

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 1, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, May 1, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Jessi Lewis, Amy Akin, and Brent Derscheid

MEMBERS ABSENT: Joe Morrissette, Matthew Weller, Keith Gall

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochebian via Zoom

VISITORS: Frank Krumm, Lisa Manning, Sarah Jones-Lutter, Heidi Appel, Tegan Marzahn, Bridgette Lambert, Ryley Brabandt,

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Lewis to approve the April 17, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Siebrecht, seconded by T. Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Reports dated April 18, 2023 and April 24, 2023
- B. Sheriff Report – Report dated April 11, 2023
- C. Library Report – Minutes dated April 24, 2023
- D. Parks & Recreation Report – Minutes dated March 2023
- E. Revenue and Expense Report – December Report and December Salaries
- F. Senior Citizens Report – Minutes dated April 2023
- G. Monthly Fuel Quote

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Lewis, seconded by T. Schwartz to approve the CMH Hospital minutes dated April 24, 2023 and CMH Hospital Annual Board Meeting minutes dated April 24, 2023. Motion carried.

OLD BUSINESS:

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Notice of Code Enforcement Activities – Rindelaub’s report was presented to the council for their review. Various properties were discussed. April’s Fine Report was presented.

PAY CLAIMS:

City Prepaid	\$12,510.95
City Unpaid	\$112,532.61
Hospital & Clinic Prepaid	\$332,792.44
Hospital & Clinic Unpaid	\$103,048.78
Additional Claims:	

Motion by Lewis, seconded by Akin to pay the above claims in addition to Aramark \$308.04 for mat & towel services, AT&T \$172.92 for hot spot, Royal River Casino \$632.50 for hotel stay for Fire Shooter School, NWPS \$4,854.75 for electricity & gas, Hedahl’s Auto Value \$903.29 for supplies & materials, Redfield Press \$1,677.71 for April legals & advertising, Daktronics \$80.00 for baseball scoreboard repair, Appel Oil \$4,112.52 for fuel, South Dakota Magazine \$465.00 for ¼ page ad, Sno Enviro Inc. \$4,330.57 for asbestos service, Connecting Point \$261.50 for setup & support work, Midcontinent Communications \$768.47 for internet and phone. Motion carried on a roll call vote with all members voting "Yes."

Mayor Schwartz adjourned the meeting Sine Die at 7:04 p.m.

Meeting reconvened at 7:05 p.m. with the following Council members present: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Jessi Lewis, Amy Akin, and Brent Derscheid. Staff present: Adam L. Hansen and City Attorney Kristen Kochejian via Zoom. Visitors: Frank Krumm, Lisa Manning, Sarah Jones-Lutter, Heidi Appel, Tegan Marzahn, Bridgette Lambert, Ryley Brabandt, Ainsley Appel @ 7:21 p.m.

VISITORS/PUBLIC TIME:

Frank Krumm – Spink County Sheriff – Krumm gave an update on his department’s activities.

Exit: Krumm @ 7:15 p.m.

Lisa Manning – Senior Center Director – Manning gave an update on the Senior Center, Spink County Transit and Area IV Nutrition.

Exit: Manning @ 7:21 p.m.

Sarah Jones-Lutter – Head Librarian – Jones-Lutter gave an update on the Carnegie Library.

Exit: Jones-Lutter @ 7:23 p.m.

Heidi Appel – Park & Rec Director – Appel discussed summer programs, gave an update on the opening of Hav-A-Rest and staffing for the summer.

Exit: H. Appel & A. Appel @ 7:39 p.m.

PUBLIC HEARINGS:

Public Hearing for 2023-2024 Malt Beverage License Renewals – Mayor Schwartz opened the public hearing on the applications for the 2023-2024 malt beverage licenses in the City of Redfield at 7:40 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:41 p.m. Motion by Siebrecht, seconded by T. Schwartz to approve the 2023-2024 Malt Beverage License Renewals: Appel Oil Co., Appel’s Quick Stop, One Stop, Starters Lanes & Sports Lounge, Casey’s General Store #2391, La Cabana, and Wild Roots Marketplace. Motion carried.

NEW BUSINESS:

Elect Council Chairperson & Vice Chairperson – Nomination of Jessi Lewis as City Council Chairperson by Akin, seconded by T. Schwartz. No additional nominations were received, Mayor Schwartz declared nominations closed and Jessi Lewis as Chairperson. Nomination of Brent Derscheid as Council Vice-Chairperson by T. Schwartz, seconded by Siebrecht. No additional nominations were received, Mayor Schwartz declared nominations closed and Derscheid as Vice Chairperson. Motion by Akin, seconded by T. Schwartz to approve the nominations. Motion carried.

Board Appointments – Mayor Schwartz announced the following board appointments: **Zoning & Planning** Appoint Doug Wright to a 3-year term, Re-Appoint Joe Lutter to a 3-year term; **Library Board:** Re-Appoint Stephanie Hansen & Marlene Eimers to 3-year terms; **CMH Hospital Board:** Re-Appoint Joseph Lutter, Lynn Brace, Kristine Wren, Eric Schueth to 3-year terms. Motion by Lewis, seconded by Siebrecht to approve Mayor Schwartz’s appointments. Motion carried.

Department Head Appointments to Begin May 1, 2023 – Mayor Schwartz presented the following appointments of department heads: Public Works Director-Tracy Schroeder; Parks and Recreation Director-Heidi Appel; Librarian-Sarah Jones; Assistant Librarian – Linda Keller; Senior Citizens Director-Lisa Manning; Hospital Administrator-Karen Sjurseth; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen. Motion by T. Schwartz, seconded by Derscheid to approve the Mayor’s appointments. Motion carried.

2023-2024 City Council Assignments will include – Low Rent Housing Board - Amy Akin, Library – Keith Gall, Parks, Recreation, & Swimming Pool – Brent Derscheid, Hospital Board – Joe Morrisette & Todd Schwartz, Water & Sewer – Jessi Lewis Street Department – Jessi Lewis & Matthew Weller, Airport – Jessi Lewis & Mike Siebrecht, Senior Citizens – Joe Morrisette, Cemetery – Kelly Hyke, Brent Derscheid & Amy Akin, Finance – Joe Morrisette, Solid Waste – Mike Siebrecht, Chamber of Commerce - Todd Schwartz. Motion by Lewis, seconded by T. Schwartz to approve the assignments. Motion carried.

Approval of Bond of Finance Officer – Motion by Siebrecht, seconded by T. Schwartz to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Legal Counsel – Motion by Lewis, seconded by Akin to approve the Official Legal Counsel of Gillette Law Office. Motion carried.

Appoint Official Newspaper – Motion by Siebrecht, seconded by T. Schwartz to appoint *The Redfield Press* as the City of Redfield’s official newspaper. Motion carried.

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Pheasants Forever Advertising – Motion by Siebrecht, seconded by T. Schwartz to approve the advertising. Motion carried.

Accept Summer Help Resignation – Motion by Lewis, seconded by Siebrecht to accept the resignation of Chloe Appel. Motion carried.

CMH Contract – Motion by Akin, seconded by Lewis to approve the recruiting services agreement. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

5th and 6th Avenue Railroad Crossings – Hansen updated Council on the crossings that are under construction by BNSF Railroad.

Exit: Marzahn, Lambert, Brabandt @ 7:58 p.m.

COUNCIL MEMBER REPORTS:

Lewis gave a street department, airport department, and water/sewer department update. He inquired about advertising for the vacant street department position.

Derscheid received a complaint about the street conditions for those currently under construction.

T. Schwartz received a complaint about a pothole in an alley.

There being no further business, meeting was adjourned at 8:28 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen