

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

February 20, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Tuesday, February 20, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Keith Gall via Zoom, Matthew Weller, Jessi Lewis, Amy Akin, Brent Derscheid and Mike Siebrecht

MEMBERS ABSENT: Joe Morrissette

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Zander Parisien, Jace Edgar, Braelen Marlow, Brantley Schwartz, Zachary Bonin, Rollie Betten, Doug Wright, Lisa Manning, Sarah Jones-Lutter, Alonna Fast-Nordbye, Andy Rindelaub, Heidi Appel @ 7:01 p.m.

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Akin to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Weller to approve the February 5, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Derscheid to approve the following items on the consent calendar: Departments' Reports:

- A. Sheriff Report – Report dated Jan. 31, 2024
- B. Revenue and Expense Report – April Report and April Salaries, May Report and May Salaries
- C. Senior Citizens Report – Minutes dated February, 2024
- D. Temporary Malt Beverage License #03-2024 & Temporary On/Off Sale Liquor License #03-2024 for American Legion for Pheasant Banquet at 4H Building on March 1, 2024

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

Redfield Wrestling - The Redfield Middle School wrestling team gave a presentation on the economic benefits of wrestling tournaments in Redfield and invited the Council to the upcoming district AAU tournament.

Exit: Parisien, Edgar, Marlow, B. Schwartz, Bonin, Betten, Wright @ 7:03 p.m.

Lisa Manning – Senior Center Director – Manning gave an update on her department's activities.

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Exit: Manning @ 7:06 p.m.

Sarah Jones-Lutter – Head Librarian – Jones updated the Council on new activities at the library. She discussed a national conference she will be attending and requested different operating hours at the library.

Exit: Jones-Lutter @ 7:10 p.m.

Heidi Appel – Park & Rec Director – Appel updated the Council on winter activities and upcoming spring activities.

Exit: Appel @ 7:26 p.m.

Alonna Fast-Nordbye – Chamber/Tourism Director - Nordbye introduced herself to the Council and gave her vision for the Chamber/Tourism position.

Exit: Fast-Nordbye @ 7:37 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Snow Ticketing and various properties were discussed.

NEW BUSINESS:

Library Hours – Motion by Lewis, seconded by Derscheid to change the library hours. Motion carried.

2023 Audit Proposal – Motion by Derscheid, seconded by Lewis to accept the proposal from Kohlman, Bierschbach & Anderson. Motion carried.

2024 South Dakota Airports Conference April 10-11, 2024 in Deadwood – Motion by Lewis, seconded by Weller to send Lewis and Schroeder to the conference. Motion carried.

Pay Request #7 – North Star Logistics LLC dba Sentry Crane – Redfield EMT Center – Motion by Lewis to deny the payment, motion died for lack of second. Motion by Siebrecht, seconded by Weller to approve Pay Request #7 North Star Logistics LLC dba Sentry Crane in the amount of \$419,284.14 for the Redfield EMT Center. Motion carried on a roll call vote with Lewis dissenting.

ALA Library Conference in D.C. – Motion by Siebrecht, seconded by Akin to approve the travel for Jones-Lutter to the conference. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2024-01 (Bridge Reinspection Program Resolution) was read by Hansen.

RESOLUTION NO. 2024-01

**BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Redfield is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire IMEG, CONSULTANTS CORP. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 20th day of February, 2024, at Redfield, South Dakota.

Frank Schwartz
Mayor

ATTEST:

Adam L. Hansen
City Auditor

Motion by Lewis, seconded by Weller to approve Resolution No. 2024-01. Motion carried on a roll call vote with all members voting "Yes."

Exit: Rindelaub @ 8:20 p.m.

INFORMATION AND DISCUSSION ITEMS:

Equalization Meeting – Hansen informed the Council about the meeting on March 18th at 6:30 p.m.

City Owned Parking Lot – Discussion ensued about the parking lot. Signs indicating No Parking will be placed on the lot.

COUNCIL MEMBER REPORTS:

Weller updated the Council on planning for the Pheasant Fest Convention.

Derscheid received a concern about business recruitment in Redfield.

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Lewis updated the Council on street, water, and sewer department activities.

PAY CLAIMS:

City Prepaid	\$207,100.58
City Unpaid	\$19,959.37
Hospital & Clinic Prepaid	\$107,495.63
Hospital & Clinic Unpaid	\$682,685.28

Additional Claims:

Motion by Siebrecht, seconded by Akin to pay the above claims in addition to Wells Fargo Bank \$7.02 for client analysis charge, Bullock Plumbing & Heating, LLC \$784.79 for water heater replacement, Burdick Bros. \$143.75 to straighten wing parts, Jeffrey Carr \$14.00 for lunch reimbursement, Midcontinent Communications \$41.08 for phone services, NWPS \$368.86 for electricity & gas, Agtegra \$1,941.45 for fuel, Stan Houston \$1,542.95 for new trash pump, Avera Health Plans, Inc. \$1,096.07 for health insurance premiums, and Guardian Ins. \$324.35 for dental, Life, Disb. Insurance. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:36 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen