

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 6, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, May 6, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrissette, Keith Gall, Matthew Weller, Jessi Lewis, Amy Akin, Brent Derscheid and Mike Siebrecht

STAFF PRESENT: Jennesa Jandel, Adam L. Hansen and City Attorney Kristen Kochekian

VISITORS: Tracy Schroeder, Chad Moore, Alonna Fast-Nordbye and Dana Lewis

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Weller, seconded by Siebrecht to approve the April 15, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Derscheid to approve the following items on the consent calendar:
Departments' Reports:

- A. Sheriff Report – Report dated March 31, 2024
- B. Library Report – Minutes dated April 29, 2024
- C. Building Permits – Report dated April 2024
- D. Monthly Fuel Quote
- E. Temporary Malt Beverage License #04-2024 & Temporary On/Off Sale Liquor License #04-2024 for Starters Lanes & Sports Lounge for Fortin/Feuerhelm wedding at Shanty Haven on June 8, 2024
- F. Temporary Malt Beverage License #05-2024 & Temporary On/Off Sale Liquor License #05-2024 for Starters Lanes & Sports Lounge for Hoelzel/Schnabel wedding at 4H Building on June 15, 2024
- G. Temporary Malt Beverage License #06-2024 & Temporary On/Off Sale Liquor License #06-2024 for Starters Lanes & Sports Lounge for Twait/Meyer wedding at Shanty Haven on June 15, 2024
- H. Temporary Malt Beverage License #07-2024 & Temporary On/Off Sale Liquor License #07-2024 for Starters Lanes & Sports Lounge for Bowar/Groft wedding at Shanty Haven on June 22, 2024
- I. Temporary Malt Beverage License #08-2024 & Temporary On/Off Sale Liquor License #08-2024 for Starters Lanes & Sports Lounge for Lovelace/Jessen wedding at Shanty Haven on June 29, 2024

- J. Temporary Malt Beverage License #09-2024 & Temporary On/Off Sale Liquor License #09-2024 for Starters Lanes & Sports Lounge for Albrecht/Kranz wedding at 4H Building on August 3, 2024
- K. Temporary Malt Beverage License #10-2024 & Temporary On/Off Sale Liquor License #10-2024 for Starters Lanes & Sports Lounge for Blocker/Nierman wedding at Shanty Haven on September 28, 2024

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Derscheid to approve the CMH Hospital Annual Meeting Minutes dated April 29, 2024 and the CMH Hospital minutes dated April 29, 2024. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Various properties were discussed. April’s Fine Report was presented.

PAY CLAIMS:

City Prepaid	\$23,459.97
City Unpaid	\$149,440.88
Hospital & Clinic Prepaid	\$175,026.56
Hospital & Clinic Prepaid	\$277,942.54
Hospital & Clinic Unpaid	\$144,972.94
Hospital & Clinic Refunds	\$2,786.91
Additional Claims:	

Motion by Lewis, seconded by Derscheid to pay the above claims in addition to WEB Water Association \$39,281.08 for monthly water rubble site & water used, Sanitation Products, Inc. \$9,953.79 for street sweeper parts, Siebrecht Tree Moving \$1,300.00 for trees, NWPS \$108.51 for natural gas, Tri-State Water \$22.85 for water cooler rent, Appel Oil Company \$152.40 for gas, Midcontinent Communications \$215.78 for phone services, Redfield Food Center \$939.93 for food & supplies, Cole Papers \$3,120.43 for cleaning supplies, JO Softball – Watertown \$1,200.00 for Mid-Season Reg. Fees & League fees, and Pheasants Forever \$5,000.00 for ad for a year. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz adjourned the meeting Sine Die at 7:04 p.m.

Meeting reconvened at 7:05 p.m. with the following Council members present: Mayor Frank Schwartz, Mike Siebrecht, Brent Derscheid, Amy Akin, Jessi Lewis, Joe Morrissette, Keith Gall, Matthew Weller, and Dana Lewis. Staff present: Jenessa Jandel, Adam L. Hansen and City Attorney Kristen Kochejian. Visitors: Tracy Schroeder, Chad Moore, and Alonna Fast-Nordbye.

Oath of office was given to the elected council members and mayor: Jessi Lewis, Dana Lewis, Mike Siebrecht, Joe Morrissette and Frank Schwartz.

VISITORS/PUBLIC TIME:

24CITYCO.MAY6

Tracy Schroeder – Superintendent Schroeder updated the council on his department’s activities.

Chad Moore – Superintendent Moore gave an update on the construction project and his department’s activities.

Alonna Fast-Nordbye – Fast-Nordbye gave an update on Chamber/Tourism activities and Park and Rec. progress.

PUBLIC HEARINGS:

Public Hearing for 2024-2025 Malt Beverage License Renewals – Mayor Schwartz opened the public hearing on the applications for the 2024-2025 malt beverage licenses in the City of Redfield at 7:29 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:30 p.m. Motion by Morrissette, seconded by J. Lewis to approve the 2024-2025 Malt Beverage License Renewals: Appel Oil Co., Appel’s Quick Stop, One Stop, Starters Lanes & Sports Lounge, Casey’s General Store #2391, La Cabana, Wild Roots Marketplace, Dollar General Store #15279, and Family Dollar #33559. Motion carried.

NEW BUSINESS:

Elect Council Chairperson & Vice-Chairperson – Nomination of Jessi Lewis as City Council Chairperson by Akin, seconded by Derscheid. No additional nominations were received, Mayor Schwartz declared nominations closed and Jessi Lewis as Chairperson. Nomination of Joe Morrissette as Council Vice-Chairperson by Weller, seconded by Akin. No additional nominations were received, Mayor Schwartz declared nominations closed and Morrissette as Vice-Chairperson. Motion by Akin, seconded by Gall to approve nominations. Motion carried.

Board Appointments – Mayor Schwartz announced the following board appointments: **Library Board:** Re-Appoint Sandy Lien to a 3-year term; **Park & Recreation Board:** Re-Appoint Brooke Edgar and Jenna Dawson to 3-year terms retroactive to 2023; **Hospital Board:** Re-Appoint Carmen Mason to a 3-year term. Motion by Siebrecht, seconded by Weller to approve Mayor Schwartz’s appointments. Motion carried.

Department Head Appointments to Begin May 1, 2024 – Mayor Schwartz presented the following appointments of department heads: Public Works Director – Tracy Schroeder; Parks and Recreation Director – Bennett Osborn; Librarian – Sarah Jones-Lutter; Assistant Librarian – Amanda Evans; Senior Citizens Director – Lisa Manning; Chamber/Tourism Director – Alonna Fast-Nordbye; Hospital Administrator – Karen Sjurseth; Public Health Officer – Dr. Kristine Wren; Finance Officer – Adam Hansen. Motion by Weller, seconded by Gall to approve Mayor’s appointments. Motion carried.

2024-2025 City Council Assignments will include – Low Rent Housing Board – Amy Akin, Library Board – Keith Gall, Parks, Recreation, & Swimming Pool – Brent Derscheid, Hospital Board – Joe Morrissette & Keith Gall, Water & Sewer – Jessi Lewis, Street Department – Jessi Lewis & Matthew Weller, Airport – Jessi Lewis & Mike Siebrecht, Senior Citizens – Joe Morrissette, Cemetery – Kelly Hyke, Brent Derscheid & Amy Akin, Finance – Joe Morrissette, Solid Waste – Mike Siebrecht, Chamber of Commerce – Dana Lewis. Motion by J. Lewis, seconded by Morrissette to approve the Mayor’s appointments. Motion carried.

Approval of Bond of Finance Officer – Motion by Siebrecht, seconded by Morrissette to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Legal Counsel – Motion by J. Lewis, seconded by Derscheid to approve the Official Legal Counsel of Gillette Law Office. Motion carried.

Appoint Official Newspaper – Motion by Weller, seconded by Derscheid to approve *The Redfield Press* as the City of Redfield’s official newspaper. Motion carried.

Pheasants Forever Advertising – Motion by Siebrecht, seconded by Derscheid to approve the advertising. Motion carried.

Hire 2024 Summer Help – Motion by J. Lewis, seconded by Akin to hire the following 2024 Summer Help: Brooklyn Frankenstein, Class 1 Pool Manager @ \$14.00/hour, Class 10 Lifeguard @ \$13.00/hour, WSI @ \$15.00/hour, Layne Moore, Class 10 Park Caretaker @ \$13.00/hour, Miley Fountain, Class 12 Volleyball Line Judge @ \$20.00/game, Class 11 Volleyball Referee @ \$30.00/game, Class 10 Volleyball Table Worker @ \$13.00/hour, Ella Peterson Rude, Class 2 Recreation Assistant @ \$13.00/hour, Kendyl Siebrecht, Class 12 Volleyball Line Judge @ \$20.00/game, Class 11 Volleyball Referee @ \$30.00/game, Class 10 Volleyball Table Worker @ \$13.00/hour, Class 10 Lifeguard @ \$13.00/hour, Chloe Zens, Class 1 Pool Manager @ \$14.00/hour, Keagan Hansen, Class 11 Plate Umpire @ \$30.00/game, Class 12 Field Umpire @ \$20.00/game, and Class 10 Scorekeeper @ \$13.00/hour.

Surplus Library Item – Motion by J. Lewis, seconded by Morrissette to surplus old library chair at \$0.00 value and dispose thereof. Motion carried.

Senior Citizens Fire Panel – Motion by Weller, seconded by Derscheid to approve a donation of \$1,000 towards the Senior Citizens Fire Panel. Motion carried.

Water/Sewer Project Engineering Amendments – Motion by J. Lewis, seconded by Derscheid to approve the Water/Sewer Project Engineering Amendments from Helms & Associates contingent on USDA approval. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

City Council Pay – Hansen discussed information on the City Council’s Salary study.

COUNCIL MEMBER REPORTS:

Lewis inquired about the Senior Center parking lot.

Siebrecht inquired about the progress on the Daycare project.

There being no further business, meeting was adjourned at 7:56 p.m.

Frank Schwartz
Mayor

Jenessa Jandel
Assistant Finance Officer

Recorder: Jenessa Jandel