

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

November 20, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, November 20, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Joe Morrissette, Jessi Lewis, Amy Akin, Matthew Weller, Brent Derscheid and Keith Gall

STAFF PRESENT: Jennesa Jandel

VISITORS: Bryan Scherr, Sarah Jones-Lutter, Heidi Appel, Kevin Weller, Lisa Manning

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Weller to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Derscheid to approve the November 6, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Lewis to approve the following items on the consent calendar:  
Departments' Reports:

- A. Sheriff Report – Report dated October 31, 2023
- B. Parks & Recreation Report – Minutes dated September 2023, October 2023, and November 2023
- C. Senior Citizens Report – Minutes dated November, 2023
- D. Temporary Malt License #16-2023 and Temporary On/Off Sale #14-2023 for Starters Lanes & Sports Lounge for Redfield Energy on January 12, 2024 at Shanty Haven

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

**Bryan Scherr – Boulder Designs** – Scherr informed the council on Boulder Designs and the process and durability of their products.

Exit: Scherr at 7:08 p.m.

**Lisa Manning – Senior Center Director** - Manning gave an update on the Senior Center activities, Spink County Transit, Area IV Nutrition, and upcoming events.

Exit: Manning at 7:10 p.m.

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**Sarah Jones-Lutter – Head Librarian** – Jones-Lutter updated the council on Linda Keller’s retirement , upcoming conferences and events.

Exit: Jones-Lutter at 7:13 p.m.

**Heidi Appel – Park & Rec Director** – Appel informed the council on her department’s activities and programs.

Exit: Appel at 7:21 p.m.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub’s report was presented to the council. Various properties were discussed.

NEW BUSINESS:

**Accept Resignations** – Motion by Lewis, seconded by Siebrecht to accept the resignation of Todd Schwartz, Ward 1 Council Member and Linda Keller, Assistant Librarian. Motion carried.

**Hire Park & Rec Help** – Motion by Siebrecht, seconded by Akin to hire the following Park & Rec Help: Collin Dean, Class 9 Table Worker @ \$13.00/hour, Peyton Osborn, Class 11 Referee @ \$20.00/game, Derrick Bogart, Class 9 Table Worker @ \$13.00/hour, and Frank Krumm, Class 11 Referee @ \$20.00/game. Motion carried.

**Surplus CMH Van** – Motion by Lewis, seconded by Derscheid to surplus 2005 Dodge Caravan VIN #1D4GP45R05B358187 and will be sold at auction. Motion carried.

**Surplus Library Items** – Motion by Weller, seconded by T. Schwartz to surplus HP ProDesk 400G5 (Serial No. MXL9152X1K), HP Keyboard, Asus monitor (Serial No. G4LMTF142566, and Cambridge SoundWorks speakers (Serial No. SW00362072023281) at zero value and dispose thereof. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Schwartz gave the Second Reading of Ordinance No. 05-2023 (Supplemental Appropriations Ordinance).

**ORDINANCE NO: 05-2023**  
2023 Supplemental Budget Appropriations

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2023

General Fund (101):

Dept. 41100 Legislative		
Object 42209 Other Professional Fees	\$	20,000
 Dept. 41400 Financial Administration		
Object 42200 Professional Services & Fees	\$	20,000

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Dept. 41920 General Government Buildings		
Object 42801 Electric	\$	5,000
Object 43400 Machinery & Equipment	\$	10,000
Dept. 43100 Highways & Streets		
Object 42503 Contract Services	\$	150,000
Object 43400 Machinery & Equipment	\$	200,000
Dept. 43700 Cemetery		
Object 43300 Improvements Other Than	\$	15,000
Dept 44120 Animal Control		
Object 42209 Other Professional Fees	\$	5,000
Dept. 44130 West Nile		
Object 42614 Chemicals	\$	10,000
Dept. 45100 Recreation		
Object 42600 Supplies & Materials	\$	25,000
Dept. 45140 Senior Citizen Activities		
Object 42900 Other Current Expense	\$	20,000
Dept. 45200 Parks		
Object 42600 Supplies & Materials	\$	10,000
Dept. 45300 Swimming Pool		
Object 42503 Contract Services	\$	10,000
Dept. 45500 Libraries		
Object 42500 Repairs & Maintenance	\$	30,000

Total General Fund: \$530,000

Means of Finance: Cash on Hand & Grants & Donations

Special Projects (112)

Dept. 43000 Public Works		
Object 42630 Asphalt Materials	\$100,000	

Total Special Projects Fund: \$100,000

Means of Finance: Cash on Hand

CMH Pass Through (733)

Transfers Out	\$250,000	
Total CMH Pass Through Fund		\$250,000

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Means of Finance: Cash on Hand

Dated this 6<sup>th</sup> day of November, 2023.

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Frank Schwartz, Mayor

Attest:

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Adam L Hansen, Finance Officer

First Reading: 11-6-23

Second Reading: 11-20-23

Publication: 11-29-23

Motion by Lewis, seconded by Derscheid to adopt Ordinance No. 05-2023. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz gave the Second Reading of Ordinance No. 06-2023 (Water Rates).

**ORDINANCE 06-2023**  
**Water Rates**

AN ORDINANCE AMENDING the Municipal Code of Redfield Chapter 13.32.010 Water Rates to read as follows:

13.32.010 Rates Designated.

- A. The following rates are established for consumers taking water from the waterworks of the city effective January 1, 2024.
- B. The rate shall be computed upon a monthly basis. Each consumer shall pay a minimum charge of twelve dollars and zero cents per month, which shall include the first one thousand gallons of water used during each month.
- C. Additional water used during each month shall be at the rate of twelve dollars and zero cents per thousand gallons.
- D. In addition to the minimum charge in subsection B of this section, a fee of six dollars per month will be billed for the purpose of covering the service payment to the WEB Water Association. The service payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed to the WEB Water Association basic service payment.
- E. In addition to the minimum charge in subsection B of this section, a fee of thirteen dollars and twenty-five cents per month will be billed for the purpose of covering the bond payment to USDA. The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.

- E. In addition to the rates established in this section except for subsection D, an additional fifty percent shall be added to the water charges of services outside the city limits.

**BE IT FURTHER ORDAINED** that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 6<sup>th</sup> day of November 2023.

City of Redfield

Attest:

\_\_\_\_\_  
Frank Schwartz, Mayor

\_\_\_\_\_  
Adam L. Hansen, Finance Officer

First Reading: November 6, 2023

Second Reading: November 20, 2023

Adopted: November 20, 2023

Published: November 29, 2023

Motion by Siebrecht, seconded by Derscheid to adopt Ordinance No. 06-2023. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz gave the Second Reading of Ordinance No. 07-2023 (Sewer Rates).

**ORDINANCE 07-2023**  
**Sewer Rates**

AN ORDINANCE AMENDING the Municipal Code of Redfield Section 13.16.100 Sewer Rates to read as follows:

**13.16.100 Rate schedule—Generally.**

Appendix B establishing rates for sewer service shall be amended as follows:

Appendix B Rate Schedule:

The following rates are established effective January 1, 2024.

All users with BOD no greater than two hundred ppm and TSS no greater than two hundred fifty ppm will pay a flat rate charge of eight dollars and fifty cents (\$8.50) per one thousand gallons per month for all flows.

Any nonresident user with BOD and TSS greater than the strength defined in paragraph one will pay a surcharge as shown in Appendix A.

In addition to the flat rate charge in Appendix B of this section, a fee of twenty-six dollars and seventy-five cents (\$26.75) will be billed for the purpose of covering the bond payment to USDA.

The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.

**BE IT FURTHER ORDAINED** that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 6<sup>th</sup> day of November 2023.

City of Redfield

Attest:

\_\_\_\_\_  
Frank Schwartz, Mayor

\_\_\_\_\_  
Adam Hansen, Finance Officer

First Reading: November 6, 2023

Second Reading: November 20, 2023

Adopted: November 20, 2023

Published: November 29, 2023

Motion by Lewis, seconded by Morrissette to adopt Ordinance No. 07-2023. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz gave the First Reading of Ordinance No. 08-2023 (Annual Leave). Motion by Lewis, seconded by Morrissette to pass the First Reading of Ordinance No. 08-2023. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

**Landfill Winter Hours** – Jandel gave the reminder on the upcoming Landfill Winter Hours.

COUNCIL MEMBER REPORTS:

T. Schwartz informed the council as to the upcoming Parade of Lights on December 2<sup>nd</sup>.

Lewis gave an update on the water/sewer project.

Akin inquired about the Pet License Ordinance.

Derscheid inquired about the Liquor License Policy.

PAY CLAIMS:

City Prepaid	\$11,246.05
City Unpaid	\$26,889.92
Hospital & Clinic Prepaid	\$127,890.94
Hospital & Clinic Unpaid	\$705,662.57
Additional Claims:	

Motion by Lewis, seconded by Akin to pay the above claims in addition to SD Dept. of Health \$30.00 for water samples, Butler Cat \$139.92 for filters, and NWPS \$2,317.74 for electricity & gas. Motion carried on a roll call vote with all members voting "Yes."

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There being no further business, meeting was adjourned at 7:48 p.m.

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Frank Schwartz  
Mayor

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Jnessa Jandel  
Assistant Finance Officer

Recorder: Jnessa Jandel