

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

February 5, 2024

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, February 5, 2024 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Joe Morrisette, Keith Gall, Matthew Weller, Jessi Lewis, Amy Akin, Brent Derscheid and Mike Siebrecht

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Chad Moore, Tracy Schroeder, Jenna Appel

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Weller to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Morrisette to approve the January 16, 2024 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrisette, seconded by Derscheid to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Reports dated January 16, 2024 and January 30, 2024
- B. Sheriff Report – Report dated December 31, 2023
- C. Library Report – Minutes dated January 29, 2024
- D. Parks & Recreation Report – Minutes dated January 17, 2024
- E. Revenue and Expense Report – February Report and February Salaries, March Report and March Salaries
- F. Building Permits – Report dated January, 2024
- G. Senior Citizens Report – Minutes dated January, 2024
- H. Monthly Fuel Quote
- I. Temporary Malt Beverage License #02-2024 & Temporary On/Off Sale Liquor License #02-2024 for Chrystals LLC for Proven Ag Customer Appreciation at 4H Building on March 7, 2024

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Akin to approve the CMH Hospital minutes dated January 29, 2024. Motion carried.

BID OPENINGS AND AWARDS:

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2024-2028 Hay Agreement Lease – The following bids were received: Collin Klebsch \$8,150; Robinson Farms, Inc. \$14,000; Steve Woodring \$15,000; Bruce Bebo \$15,250. In the best interest of the City of Redfield, motion by Siebrecht, seconded by Morrissette to accept the bid of \$15,000 per year from Steve Woodring. Motion carried with Akin dissenting.

VISITORS/PUBLIC TIME:

Jenna Appel – Spink County Sheriff – Sheriff Appel gave her department’s statistics for the month and updated the Council on staffing.

Exit: Appel @ 7:12 p.m.

Tracy Schroeder – Superintendent Schroeder gave an update on his department’s activities.

Chad Moore – Superintendent Moore gave an update on the construction project and his department’s activities.

Exit: Schroeder & Moore @ 7:30 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Various properties were discussed. January’s Fine Report was presented.

NEW BUSINESS:

Professional Service Agreement – Motion by Lewis, seconded by Morrissette to approve the agreement for Engineering Services for the Redfield Municipal Airport Ag Area Expansion with Helms & Associates. Motion carried.

Park & Rec Grant – Motion by Morrissette, seconded by Siebrecht to apply for the Park and Rec grant. Motion carried.

Carnegie Library Circulation Policy – Motion by Gall, seconded by Weller to approve the policy. Motion carried.

2024 Spring Damage Prevention Meeting in Aberdeen on March 7, 2024 – Motion by Lewis, seconded by Akin to send Supt. Moore and employee R. Yost to the meeting. Motion carried.

Pay Request #7 – JDH Construction, Inc. – Redfield Clinic Remodel - Motion by Morrissette, seconded by Derscheid to approve Pay Request #7 Redfield Clinic Remodel to JDH Construction, Inc. in the amount of \$133,214.40. Motion carried on a roll call vote with all members voting “Yes.”

Hire Part Time Library Help – Motion by Lewis, seconded by Akin to hire Linda Keller as part time library help at a rate of \$15.50 per hour. Motion carried.

Water Bill Adjustment – Motion by Lewis, seconded by Akin to approve a payment of \$1,299.50 to Jessica Palmer for a water bill adjustment. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

District 6 Annual Meeting in Groton, SD on Wednesday, April 10, 2024 – Hansen updated the Council on the meeting.

2024 South Dakota Airports Conference April 10-11, 2024 in Deadwood – Hansen updated the Council on the meeting.

COUNCIL MEMBER REPORTS:

Lewis updated the Council on the EMS Building.

Akin received a concern about the surface of 3rd St. E. and inquired about a sidewalk on 5th Ave.

Weller gave a Pheasant Fest update.

Gall had an inquiry about hours at the library.

PAY CLAIMS:

City Prepaid	\$9,441.96
City Unpaid	\$101,186.85
Hospital & Clinic Prepaid	\$354,256.78
Hospital & Clinic Unpaid	\$310,473.72
Additional Claims:	

Motion by Lewis, seconded by Weller to pay the above claims in addition to Crestline Specialties, Inc. \$2,105.85 for customized pens, Redfield Food Center \$71.29 for food & supplies, Appel Oil \$1,237.54 for fuel, NWPS \$735.41 for electricity, and Jessica Palmer \$1,299.50 for water & sewer overcharge with interest. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:10 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen

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