

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

November 4, 2013

7:00 p.m.

The City Council met in regular session at City Hall on Monday, November 4, 2013 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, & Frank Schwartz

STAFF PRESENT: Adam L. Hansen & City Attorney Paul Gillette

VISITORS: Kathy Maddox, John Martone, Lou Ludwig, Kathy Ludwig, Robert Ludwig, Mike Yost, Bill Boyer, Dennis Gerber, Shannon Marvel, Jerry Hansen @ 7:16 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Eldeen, seconded by Morrissette to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Schwartz to approve the October 21, 2013 minutes. Motion carried.

Consent Calendar:

Motion by Schwartz, seconded by Moeller to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – report dated October 10, 2013, October 23, 2013, & October 31, 2013
- B. Hospital Report – minutes dated October 28, 2013
- C. Library Report – minutes dated October 28, 2013
- D. Finance Report – September Report & September Salaries
- E. Building Permits - October Report
- F. Monthly Fuel Quote

Receive and place on file. Motion carried.

VISITORS:

Bill Boyer CMH – Boyer updated the Council on his monthly CFO report. Various topics were discussed.

Exit: Boyer @ 7:20 p.m.

PUBLIC HEARINGS:

Variance application at 410 7th Ave. E – Mayor Akin opened the public hearing on a variance application for the property located at 410 7th Ave. E at 7:20 p.m. The Zoning Boards recommendation was to approve the variance request. Jerry Hansen talked about the setbacks of the property he owned. Dennis Gerber was present to talk about snow and possible problems in the winter time. The zoning of the property was discussed. The hearing was declared closed at 7:33 p.m. Motion by Ronnfeldt, seconded by Moeller to table the issue until the 11-18-13 City Council meeting. Motion carried.

Exit: Gerber & J. Hansen @ 7:34 p.m.

OLD BUSINESS:

Re-Zoning request for Lots 1 & 2 Dows S-D (324 4th Avenue E) tabled from the 10-07-13

Council Meeting – Motion by Schwartz, seconded by Morrissette to bring off the table. Motion carried. Martone explained his position on the re-zoning. He discussed how the property line issue has been surveyed. He would request the re-zoning be denied. K. Ludwig discussed the snow plowing of the streets. She informed the Council about all the merchandise she has sold at the store. A discussion ensued about the zoning issue. Motion by Ronnfeldt, seconded by Kearney to deny the re-zoning request from residential to commercial. Motion carried with Keating dissenting.

Exit: L & K Ludwig @ 7:46 p.m.

Follow Up on Code Enforcement Activities – Yost gave his report to the council.

Exit: Martone @ 7:47 p.m.

Various properties and possible ordinance changes were discussed.

NEW BUSINESS:

2013 Election Workshop – Motion by Siebrecht, seconded by Eldeen to send Assistant Finance Officer Wipf to the 2013 Election Workshop in Pierre, SD on December 12, 2013 at a cost of \$25.00. Motion carried.

Exit: Yost @ 8:01 p.m.

Van Diest 2013 End-User Seminar – Motion by Siebrecht, seconded by Moeller to send employees Curt Dykstra, Adam McMahan, and Jason Wurtz to the Van Diest 2013 End-User Seminar on November 19, 2013 in Sioux Falls, SD. Motion carried.

Simply Charming Boutique Wine Tasting – Motion by Siebrecht, seconded by Morrissette to allow Simply Charming Boutique to hold their wine tasting event on November 7, 2013. Motion carried.

Surplus Items – CMH – Motion by Ronnfeldt, seconded by Schwartz to surplus the following CMH items:

| Quantity | Description |
|----------|-------------------------|
| | Surplus Laptops |
| 6 | Dell Inspiron 5100 |
| 4 | Dell Latitude D6110 |
| 1 | IBM Think pad 600 |
| | Surplus Desktops |
| 5 | Gateway E4600 |
| 1 | HP Vectra VL420MV |
| 2 | Computer One |
| 1 | HP Vectra XF310 |
| | Radiology |
| 2 | Lead X-Ray aprons |

| | Medical Used Equipment |
|------|---|
| 2 | Cystoscopy scopes |
| Misc | Numerous Surgical Instruments |
| 1 | SCD Response Compression System |
| 1 | Quadrilite 6000 |
| 1 | Martins Arm Retractor |
| 1 | Datascope Capnostat CO2 Sensor |
| 1 | Mon-a-therm/Model 6500 |
| 1 | Ohmeda 4700 Oxicap |
| 1 | Daxtex Ohmeda Anesthesia Machine |
| 1 | Tec 7 Vaporizer |
| 2 | Centura Lights on Wheels |
| 1 | Zimmer A.T.S.1500 Tourniquet System |
| 1 | Davol Hydroflex Multi Application Irrigation Pump |

Motion carried.

Employment Contract – CMH – Motion by Siebrecht, seconded by Schwartz, to approve the employment contract with Lynne Munce, PA and CMH. Motion carried.

Custom Souvenirs Tourism/Depot – Kathy Maddox discussed the variety of items for sale and the need for custom Redfield souvenirs. Price quotes from RPG Inc. were presented for review. Motion by Siebrecht, seconded by Moeller to purchase 5 items plus the display spinner promotion. Motion carried.

Kathy Maddox presented a report on the past month’s activities at the Depot.

Exit Maddox @ 8:27 p.m.

Welcome to Redfield Signs – Two quotes were received Stein Sign Display \$6,890.00 and Service Signs \$5,897.97. Motion by Morrissette, seconded by Schwartz to approve the low quote of \$5,897.97 from Service Signs. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2013-10 (Part-time Wages Resolution) was read by Mayor Akin.

RESOLUTION NO. 2013-10

SUBJECT: PART-TIME EMPLOYEE CLASSIFICATIONS AND SALARY RANGES

BE IT RESOLVED by the City of Redfield, South Dakota, that the following part-time and seasonal employee job classifications and salary ranges are established:

Classifications

- Class 1: Swimming Pool Manager
- Class 2: Assistant Pool Manager, Ball Diamond Caretaker, Recreation Assistants
- Class 3: Temporary Heavy Equipment Operators-CDL, Non CDL
- Class 4: Landfill Operator
- Class 5: Public Works Seasonal Maintenance
- Class 6: All other part-time and seasonal employees

| | <u>Begin</u> | <u>Increase</u> |
|---------|--------------|-----------------|
| Class 1 | \$11.50 | \$.10/year |
| Class 2 | 10.50 | \$.10/year |
| Class 3 | 13.00CDL | \$.10/year |
| | 10.00 NonCDL | \$.10/year |
| Class 4 | 11.00 | \$.10/year |
| Class 5 | 10.00 | \$.10/year |
| Class 6 | 10.00 | \$.10/year |

Years of service only apply within a particular class.

- If a person changes from one class (i.e. Class 3) to another class (i.e. Class 1), the person starts over again at year one of the new class.
- No part time position will receive the yearly increase unless they have worked a minimum of 125 hours in the preceding year.
- The increase from beginning rate to 2nd year and all subsequent step increases will occur on January 1st of the year after one full year of employment is completed.
- Part-time employees will not receive annual raises other than the \$.10 per year; if for any reason full time employees do not receive a raise no part time raises will occur.
- All employees will start at the beginning wage effective 1/1/03 with no credit for years of service to that date except those employees currently above the beginning wage will stay at the beginning wage until the increase catches up with their current hourly rate.
- Effective December 22, 2013.

Adopted this 4th day of November, 2013.

Jayme Akin, Mayor

ATTEST

Adam Hansen, Finance Officer

Published: 11-13-13

Adopted: 11-04-13

Motion by Ronnfeldt, seconded by Morrisette to approve Resolution No. 2013-10. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin gave the First Reading of Ordinance No. 02-2013 (Supplemental Appropriations Ordinance). Motion by Ronnfeldt, seconded by Schwartz to pass the First Reading of Ordinance No. 02-2013. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

State Climate Weather Station – A letter was read from the National Weather Service regarding a need for a weather station in Redfield.

COUNCIL MEMBER REPORTS:

Schwartz commented about the variance that was tabled earlier in the meeting.

Kearney had some questions and concerns about restrictions on mobile homes and mobile home parks.

Ronfeldt informed the Council about the packer and snow blower that was purchased at SD Federal Property.

PAY CLAIMS:

| | |
|---------------------------|--------------|
| City Prepaid | \$1,948.51 |
| City Unpaid | \$82,548.80 |
| Hospital & Clinic Prepaid | \$151,030.75 |
| Hospital & Clinic Unpaid | \$154,573.52 |
| Hospital & Clinic Refunds | \$4,868.26 |
| Additional Claims: | |

Motion by Morrissette, seconded by Moeller to pay the above claims with the addition of the following: RDO \$122.93 for repairs; Spink County Museum \$399.15 for depot packing supplies; and Terry's Bar & Steakhouse \$780.00 for 120 Sandwiches for the Box Lunch Social. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Mayor Akin read an invitation from Clark Engineering for an event in Aberdeen on November 14, 2013.

There being no further business, meeting was adjourned at 8:54 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen