subtotal Fines & Forfeitures:	\$ 7,500		
360-Miscellaneous Revenue:			
361 Investment Earnings	\$ 5,025		
362 Rentals	\$ 33,250	\$500	
363 Special Assessments	\$ 8,050		
367 Cont. & Donations	\$ -		
369 Other	\$ 1,500		
36901 Cable TV Franchise	\$ 15,000		
381 Sale of Supp.(Apt Fuel)	\$ 5,000		
Subtotal Misc. Revenue	\$ 67,825	\$	\$500
390-Other Sources:			
391.01 Transfer In (Interest)	\$		

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391.01 Transfer In				
391.24 Other Bonds Issued (Sewer)				
391.03 Sale of Mun. Property	\$ 5,000			
Sub-Total Other Sources	\$ 5,000		\$ 500	
TOTAL MEANS OF FINANCE	\$3,309,825	\$	\$500	

	3 <sup>rd</sup> Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$69,100				
Total Cul. & Rec.	\$69,100			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$8,250				
Total Consv. & Dev	\$8,250				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 0				\$375
Total 2025 App.	\$77,350			\$500	\$875
Total App & Acc Inc. Unres. Fd Bal.	\$2,400	\$3,000	\$1,500		\$1725
TOTAL	\$79,750	\$3,000	\$1,500	\$500	\$2600

**REVENUES**

CASH APPLIED				\$500	
310 Taxes					
313 General Sales & Use Tx	\$70,000				
Subtotal Taxes	\$70,000				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$3,500		\$500		
346 Recreation Programs	\$1,250				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$4,750	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$		\$500	\$	\$100
367 Contr & Donat.	\$ 5,000		\$ 500	\$	\$2,500
Subtotal Misc. Rev.	\$ 5,000		\$1,000	\$	2,600
390 Other Sources					
391.01 Tran In					

Total Means of Fin	<u>\$79,750</u>	<u>\$3,000</u>	<u>\$1,500</u>	<u>\$500</u>	<u>\$2,600</u>
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PROPRIETARY FUNDS

	2025 Water Fund	2025 Sewer Fund	2025 Landfill Fund
Est. Beg. Ret. Earnings	\$940,000	\$1,400,000	\$ 93,000
Estimated Revenue	<u>\$1,803,250</u>	<u>\$2,618,000</u>	<u>\$255,750</u>
TOTAL ESTIMATED RETAINED EARN	\$2,743,250	\$4,018,000	\$348,750
Less Appropriations	<u>\$2,094,250</u>	<u>\$2,710,725</u>	<u>\$287,900</u>
ESTIMATED SURPLUS	\$649,000	\$1,307,275	\$ 60,850
Less Est. Surplus Retained	<u>\$634,350</u>	<u>\$1,293,275</u>	<u>\$ 54,150</u>
EST SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS	<u>\$ 14,650</u>	<u>\$14,000</u>	<u>\$6,700</u>

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,335,000
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$60,480.00
Municipal Finance Officer	\$108,640.00
Senior Citizens Director	\$28.30
Working Superintendent	\$36.06
Code Enforcement Officer	\$27,980.00
Librarian	\$63,120.00
Assistant Librarian	\$22.61
Assistant Finance Officer	\$28.87
Administrative Assistant	\$28.28

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$27.00
Class 5a	\$28.35
Class 6	\$36.06

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues		
Revenue	\$29,665,460	
Contractual Adjustments	\$(10,086,256)	
Charity	<u>\$ (129,943)</u>	
Total Patient Revenues		\$19,449,261
Less Bad Debt	\$ (1,091,429)	
Clinic Discounts/(Premium)	<u>\$ 0</u>	
Net Patient Service Revenues		\$18,357,832
Other Operating Revenues	\$1,209,989	
Non-Operating Revenues	<u>\$ 67,978</u>	
Total Other Operating Revenues		\$ 1,277,967
TOTAL OPERATING REVENUES		<u>\$19,635,799</u>

OPERATING EXPENSES:

Salaries & Wages	\$9,316,012	
Employee Benefits	\$3,320,765	
Other	\$6,607,190	
Prov.Bad Debt (Net)	<u>\$ _____</u>	
Total Operating Expense		<u>\$19,243,967</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$391,832
Non Operating Gains		\$765,648
Estimated Medicare Settlement		<u>\$ _____</u>
EXCESS REVENUE OVER EXPENSES		<u>\$1,157,480</u>

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Frank Schwartz, Mayor

ATTEST: \_\_\_\_\_  
Adam L. Hansen, Finance Officer

Motion by Weller, seconded by Derscheid to adopt Ordinance No. 01-2024. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

**New Fire Truck-** Lewis updated the Council on the process.

COUNCIL MEMBER REPORTS:

Morrisette discussed keeping the momentum going on revitalizing Main Street businesses.

Siebrecht relayed information about a potential donation from a private business to the City of Redfield.

D. Lewis discussed the wine walk and upcoming Harvest Fest event.

Akin discussed the hours the City Park is open to the public.

J. Lewis updated the council on the street, water, and sewer departments. The water/sewer project was discussed.

PAY CLAIMS:

City Prepaid	\$57,927.87
City Unpaid	\$109,048.54
Hospital & Clinic Prepaid	\$95,663.09
Hospital & Clinic Unpaid	\$260,167.95
Hospital & Clinic Refunds	\$1,639.34
Additional Claims:	

Motion by J. Lewis, seconded by Weller to pay the above claims in addition to Jensen Rock & Sand Inc. \$14,480.85 for hot mix, Redfield School \$13,824.51 for armory expenses, Proven Ag \$937.80 for Q4 Plus, and Century Link \$103.95 for phone services. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 9:01 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen