

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

August 7, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, August 7, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Joe Morrissette, Jessi Lewis, Matthew Weller, Brent Derscheid and Keith Gall via Zoom

MEMBERS ABSENT: Amy Akin

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian at 7:16 p.m.

VISITORS: Lisa Manning, Sarah Jones-Lutter, Karen Sjurseth, Jenna Dawson, Andy Schaunaman, Brett Christman, Rylee Miller

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Derscheid to amend the agenda to add Change Order #6 & #7 JDH Construction Inc. – Redfield Clinic Remodel and remove Pay Request #2 JDH Construction Inc. – Redfield Clinic Remodel. Motion carried.

MINUTES: Motion by Morrissette, seconded by Siebrecht to approve the July 17, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Weller to approve the following items on the consent calendar:
Departments' Reports:

- A. Sheriff Report – Report dated June 30, 2023
- B. Library Report – Minutes dated July 31, 2023
- C. Parks & Recreation Report – Minutes dated May 2023 and June 2023
- D. Building Permits – Report dated July, 2023
- E. Senior Citizens Report – Minutes dated August, 2023
- F. Monthly Fuel Quote
- G. Temporary Malt Beverage License #10-2023 & Temporary On/Off Sale Liquor License #08-2023 for Starters Lanes & Sports Lounge for Class Reunion at Shanty Haven on August 26, 2023

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Morrissette, seconded by Siebrecht to approve the CMH Hospital minutes dated July 31, 2023. Motion carried.

VISITORS/PUBLIC TIME:

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Brett Christman – Spink County Chief Deputy– Chief Deputy Christman gave an update on Spink County department’s activities and introduced Rylee Miller as a new deputy to the Council.

Exit: Christman & Miller at 7:06 p.m.

Lisa Manning – Senior Center Director – Manning gave an update on the Senior Center, Spink County Transit and Area IV Nutrition updates.

Exit: Manning at 7:11 p.m.

Sarah Jones-Lutter – Head Librarian – Jones-Lutter gave an update on summer reading and upcoming fall activities at the Carnegie Library.

CMH Clinic Remodel – Schaubman discussed the proposed change orders and progress at the Clinic and EMS Building.

Exit: Schaubman, Sjurseth, Dawson at 7:25 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Various properties were discussed. July’s Fine Report was presented.

Pay Request #18A – Dahme Construction, Inc. – Water & Wastewater System Improvements Project, Phase I – Motion by Lewis, seconded by Weller to approve pay request #18A Water and Wastewater System Improvements Project, Phase 1 in the amount of \$237,636.05 to Dahme Construction, Inc. Motion carried on a roll call vote with all members voting “Yes.”

NEW BUSINESS:

Surplus Items – Motion by Siebrecht, seconded by Lewis to surplus security camera equipment at City Hall and the Armory at zero value. Motion carried.

Approve Library Board Member – Motion by Weller, seconded by Morrisette to appoint Lisa Johnson to fill out the unexpired term of Verna Ellenson. Motion carried.

Pay Request #3 – North Star Logistics LLC dba Sentry Crane – Redfield EMT Center – Motion by Lewis, seconded by Siebrecht to approve Pay Request #3 North Star Logistics LLC dba Sentry Crane in the amount of \$114,643.73 for the Redfield EMT Center. Motion carried on a roll call vote with all members voting “Yes.”

Purchase Packer (St. Dept) – Motion by Lewis, seconded by T. Schwartz to purchase an asphalt roller from Stan Houston Equipment for \$17,900.00 with a credit of \$750.00 for the rental of said unit. Motion carried.

Pay Request #7 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II – Motion by Morrisette, seconded by Lewis to approve Pay Request #7 Water and

Wastewater System Improvements Project, Phase II in the amount of \$798,901.16 to H&W Contracting, LLC. Motion carried on a roll call vote with all members voting "Yes."

Change Order #1 - JDH Construction Inc. – Redfield Clinic Remodel – Motion by Weller, seconded by Morrissette to approve change order #1 in the amount of \$11,801.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #2 - JDH Construction Inc. – Redfield Clinic Remodel – Motion by Siebrecht, seconded by Lewis to reject change order #2 in the amount of \$12,920.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #3 - JDH Construction Inc. – Redfield Clinic Remodel– Motion by T. Schwartz, seconded by Siebrecht to approve change order #3 in the amount of \$24,593.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #4 – JDH Construction Inc. – Redfield Clinic Remodel – Motion by Morrissette, seconded by Derscheid to approve change order #4 in the amount of \$3,469.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #5 – JDH Construction Inc. – Redfield Clinic Remodel – Motion by Lewis, seconded by Siebrecht to approve change order #5 in the amount of \$1,739.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #6 – JDH Construction Inc. – Redfield Clinic Remodel – Motion by Weller, seconded by Derscheid to approve change order #6 in the amount of \$1,541.00 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Change Order #7 – JDH Construction Inc. – Redfield Clinic Remodel – Motion by Lewis, seconded by Weller approve change order #7 in the amount of (\$3,275.00) to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Hire 2023 Summer Help – Motion by Weller, seconded by Morrissette to hire Isaac Hauge, Class 10 Plate Umpire @ \$30.00/game and Class 11 Field Umpire @ \$20.00/game and Class 9 Scorekeeper @ \$13.00/hour. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Schwartz gave the Second Reading of Ordinance No. 02-2023 (Water Rates).

ORDINANCE 02-2023

Water Rates

AN ORDINANCE AMENDING the Municipal Code of Redfield Chapter 13.32.010 Water Rates to correct a scrivener's error within Chapter 13.32.010 to read as follows:

13.32.010 Rates Designated.

- A. The following rates are established for consumers taking water from the waterworks of

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- the city effective January 1, 2022.
- B. The rate shall be computed upon a monthly basis. Each consumer shall pay a minimum charge of ten dollars and zero cents per month, which shall include the first one thousand gallons of water used during each month.
 - C. Additional water used during each month shall be at the rate of ten dollars and zero cents per thousand gallons.
 - D. In addition to the minimum charge in subsection B of this section, a fee of six dollars per month will be billed for the purpose of covering the service payment to the WEB Water Association. The service payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed to the WEB Water Association basic service payment.
 - E. In addition to the minimum charge in subsection B of this section, a fee of thirteen dollars and twenty-five cents per month will be billed for the purpose of covering the bond payment to USDA. The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.
 - E. In addition to the rates established in this section except for subsection D, an additional fifty percent shall be added to the water charges of services outside the city limits.

BE IT FURTHER ORDAINED that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 17th day of July 2023.

City of Redfield

Attest:

Frank Schwartz, Mayor

Adam Hansen, Finance Officer

First Reading: July 17, 2023

Second Reading: August 7, 2023

Adopted: August 7, 2023

Published: August 16, 2023

Motion by Siebrecht, seconded by Weller to adopt Ordinance No. 02-2023. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz gave the Second Reading of Ordinance No. 03-2023 (Sewer Rates).

ORDINANCE 03-2023

Sewer Rates

AN ORDINANCE AMENDING the Municipal Code of Redfield Section 13.16.100 Sewer Rates to correct a scrivener's error within Chapter 13.16 to read as follows:

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13.16.100 Rate schedule—Generally.

Appendix B establishing rates for sewer service shall be amended as follows:

Appendix B Rate Schedule:

The following rates are established effective December 15, 2021.

All users with BOD no greater than two hundred ppm and TSS no greater than two hundred fifty ppm will pay a flat rate charge of six dollars and fifty cents (\$6.50) per one thousand gallons per month for all flows.

Any nonresident user with BOD and TSS greater than the strength defined in paragraph one will pay a surcharge as shown in Appendix A.

In addition to the flat rate charge in Appendix B of this section, a fee of twenty-six dollars and seventy-five cents (\$26.75) will be billed for the purpose of covering the bond payment to USDA. The bond payment will be billed to each active service each month. A service location with the water turned off at the curb stop and without a meter will not be billed the USDA bond payment.

BE IT FURTHER ORDAINED that the remainder of Title 13 Public Services of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 17th day of July 2023.

City of Redfield

Attest:

Frank Schwartz, Mayor

Adam Hansen, Finance Officer

First Reading: July 17, 2023

Second Reading: August 7, 2023

Adopted: August 7, 2023

Published: August 16, 2023

Motion by Weller, seconded by Lewis to adopt Ordinance No. 03-2023. Motion carried on a roll call vote with all members voting "Yes."

COUNCIL MEMBER REPORTS:

Lewis gave an update on street, water, and sewer departments.

Derscheid received some concerns on 2nd Ave and 6th St W due to construction.

Weller received many compliments about the state legion tournament.

PAY CLAIMS:

City Prepaid \$12,458.63

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City Unpaid \$182,579.59
Hospital & Clinic Prepaid \$333,969.67
Hospital & Clinic Unpaid \$310,083.54
Hospital & Clinic Refunds: \$20,260.91
Additional Claims:

Motion by Siebrecht, seconded by Weller to pay the above claims in addition to Capitol One Trade Credit \$39.99 for Northern Tool Hot Line Renewal, Spink County Highway Dept. \$4,649.50 for road oil, Hauff Mid America Sports \$441.65 for mouth guards, batting tees, & field paint, South Dakota 811 \$80.85 for monthly locates, Midcontinent Communications \$213.32 for Internet & Phones Services, Ted Nipp \$509.22 for labor & supplies to hang door, The Redfield Press \$694.44 for July legals & advertising, SD Bureau of Inform. & Telecomm \$12.00 for phones services, Connecting Point \$80.75 for trend micro worry free monthly, backup & replication ent plus, Core & Main \$1,279.80 for wrench, risers, tablets, etc., Stan Houston Equipment Company, Inc. \$17,900.00 for Packer Rent & Packer, Doug Hollen \$24.00 for phone reimbursement, Helms & Associates \$92,391.04 for water & wastewater system improvements, Hub International \$423.00 for insurance endorsement premium for adding 2012 cat motor grader, Hawkins \$4,665.81 for pool chemicals, Dahme Construction, Inc. \$237,636.05 for pay request #18A Water & Wastewater System Improvements Project, Phase I, H & W Contracting, LLC \$798,901.16 for pay request #7 Water & Wastewater System Improvements Project, Phase II, and Dakota Pump & Control, Inc. \$9,874.75 for replacing pump bases in Lakeside Lift Station. Motion carried on a roll call vote with all members voting "Yes."

Exit: Gall at 7:56 p.m.

Motion by Weller, seconded by Lewis to enter executive session per SDCL 1-25-2 (1) at 7:57 pm. Motion carried.

Mayor Schwartz declared out of executive session at 8:07 p.m. No action taken.

There being no further business, meeting was adjourned at 8:08 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen

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