

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

October 2, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, October 2, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Joe Morrisette, Jessi Lewis, Amy Akin, Brent Derscheid and Keith Gall

MEMBERS ABSENT: Matthew Weller, Todd Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian via zoom

VISITORS: Jenna Appel, Brett Christman, Bryan Warner, Branden Roe

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Morrisette to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Lewis to approve the September 18, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrisette, seconded by Lewis to approve the following items on the consent calendar:
Departments' Reports:

- A. Fire Report – Reports dated September 22, 2023
- B. Sheriff Report – Report dated Aug. 31, 2023
- C. Library Report – Minutes dated Sept. 25, 2023
- D. Parks & Recreation Report – Minutes dated August 2023
- E. Building Permits – Report dated September, 2023
- F. Monthly Fuel Quote
- G. Temporary Malt License #14-2023 and Temporary On/Off Sale #11-2023 for Starters Lanes & Sports Lounge for Steak Feed on October 21, 2023 at KC Hall

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Derscheid to approve the CMH Hospital minutes dated September 25, 2023. Motion carried.

VISITORS/PUBLIC TIME:

Jenna Appel – Spink County Sheriff – Sheriff Appel introduced two new deputies to the Council and gave an update on her department.

Exit: Appel, Christman, Warner, Roe @ 7:08 p.m.

PUBLIC HEARINGS:

Public Hearing for Debt Assessments – Mayor Schwartz opened the public hearing at 7:10 p.m. for annual assessments for 2023. There being no one present, and no written comments were received, the hearing was declared closed at 7:11 p.m. Motion by Morrissette, seconded by Lewis to assess the properties. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Various properties were discussed. September’s Fine Report was presented.

NEW BUSINESS:

Carnegie Library Job Descriptions – Motion by Siebrecht, seconded by Morrissette to accept the changes to the job descriptions. Motion carried.

ASDM Conference in Spearfish Oct. 8-10, 2023 – Motion by Lewis, seconded by Gall to send Mary Lou Schwartz to the conference. Motion carried.

Change Order #1 Wright & Sudlow – Redfield School Concrete Road Repair – Motion by Morrissette, seconded by Derscheid to approve Change Order #1 in the amount of \$36,158.23 to Wright & Sudlow. Motion carried on a roll call vote with all members voting “Yes.”

Pay Request #2 Wright & Sudlow – Redfield School Concrete Road Repair – Motion by Lewis, seconded by Morrissette to approve Pay Request #2 (Final) in the amount of \$23,634.97 to Wright & Sudlow. Motion carried on a roll call vote with all members voting “Yes.”

Hire Library Help – Motion by Siebrecht, seconded by Gall to approve hiring Sandy Lien for a part time library position. Motion carried.

Pay Request #19A – Dahme Construction, Inc. – Water & Wastewater System Improvements Project, Phase I – Motion by Morrissette, seconded by Lewis to approve Pay Request #19A Water and Wastewater Improvements Project, Phase 1 in the amount of \$28,444.86 to Dahme Construction, Inc. Motion carried on a roll call vote with all members voting “Yes.”

Pay Request #9 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II – Motion by Morrissette, seconded by Derscheid to approve Pay Request #9 Water and Wastewater Improvements Project, Phase 2 in the amount of \$1,086,219.10 to H&W Contracting, LLC. Motion carried on a roll call vote with all members voting “Yes.”

INFORMATION AND DISCUSSION ITEMS:

EMS Building Update – Hansen gave an update on the building progress.

Fire Lease Agreement – Lewis updated the Council on the lease.

COUNCIL MEMBER REPORTS:

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Siebrecht inquired about winterizing the pool.

Lewis updated the council on the cemetery improvements.

PAY CLAIMS:

City Prepaid	\$5,091.47
City Unpaid	\$98,362.56
Hospital & Clinic Prepaid	\$319,384.65
Hospital & Clinic Unpaid	\$203,504.91
Hospital & Clinic Refund	\$552.35
Additional Claims:	

Motion by Lewis, seconded by Siebrecht to pay the above claims in addition to Jebro \$8,250.14 for road oil, Banyon Data Systems \$3,395.00 for support work, Dave Moeller \$113.67 for lawn work, IIA Lifting Services, LLC \$2,223.93 for ladder, surcharge etc., Redfield Ace Hardware \$759.31 for supplies & materials, B & L Communications \$2,581.99 for pagers, Chicago NW Historical Society \$40.20 for magazines, Redfield Press \$741.23 for September legals & advertising, Association of SD Museums \$40.00 for conference fees, Wright & Sudlow \$23,634.97 for pay request #2 Redfield School Concrete Road Repair, Dahme Construction, Inc. \$28,444.86 for pay request #19A Water & Wastewater System Improvements Project, Phase I, H & W Contracting, LLC \$1,086,219.10 for pay request #9 Water & Wastewater System Improvements Project, Phase II.

There being no further business, meeting was adjourned at 7:42 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen