

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

November 21, 2016

7:00 p.m.

The City Council met in regular session at City Hall on Monday, November 21, 2016 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Darrell Ronnfeldt

STAFF PRESENT: Shelly Wipf and City Attorney Timothy Bormann

VISITORS: Kevin Schurch, Micky Schurch, Skyler Lutter, Desiree Burggraff

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Maddox, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Morrissette, seconded by Schwartz to approve the November 7, 2016 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Maddox, seconded by Siebrecht to approve the following items on the consent calendar:

Departments' Reports:

A. Sheriff Report – report dated October 31, 2016

B. Set a Public Hearing for December 5, 2016 – 2017 Package-Retail Liquor License Transfers (Chrystals)

Receive and place on file. Motion carried.

VISITORS: Kevin Schurch gave an update of Sheriff's Office activities for the previous month.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Yost's report was presented to the Council for their review.

NEW BUSINESS:

**Annual Sportsman's Coop** – Motion by Maddox, seconded by Schwartz to approve the 2017 Sportsman Coop contract of \$500 to be shared with the Redfield Chamber of Commerce. All Aye.

**Fireworks Contract** – Motion by Siebrecht, seconded by Morrissette to purchase the 2017 fireworks \$12,000 from Premier Pyrotechnics. All Aye.

**Fire Instructors Course December 3 & 4, 2016 in Pierre** – Motion by Maddox, seconded by Schwartz to send 4 firefighters to the course paying for rooms, meals, and travel. All Aye.

**Accept Quote for Library Skylight** – Motion by Morrisette, seconded by Kearney to accept the quote from Stonehouse Stained Glass Studio for \$7054 which includes the removal from the sash, restoration and reinstallation. All Aye. It was the consensus of the council to hire Jungwirth Construction to construct a frame for the skylight, install a light fixture, and repair damaged framing in the attic.

**2017 Insurance** – Motion by Morrisette seconded by Maddox to accept the proposal from Guardian for dental insurance and basic life insurance with a 2 year rate guarantee. All Aye.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No. 03-2016 (Chapter 5.32.030 – Intoxicating Liquors).

**ORDINANCE NO. 03-2016  
AN ORDINANCE AMENDING SECTION 5.32.030B&C**

BE IT ORDAINED BY THE MUNICIPALITY OF REDFIELD, SPINK COUNTY, SOUTH DAKOTA,

B. No off-sale licensee shall sell, or allow to be sold, alcoholic beverages between the hours of two a.m. and seven a.m. of the same day, or any time on Christmas Day.

C. No on-sale licensee shall sell, serve, or allow to be consumed on the premises covered by the license, alcoholic beverages, between the hours of two a.m. and seven a.m., or at any time on Christmas Day.

All other parts of **Chapter 5.32 – Intoxicating Liquors** of the City of Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 7<sup>th</sup> day of November, 2016.

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Jayme Akin, Mayor

ATTEST:

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Adam Hansen, Finance Officer

First Reading: 11-07-16

Second Reading: 11-21-16

Published: 11-30-16

Motion by Schwartz, seconded by Maddox to adopt Ordinance No. 03-2016. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin gave the Second Reading of Ordinance No. 04-2016 (Supplemental Appropriations Ordinance)

**ORDINANCE NO: 04-2016**  
2016 Supplemental Budget Appropriations

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2016

General Fund (101):

Dept. 41400 Finance Office		
Object 42600 Supplies & Materials	\$	5,000
Dept. 41410 Legal		
Object 42209 Other Prof. Fees	\$	10,000
Dept. 43100 Street		
Object 43300 Improvements Other Than	\$	200,000
Object 43400 Machinery & Equipment	\$	50,000
Dept. 43500 Airport Operations		
Object 42200 Professional Services	\$	100,000
Object 43100 Land	\$	550,000
Dept. 44130 West Nile		
Object 42614 Chemicals	\$	5,000
Object 44130 Machinery & Equipment	\$	10,000
Dept 45300 Swimming Pool		
Object 42600 Supplies & Materials	\$	10,000
Object 42500 Repairs & Maintenance	\$	15,000
Dept 46500 Economic Development & Assistance		
Object 45600 Subsidies	\$	25,000
Dept. 51100 Transfers Out		
Object	\$	55,000
Total General Fund:		\$1,035,000
Means of Finance: Cash on Hand, Grant		

3<sup>rd</sup> Penny Sales Tax (211)

Dept 45700 Historic Preservation		
Object 41101 Part Time Salaries	\$	10,000
Dept. 45701 Historic Preservation – Old Fire Hall		
Object 42500 Repairs & Maintenance	\$	30,000
Dept 46530 Promoting the City		
Object 45300 Marketing	\$	5,000

Total 3<sup>rd</sup> Penny Fund \$45,000  
Means of Finance: Cash on Hand

Sewer Fund (604)  
Dept 43200 Sanitation  
Object 42503 Contract Services \$ 25,000  
Object 44200 Interest \$ 30,000  
Total Sewer Fund \$55,000  
Means of Finance: Cash on Hand

Flex Spending Pass Through (753)  
Dept. 41400 Financial Administration  
Object 42900 Other Current Expense \$ 10,000  
Total Dept 41400 \$ 10,000  
Total Flex Spending Pass Through \$10,000  
Means of Finance Cash on Hand

Dated this 7<sup>th</sup> day of November, 2016.

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Jayne Akin, Mayor

Attest:

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Adam L Hansen, Finance Officer

First Reading: 11-7-16

Second Reading: 11-21-16

Publication: 11-30-16

Motion by Maddox, seconded by Siebrecht to adopt Ordinance No. 04-2016. Motion carried on a roll call vote with all members voting "Yes."

**INFORMATION AND DISCUSSION ITEMS:**

Transit Update was given by Mayor Akin.

Airport Update Mayor Akin reported that the preapplication for the Airport project was being submitted.

**COUNCIL MEMBER REPORTS:**

Schwartz gave a brief report of the Park & Rec. board meeting that was held earlier today.

Wipf gave an update on this year's Christmas at the Depot activities December 8-10.  
Attorney Bormann gave an update on the status of removing the building at 828 4<sup>th</sup> Street West.

PAY CLAIMS:

City Prepaid	\$14,753.15
City Unpaid	\$55,871.85
Hospital & Clinic Prepaid	\$56,312.65
Hospital & Clinic Unpaid	\$449,757.01

Additional Claims:

Motion by Maddox, seconded by Schwartz to pay the above claims with the addition of: Michael Todd & Co. Inc. \$124.25 for Solid Waste Only No Gloves or Rags and Reflectors, MARCO \$602.32 for Copier Agreement and Copies, Am Family Life Assurance \$850.93 for Insurance Premiums, Connecting Point Computer Center \$11.90 for VEEAM BR Enterprise Monthly, Otis Elevator Company \$314.13 for Elevator maintenance contract, Benders Sewer & Drain \$3,572.50 to clean and televiser sanitary sewer and storm by the school, Septic Tank Cleaning Company \$170.00 for pump airport septic tank, Siebrecht Tree Moving \$800.00 for moving 5 evergreen trees, and Northwestern Energy \$2,074.79 for gas and electricity. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:05 p.m.

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Jayne Akin  
Mayor

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Shelly Wipf  
Assistant Finance Officer

Recorder: Shelly Wipf