

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

June 17, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, June 17, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Keith Gall, Matthew Weller via zoom, Jessi Lewis, Amy Akin, Brent Derscheid, Mike Siebrecht and Dana Lewis

MEMBERS ABSENT: Joe Morrissette

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Andy Rindelaub, Kelly Hyke

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by J. Lewis, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by J, Lewis, seconded by Derscheid to approve the June 3, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Derscheid, seconded by J. Lewis to approve the following items on the consent calendar:
Departments' Reports:

A. Senior Citizens Report – Minutes dated June, 2024

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

None

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub's report was presented to the council for their review. Various properties were discussed.

NEW BUSINESS:

Accept Resignation – Motion by J. Lewis, seconded by Derscheid to accept the resignation of Alonna Fast-Nordbye effective June 3, 2024. Motion carried.

Advertise for Chamber/Tourism Director – Motion by Siebrecht, seconded by Derscheid to advertise for Chamber/Tourism Director. Motion carried.

Hire Summer Help – Motion by J. Lewis, seconded by Akin to hire the following Summer Help: Avarie Estey, Class 10 Concessions @ \$13.65/hour, Jackson Maynard, Class 10 Scorekeeper @ \$13.00/hour, Class 11 Plate Umpire @ \$30.00/game, and Class 12 Field Umpire @ \$20.00/game. Motion carried.

Surplus Items – Motion by J. Lewis, seconded by Akin to surplus the following at zero value and dispose thereof: a chest freezer and scoreboard. Motion carried.

Pay Request #12 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II – Motion by J. Lewis, seconded by Derscheid to approve Pay Request #12 Water and Wastewater Improvements Project, Phase II in the amount of \$48,894.26 to H&W Contracting, LLC. Motion carried on a roll call vote with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

Resolution No. 2024-03 (Greenlawn Cemetery Regulations) was read by Hansen.

RESOLUTION NO. 2024-03

WHEREAS Redfield City Ordinance 12.36.070 provides the Redfield City Council with the power to make rules and regulations for the fixing of charges, services of employees of the cemetery incident to the burial and care of bodies and for the care, control, management, beautification and preservation of the cemetery, the following Rules and Regulations for Greenlawn Cemetery shall be as follows:

- 1. PERPETUAL CARE.** All lots shall have perpetual care.
- 2. CARE.** The Sexton will be responsible for all mowing, grave filling, tree trimming, and grass seeding.
- 3. FEES.** The following fees shall be charged for the following services. The appropriate tax must also be paid.

Open and Close Grave – Adult (M-F)	\$950.00
Open and Close Grave – Infant (M-F)	\$475.00
Disinterment and Reburial – Adult within	\$950.00
Disinterment and Reburial – Infant within	\$475.00
Disinterment and Reburial – Adult Out of	\$950.00
Disinterment and Reburial – Infant Out of	\$475.00
Holiday/Weekend Open and Close Grave & Ashes	\$1,500.00
Holiday Disinterment (in addition to the regular charge)	\$250.00
Burial of Cremains (Ashes) (M-F)	\$475.00
Second Right of Interment/Inurnment	\$550.00
Marking Fee	\$100.00
Perpetual Care	No Charge

4. POLICIES.

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1. Burial of ashes may be made over previous burials, 1 full casketed and 2 ashes permitted.
2. Only one casketed body per grave shall be permitted.
3. A new lot will be required for ashes, where no previous burial exists.
4. There shall be a limit of three burials of ashes on new lots.
5. There shall be a limit of two headstones per new lot, 2nd and 3rd interment markers shall be ground level.
6. No half lots will be sold.
7. No burial of ashes without written notification to the City.
8. Burial Vaults are required for all burials of human remains including cremains.

5. LOT SALES.

Regular Lot	\$600.00
Baby Land	\$250.00

6. FLOWER VASES. Recessed flower vases next to the markers are permissible. Arrangements must be made with the Cemetery Sexton for permanent plant holders.

7. FLOWER DECORATIONS.

1. The American Flag may be displayed at all times. Flags shall be no larger than 12 x 8 inches and shall be displayed in grave markers supplied by the American Legion, Veterans of Foreign Wars, or other organization. Ensure flags are in displayable condition and secure in their holder.
2. Retractable flower vases must be in the down position after October 1st and must remain in the down position until May 1st of the following year.
3. All decorations must be removed by October 1st of each year, or they will be removed by the City.
4. Decorations may be placed on graves from December 17th through January 7th of the following year.
5. Decorations and flowers in permanent, immovable and concrete pots are allowed year-round as long as they are secure from wind.
6. The City shall not be responsible for lost or damaged flowers and decorations.

8. GRAVESTONES. Monument salespersons shall contact the Cemetery Sexton before selling markers. Ground level markers are to be placed at the end of the grave closest to the walkway facing the walkway. Governmental markers are to be placed at the inside end of the grave. All monuments and gravestone placement must be approved by the Cemetery Sexton before installation.

9. RESTRICTIONS REQUIRING SEXTON APPROVAL. Digging holes, use of insecticides, use of herbicides, or planting anything on or near graves which may hinder mowing anywhere in the cemetery are forbidden without Sexton's approval. The planting of trees, shrubs, bushes, or plants must also be approved by the Sexton.

10. SPEED LIMIT. The speed limit in Greenlawn Cemetery is 10 miles per hour. No driving off the roadway is permitted.

11. ANIMALS. No animals are permitted in the Cemetery with the exception of Service Animals.

12. **SECTIONS OF CEMETERY.** Greenlawn Cemetery is laid out into ten sections labeled A through J. Lots in section J are not available for purchase.

13. **GRAVESTONES AND MONUMENTS.** For sections A through G of the cemetery, monuments under twenty four inches in height, with a six inch base may be placed at the end of each alley way. These monuments must be set on either a concrete or granite foundation with at least a four inch wash, level with the ground. Large monuments must be placed in the two foot strip at the center of each block of graves. All large monuments exceeding thirty eight inches in height must be set in concrete at least two feet in depth with a six inches wash, level with the ground.

For section H, monuments under twenty four inches in height with a six inch base shall be placed at the end of the grave, closest to the walkway on a concrete or granite foundation with a wash of at least 4", facing the walkway, and flush to the ground, large monuments must be placed in the two foot strip at the center of each block of graves. All large monuments exceeding thirty eight inches in height must be set in concrete at least two feet in depth with a six inch wash, level with the ground. All monuments and gravestone placement must be approved by the Cemetery Sexton before installation.

For section I, ground level markers are the only markers to be placed in this section. Placement of these markers shall be at the end of the grave closest to the walkway, facing the walkway. All monuments and gravestone placement must be approved by the Cemetery Sexton before installation.

Dated this 17th day of June 2024.

FRANK SCHWARTZ, MAYOR

ATTEST:

ADAM L. HANSEN, FINANCE OFFICER

Adopted: June 17, 2024

Published: June 26, 2024

Discussion ensued about the amount of the increase.

Motion by D. Lewis, seconded by Siebrecht to approve Resolution No. 2024-03. Motion carried on a roll call vote with Akin & Weller dissenting.

INFORMATION AND DISCUSSION ITEMS:

Law Enforcement Services Agreement – Hansen updated the Council on the negotiation process.

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COUNCIL MEMBER REPORTS:

D. Lewis gave an update to the Council on the Chamber of Commerce.

J. Lewis updated the Council on the Street Department.

PAY CLAIMS:

City Prepaid	\$55,136.87
City Unpaid	\$48,009.56
Hospital & Clinic Prepaid	\$112,423.84
Hospital & Clinic Unpaid	\$259,215.79
Additional Claims:	

Motion by Weller, seconded by Siebrecht to pay the above claims in addition to Dollar General \$445.60 for supplies & materials, Jessen Heating & Refrigeration \$230.00 for scoreboard repairs, Wright & Sudlow \$10,756.50 for additional curb & gutter work, Century Link \$103.74 for phone services, and H & W Contracting, LLC, \$48,894.26 for pay request #12 Water & Wastewater System Improvements Project, Phase II. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:25 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen