

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

February 6, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, February 6, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Randy Maddox, Todd Schwartz, Joe Morrissette, Jessi Lewis, Amy Akin, Frank Schwartz, Matthew Weller @ 7:01 p.m. and Brent Derscheid

MEMBERS ABSENT: Mike Siebrecht

STAFF PRESENT: Adam L. Hansen, Jennesa Jandel and City Attorney Kristen Kochejian via zoom

VISITORS: Ted Kimball, Rhonda Schultz, Lisa Manning, Frank Krumm, Elijah Morrissette, Heidi Appel, Mitchell Mack @ 7:01 p.m., Marie Weller at 7:01 p.m., Ainsley Appel @ 7:21 p.m.

CALL TO ORDER: Mayor Maddox called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by F. Schwartz to approve the January 17, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by T. Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Sheriff Report – Report dated December 31, 2022
- B. Library Report – Minutes dated January 30, 2023
- C. Parks & Recreation Report – Minutes dated January 23, 2023
- D. Revenue and Expense Report – November Report and November Salaries
- E. Building Permits – Report dated January, 2023
- F. Senior Citizens Report – Minutes dated January, 2023 and February, 2023
- G. Monthly Fuel Quote

Receive and place on file. Motion carried.

REPORTS:

**Hospital Report** – Motion by F. Schwartz, seconded by Lewis to approve the CMH Hospital minutes dated January 30, 2023. Motion carried.

VISITORS/PUBLIC TIME:

**Frank Krumm – Spink County Sheriff** - Sheriff Krumm updated the Council on his department's activities.

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Exit: Krumm @ 7:06 p.m.

**Lisa Manning- Senior Center Director** – Manning updated the Council on upcoming activities and staffing changes.

Exit: Manning @ 7:09 p.m.

**Heidi Appel – Park & Recreation Director** - Appel updated the Council on winter activities and planning for spring and summer activities.

Exit: H. & A. Appel @ 7:38 p.m.

**Ted Kimball** – Kimball discussed the American Legion hosting the State Tournament in Redfield this summer.

**PUBLIC HEARINGS:**

**Public Hearing for Transfer of 2023 Retail On Sale Liquor License (605 Chop, LLC)** – Mayor Maddox opened the public hearing on the transfer for the Retail On Sale Liquor License at 7:40 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:41 p.m. Motion by Lewis, seconded by Morrissette to approve the transfer of RL-26801 from Chrystals LLC to 605 Chop, LLC. Motion carried.

**OLD BUSINESS:**

**Notice of Code Enforcement Activities** – Rindelaub presented his report to the Council for their review. Various properties were discussed. January's Fine Report was presented.

**NEW BUSINESS:**

**Accept Amended 2020 Audit** – Motion by Weller, seconded by Lewis to accept the amended 2020 audit. Motion carried.

**Appoint Park & Rec Board Member** – Motion by Morrissette, seconded by Derscheid to appoint Mallory McMahan to the Park and Recreation Board. Motion carried.

**Approve Volunteers for Workers Compensation Purposes** – Motion by Lewis, seconded by Derscheid to approve Kathy Swanson and Jill Rude for Workers Compensation Purposes. Motion carried.

**Hire Park & Rec Help** – Motion by F. Schwartz, seconded by Akin to hire Peyton Osborn, Class 11 referee @ \$20.00/game, Nels Baukol, Class 11 referee @ \$20.00/game, and Elijah Morrissette, Class 11 referee @ \$20.00/game. Motion carried.

**City Hall and Airport Camera System** – Motion by T. Schwartz, seconded by Akin to approve the quote from CommTech for city hall and the airport camera system. Motion carried.

**ORDINANCES AND RESOLUTIONS:**

Resolution No. 2023-02 (Part Time Salaries Resolution) was read by Mayor Maddox.

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**RESOLUTION NO. 2023-02**

**SUBJECT: PART-TIME EMPLOYEE CLASSIFICATIONS AND SALARY RANGES**

**BE IT RESOLVED** by the City of Redfield, South Dakota, that the following part-time and seasonal employee job classifications and salary ranges are established:

Classifications

- Class 1: Swimming Pool Manager, Depot Curator
- Class 2: Assistant Pool Manager, Ball Diamond Caretaker, Recreation Assistants
- Class 3: Temporary Heavy Equipment Operators-CDL, Non CDL
- Class 4: Emergency Snow Removal-CDL
- Class 5: Library Teacher (Story Hour/Summer Reading)
- Class 6: Landfill Operator
- Class 7: Public Works Seasonal Maintenance
- Class 8: Public Works Seasonal Maintenance Heavy Equipment Operator/Supervisor
- Class 9: All other part-time and seasonal employees
- Class 10: Park and Recreation Head Referee & Plate Umpire
- Class 11: Park and Recreation Secondary Referee & Umpire

|          | <u>Begin</u>     | <u>Increase</u>               |                               |
|----------|------------------|-------------------------------|-------------------------------|
| Class 1  | \$14.00          |                               | Same % of Full Time Employees |
| Class 2  | 13.00            |                               | Same % of Full Time Employees |
| Class 3  | 20.00CDL         | Same % of Full Time Employees |                               |
|          | 15.00 NonCDL     | Same % of Full Time Employees |                               |
| Class 4  | 25.00            |                               | Same % of Full Time Employees |
| Class 5  | 20.00            |                               | Same % of Full Time Employees |
| Class 6  | 15.00            |                               | Same % of Full Time Employees |
| Class 7  | 15.00            |                               | Same % of Full Time Employees |
| Class 8  | 20.00            |                               | Same % of Full Time Employees |
| Class 9  | 13.00            |                               | Same % of Full Time Employees |
| Class 10 | \$30.00/per game | N/A                           |                               |
| Class 11 | \$20.00/per game | N/A                           |                               |

Years of service only apply within a particular class.

- If a person changes from one class (i.e. Class 3) to another class (i.e. Class 1), the person starts over again at year one of the new class.
- No part time position will receive the yearly increase unless they have worked a minimum of 125 hours in the preceding year.
- The increase from beginning rate to 2nd year and all subsequent step increases will occur on January 1st of the year after one full year of employment is completed.
- Part-time employees will not receive annual raises other than the percentage increase per year; if for any reason full time employees do not receive a raise no part time raises will occur.

- All employees will start at the beginning wage effective 3/5/2023 with no credit for years of service to that date except those employees currently above the beginning wage will stay at the beginning wage until the increase catches up with their current hourly rate.

Adopted this 6<sup>th</sup> day of February, 2023.

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Randy Maddox, Mayor

ATTEST

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Adam Hansen, Finance Officer  
Published: February 15, 2023  
Adopted: February 06, 2023

Motion by F. Schwartz, seconded by Weller to approve Resolution No. 2023-02. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

District 6 Annual Meeting in Hecla, SD on Tuesday, March 21, 2023

Mayor Maddox commented on the streets and curbs being cleaned off as mother nature allows.

COUNCIL MEMBER REPORTS:

Lewis discussed issues with the airport fence and airport gates. He discussed the proposed city wide cleanup for 2023.

PAY CLAIMS:

|                           |              |
|---------------------------|--------------|
| City Prepaid              | \$155,671.39 |
| City Unpaid               | \$99,227.72  |
| Hospital & Clinic Prepaid | \$475,630.52 |
| Hospital & Clinic Unpaid  | \$185,823.05 |
| Additional Claims:        |              |

Motion by Lewis, seconded by Derscheid to pay the above claims in addition to The Shop \$93.31 for fan solenoid, Tri State Water, Inc. \$11.00 for water cooler rent, SBS Lumber & Hardware \$51.99 for aluminum scoop, Redfield Food Center \$80.68 for coffee, cups, napkins etc., Johnson Oil Co. \$429.84 for propane, NWPS \$843.53 for gas, Baumann Lumber Inc. \$227.00 for weather strip and lumber, MIDCO \$146.40 for phone services, and Wells Fargo Bank \$7,111.24 for client service charges. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:09 p.m.

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Randy Maddox  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen