

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 5, 2014

7:00 p.m.

The City Council met in regular session at City Hall on Monday, May 5, 2014 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Mike Yost, Randy Maddox, Dominic Evans

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Kearney to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Schwartz to approve the April 21, 2014 minutes. Motion carried.

Consent Calendar:

Motion by Schwartz, seconded by Morrissette to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report dated April 8, 2014
- B. Hospital Report – minutes dated April 28, 2014
- C. Parks and Recreation Report – minutes dated May 1, 2014
- D. Finance Report – March report & March salaries
- E. Building Permits – April 2014 report
- F. Monthly Fuel Quote
- G. Set a Public Hearing for May 19, 2014 for a Variance Application at 701 3rd St. W (Redfield Hardware Hank)
- H. Approve Temporary Malt Beverage License #07-2014 & Temporary On/Off Sale Liquor License #05-2014 to Starters Lanes and Sports Lounge for May 31, 2014

Receive and place on file. Motion carried

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council and updated them on a code enforcement conference he attended. Various properties were discussed.

Library Lighting – A quote was received from Mid-Northern Electric to retrofit lighting at Carnegie Library at a price of \$6,400.00. Motion by Keating, seconded by Eldeen to approve the quote from Mid-Northern Electric. Motion carried.

Exit: Yost @ 7:18 p.m.

PAY CLAIMS:

City Prepaid	\$7,106.43
City Unpaid	\$162,462.44
Hospital & Clinic Prepaid	\$112,033.07
Hospital & Clinic Unpaid	\$136,162.99
Hospital & Clinic Refunds	\$2,752.78
Additional Claims:	

Motion by Siebrecht, seconded by Morrissette to pay the above claims with the addition of: RDO \$9,500.00 for a 2014 JD Z960R mower, Best Western Ramkota Inn \$89.99 for Code Enforcement Conference May 1, 2014. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin adjourned the meeting Sine Die at 7:22 p.m.

The meeting reconvened at 7:25 p.m. with the following Council members present: Mayor Jayme Akin, Frank Schwartz, Joe Morrissette, Dave Moeller, Larry Eldeen, Eileen Kearney, Randy Maddox, Mike Siebrecht, and Darrell Ronnfeldt. Staff present: Adam L. Hansen and City Attorney Paul Gillette.

Visitors – Lue Anne Keating and Dominic Evans

Oath of office was given to elected Council members.

BID OPENINGS AND AWARDS:

2014-2015 Tree Stump Removal Quotes – The following 2014-2015 stump removal quotes were received: Lee's Stump Removal @ \$40.00 per stump and Eager Beaver @ \$25.00 per stump. Motion by Ronnfeldt, seconded by Morrissette to accept the low quote of \$25.00 per stump from Eager Beaver for May 1, 2014 through April 30, 2015. Motion carried.

PUBLIC HEARINGS:

Variance Application at 1425 Main Street (Dominic Evans) Mayor Akin opened the public hearing on a variance application for the property located at 1425 Main Street in the City of Redfield at 7:31 p.m. Dominic Evans was present to testify in favor of granting the variance. No one testified or presented evidence against granting the variance and the Zoning Board recommended in favor of the variance. Mayor Akin added a stipulation about the City being held harmless and assuming no liability for the fence. Dominic Evans agreed to sign an agreement to abide by the City's stipulations regarding liability. The hearing was declared closed at 7:34 p.m. Motion by Siebrecht, seconded by Morrissette to approve the variance subject to Dominic Evans' agreement to assume any and all liability for and hold the City of Redfield harmless for claims relating to the fence. Dominic Evans agreed to the City's condition. Motion carried.

Exit: Evans @ 7:35 p.m.

NEW BUSINESS:

Election of Council Chairperson & Vice-Chairperson – Nomination of Darrell Ronnfeldt as City Council Chairperson by Dave Moeller, seconded by Frank Schwartz. Motion carried. No additional nominations were received so Mayor Akin declared nominations closed and Darrell Ronnfeldt as Chairperson. Nomination of Dave Moeller as Council Vice-Chairperson by Darrell Ronnfeldt,

seconded by Randy Maddox. Motion carried. Since no additional nominations were received Mayor Akin declared nominations closed and Dave Moeller as Council Vice-Chairperson.

2014 – 2015 City Council assignments will include: Parks, Recreation, & Swimming Pool - Schwartz, Water & Sewer – Moeller, Ronnfeldt, & Maddox, Solid Waste - Siebrecht, Street Department Ronnfeldt, Moeller, & Maddox, Airport – Ronnfeldt & Morrissette, City Development & Clean-up – Kearney, Siebrecht, & Eldeen, Senior Citizens - Eldeen, Cemetery – Richard Thelen & Kearney, Fire Department – Rich Gruenwald, Finance & City Insurance – Morrissette & Hansen. Motion by Ronnfeldt, seconded by Schwartz to approve the assignments. Motion carried.

Board Appointments – Mayor Akin announced the following board appointments: Low Rent Housing Board - Russ Jessen; Library Board - Darrell Ronnfeldt, Betty Twiss, & Kim Benning. Hospital Board – Dr. Matt Owens, Richard Gallup, & Joe Morrissette. Planning and Zoning Board – Tracey Millar. Motion by Schwartz, seconded by Moeller to approve the appointments. Motion carried.

Dept. Head Appointments to Begin May 5, 2014 – Mayor Akin presented the following appointments of department heads: Fire Chief – Rich Gruenwald; Public Works Director-James Haider; Parks and Recreation Director-Yvette Albrecht; Librarian-Linda Keller; Assistant Librarian – Betty Baloun, Senior Citizens Director-Lisa Manning; Hospital Administrator-Nick Brandner; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by Morrissette, seconded by Ronnfeldt to approve as presented. Motion carried.

Set Librarian and Assistant Librarian Wage – Motion by Maddox, seconded by Moeller to set the wage for Linda Keller, Head Librarian, at \$15.08/hour and the wage for Betty Baloun, Assistant Librarian, at \$15.08/hour beginning on May 11, 2014. Motion carried

Approval of Bond of Finance Officer – Motion by Morrissette, seconded by Schwartz to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Legal Counsel – Motion by Maddox seconded by Morrissette to appoint the firm of Gillette Law Office as the City’s official legal counsel. Motion carried.

Appoint Official Newspaper – Motion by Schwartz, seconded by Morrissette to appoint the *Redfield Press* as the City’s official newspaper. Motion carried.

Follow up on Code Enforcement Activities – Various properties were discussed.

Approve Summer Park and Recreation Volunteers for Workers Compensation Purposes – Motion by Schwartz, seconded by Moeller to approve the following 2014 summer Park and Recreation volunteers: Trisha Whitley, Ron Wren, Michelle Schmitt, Kim Schutte, Debbie Bowar, Kari Peterman, Jon Boer, Joe Morrissette, Shane Jordan, Michelle Osborn, Gene Clausen, Wes Frankenstein, and Brent Osborn. Motion carried.

Annual Pheasant Forever Ad – Motion by Eldeen, seconded by Maddox to approve advertising in Pheasants Forever at a cost of \$4,150.00. Motion carried.

Approve Payment for Park and Recreation Open Gym Supervisor, Water Exercise Instructor, and Lifeguards – Motion by Morrissette, seconded by Schwartz to approve and pay the following park & recreation open gym supervisor Shirley Holt \$530.00 for 53 hours at \$10.00/hour, Water Exercise Instructor Diane Svacina \$190.00 for 19 hours at \$10.00/hour, Lifeguards as follows: Lydia Blume \$90.00 for 9 hours at \$10.00/hour, Katie Anderson \$15.00 for 1.5 hours at \$10.00/hour, Sydney Moore \$165.00 for 16.5 hours at \$10.00/hour, Elizabeth Esser \$15.00 for 1.5 hours at \$10.00/hour, Katie Klapperich \$90.00 for 9 hours at \$10.00/hour, and Josie Whitley \$195.00 for 19.5 hours at \$10.00/hour. Motion carried.

2014 HR & Finance Officer School in Oacoma, SD on June 10-13, 2014 – Motion by Schwartz, seconded by Ronnfeldt to send Hansen & Wipf to HR & Finance Officer School in Oacoma, SD on June 10-13, 2014 with registration and rooms being furnished and meals and mileage being reimbursed. Motion carried.

Library air conditioner enclosure – It was the consensus of the Council to reposition the structure to allow for better air flow.

Boeing Employees Railroad Club Agreement – Motion by Eldeen, seconded by Schwartz to approve the Boeing Employees Railroad Club Agreement in the amount of \$1,500.00 for the July 4 - 5, 2014 model train display. Motion carried.

CMH Lease Agreement (Randall Pharmacy) – Motion by Ronnfeldt, seconded Maddox to approve lease between Randall Pharmacy and CMH. Motion carried.

Change Order #1 Spray Foam Armory Project – Motion by Schwartz, seconded by Maddox to approve change order number one to Weather All in the amount of \$5,000.00 for spray foam at the armory. Motion carried with Eldeen dissenting.

Pay Request #1 Spray Foam Armory Project – Motion by Schwartz, seconded by Siebrecht to approve pay request #1 for \$47,200.00 to Weather All. Motion carried on a roll call vote with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

Resolution No. 2014-03 (Prairie Winds Estates Second Subdivision) was read by Mayor Akin.

**RESOLUTION 2014-03
Plat: Prairie Winds Estates Second Subdivision**

BE IT RESOLVED by the City Council of Redfield, South Dakota, that the plat showing “Prairie Winds Estates Second Subdivision to the City of Redfield, Spink County, South Dakota,” having been examined, is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof.

Dated this 5th day of May 2014.

Jayme Akin, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

Adopted: 5-05-2014

Published: 5-14-2014

Motion by Siebrecht, seconded by Ronnfeldt to approve Resolution No. 2014-03. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

City Hall Layout – Mayor Akin discussed different options for use of the upstairs at City Hall. It was the consensus of the Council to relocate the Chamber Office to the old Park and Rec office.

Hav-A-Rest Policy – Council discussed the length of stay allowed for camping at Hav-A-Rest Campground as well as individuals cleaning up after themselves and their animals at the campsites.

Intoxicating Liquors – Mayor Akin was approached by the Spink County Coalition about reviewing our current ordinances.

COUNCIL MEMBER REPORTS:

Schwartz commented that he has an interested party for running the concession stand at the pool.

Moeller informed the Council that the posts and guardrail will be removed on 5th Ave. He updated the Council on a proposed fix for the intersection of 1st St E. and 9th Ave.

Kearney commented that the alley between 10th and 11th Ave. and 3rd and 4th St. W. needs re-shaping and bladed.

Siebrecht commented about the parking in the park at the Redfield Relays. Parking for the 4th of July was discussed. Siebrecht would like a new sign for the Hav-A-Rest Campground.

Ronnfeldt updated the Council that the mesonet weather station was installed today. Ronnfeldt received a concern about drainage at 410 7th Ave E.

Eldeen commented about illegal dumping in a drainage ditch on 16th Ave. He would like Code Enforcement Officer Yost to look into the matter.

Mayor Akin reminded everyone performance evaluations need to be completed immediately.

Akin updated the Council on the celebrations for the 4th of July and the need for everyone to help out and volunteer their time.

There being no further business, meeting was adjourned at 9:23 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen