

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 2, 2014

7:00 p.m.

The City Council met in regular session at City Hall on Tuesday, September 2, 2014 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, and Frank Schwartz

MEMBERS ABSENT: Randy Maddox and Dave Moeller

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Mike Yost

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Kearney, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Schwartz to approve the August 18, 2014 minutes. Motion carried.

Consent Calendar:

Motion by Siebrecht, seconded by Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Hospital Report – minutes dated August 18, 2014 and August 28, 2014
- B. Sheriff Report – report dated July 31, 2014
- C. Library Report – report dated August 26, 2014
- D. Building Permits – August report
- E. Monthly Fuel Quote
- F. Temporary On/Off Sale Liquor License #15-2014 & Temporary Malt Beverage License #22-2014 for Chrystals September 6, 2014 at the Spink County Fairgrounds 4-H Building (Wedding - Neu)

Receive and place on file. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed. Kearney discussed the code enforcement process that should be followed and drafting tougher ordinances. Gillette discussed properties he is currently working on.

NEW BUSINESS:

Main Street Crack & Spall Repair – Nothing was presented so no action was taken.

CMH Employment Agreements – Motion by Schwartz, seconded by Morrissette to approve CMH Employee Agreements for the following: Heidi Gehrke Addendum “B”, Mary Wipf PA-C, Alyssa

Howard Recruitment Assistance Program, and Tyler Hanson Recruitment Assistance Program. Motion carried.

2015 State & Regional Visitor Guide (Membership & Advertising) – Motion by Morrissette, seconded by Schwartz to approve the 2015 State & Regional Visitor Guide (Membership & Advertising) at a cost of \$3,329.00. Motion carried.

Exit: Yost @ 7:34 p.m.

Pay Request No. 1 to Dahme Construction Co., Inc. for (2014 Shar-Winn Estates Storm & Sanitary Sewer Improvements) – Motion by Siebrecht, seconded by Ronnfeldt to approve Pay Request No. 1 to Dahme Construction Co. Inc. in the amount of \$230,059.35 for the 2014 Shar-Winn Estates Storm & Sanitary Sewer Improvements. Motion carried on a roll call vote with all members voting “Yes.”

Set the 2014 Free Fall Dump Dates – Motion by Siebrecht, seconded by Schwartz to set the free Fall dump dates from September 16, through November 15, 2014. Motion carried.

2014 SDML Annual Conference October 7-10, 2014 Spearfish, SD – 3 Council members and spouses will be attending the 2014 SDML Annual Conference October 7-10, 2014 in Spearfish, SD.

Approve Recreation & Depot Volunteers for Workers Compensation Purposes – Motion by Schwartz, seconded by Morrissette to approve the following recreation & depot volunteers for workers compensation purposes: Chris Whitley, Jamie Campbell, Ryan Sattler, Scott Domke, Wes Frankenstein, David Gatzke, Tommy Gregg, Mark Rozell, Julie Rozell, Jay Smith, Marie Kimlicka, Gary Hagman, and Al Maddox. Motion carried.

Hire Water Exercise Instructors – Motion by Schwartz, seconded by Morrissette to hire the following Water Exercise Instructors sharing 2/3 of the registration fees: Wendi Owens, Diane Svacina, Tracey Millar, and Carol Esser. Motion carried.

US Treasury Payments – The U.S. Treasury has been erroneously paying the City of Redfield for invoices from Community Memorial Hospital. Motion by Siebrecht, seconded by Schwartz to allow payment to CMH as soon as money is deposited into the City’s savings account. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2014-04 (Part-Time Wage Resolution) was read by Mayor Akin.

RESOLUTION NO. 2014-04

SUBJECT: PART-TIME EMPLOYEE CLASSIFICATIONS AND SALARY RANGES

BE IT RESOLVED by the City of Redfield, South Dakota, that the following part-time and seasonal employee job classifications and salary ranges are established:

Classifications

Class 1: Swimming Pool Manager, Depot Curator

Class 2: Assistant Pool Manager, Ball Diamond Caretaker, Recreation Assistants

- Class 3: Temporary Heavy Equipment Operators-CDL, Non CDL
- Class 4: Landfill Operator
- Class 5: Public Works Seasonal Maintenance
- Class 6: All other part-time and seasonal employees

	<u>Begin</u>	<u>Increase</u>
Class 1	\$11.50	\$.10/year
Class 2	10.50	\$.10/year
Class 3	13.00CDL	\$.10/year
	10.00 NonCDL	\$.10/year
Class 4	11.00	\$.10/year
Class 5	10.00	\$.10/year
Class 6	10.00	\$.10/year

Years of service only apply within a particular class.

- If a person changes from one class (i.e. Class 3) to another class (i.e. Class 1), the person starts over again at year one of the new class.
- No part time position will receive the yearly increase unless they have worked a minimum of 125 hours in the preceding year.
- The increase from beginning rate to 2nd year and all subsequent step increases will occur on January 1st of the year after one full year of employment is completed.
- Part-time employees will not receive annual raises other than the \$.10 per year; if for any reason full time employees do not receive a raise no part time raises will occur.
- All employees will start at the beginning wage effective 1/1/03 with no credit for years of service to that date except those employees currently above the beginning wage will stay at the beginning wage until the increase catches up with their current hourly rate.

Adopted this 2nd day of September, 2014.

Jayme Akin, Mayor

ATTEST

Adam Hansen, Finance Officer

Published: September 10, 2014

Adopted: September 2, 2014

Motion by Eldeen, seconded by Morrissette to approve Resolution No. 2014-04. Motion carried on a roll call vote with all members voting "Yes."

Finance Officer Hansen gave the First Reading of Ordinance No. 04-2014 (2015 Appropriation Ordinance). Motion by Morrissette, seconded by Kearney to pass the First Reading of Ordinance No. 04-2014. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Depot & Parks and Recreation Office Mailboxes – It was the consensus of Council to put up mailboxes.

Prairie Winds - Mayor Akin received a request for irrigation from Redfield Lake. The Council took no action. He received ideas on how to market the remaining lots at Prairie Winds. Placing park and rec activities in the paper was suggested. Store fronts on Main Street were discussed. Mayor Akin received a compliment on this year's west Nile spraying efforts.

Water Bill – Mayor Akin received a concern about who is ultimately responsible for delinquent water bills at a residence.

COUNCIL MEMBER REPORTS:

Kearney received a complaint about midblock U-turns on Main Street.

Siebrecht inquired about the lack of restaurants in town. The Spink County Commissioners inquired about a city owned building by the impound lot.

Ronfeldt discussed the need to begin repair work on the walls of the original library building.

Eldeen inquired about the progress of the Senior Center insurance inquiry and the drainage ditch on 16th Ave.

Morrisette and Mayor Akin updated the Council on Community Memorial Hospital.

PAY CLAIMS:

City Prepaid	\$2,938.16
City Unpaid	\$379,691.62
Hospital & Clinic Prepaid	\$194,006.53
Hospital & Clinic Unpaid	\$66,146.55
Hospital & Clinic Refunds	\$1,512.97
Additional Claims:	

Motion by Schwartz, seconded by Morrisette to pay the above claims with the addition of the following: SD Municipal League \$495.00 for registration fees, Gillette Law Office \$3,313.75 for Shar-Winn Legal Services, Glacial Lakes & Prairies \$3,329.00 for 2015 memberships & advertising, NWPS \$289.33 natural gas & electricity, Western Communications \$117.89 for pager repair, Johnson Oil \$73.68 for fuel, Eldeen Printing \$3,202.00 for T-shirts, Inman & McDowell \$21,023.68 for park irrigation repairs & youth ball field irrigation system. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Schwartz received positive comments regarding the storm drains being cleaned after recent rains.

There being no further business, meeting was adjourned at 9:11 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen