

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

November 19, 2018

7:00 p.m.

The City Council met in regular session at City Hall on Monday, November 19, 2018 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Randy Maddox, Joe Morrissette, Jessi Lewis, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Eileen Kearney and Darrell Ronnfeldt

STAFF PRESENT: Adam L. Hansen and City Attorney Timothy Bormann

VISITORS: Kevin Schurch, Shiloh Appel @ 7:07 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Moeller, seconded by Lewis to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Maddox to approve the November 5, 2018 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Siebrecht to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Reports dated November 11, 2018
- B. Senior Citizens Report – Minutes dated October, 2018
- C. Temporary Malt Beverage License #27-2018 & Temporary On/Off Sale Liquor #24- 2018 for Starters Lanes & Sports Lounge for December 7, 2018 for Redfield Energy Christmas Party at 4H Building

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

Spink County Sheriff - Kevin Schurch – Schurch gave an update of his department's activities.

Exit: Schurch @ 7:11 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost's report was presented to the Council for their review.

SDDC Road Settlement – City attorney explained the settlement offer. No action taken.

NEW BUSINESS:

Fireworks Contract – Motion by Siebrecht, seconded by Morrissette to accept the contract. Motion carried.

Approve Volunteer Park & Rec Volunteers for Workers Compensation Purposes – Motion by Lewis, seconded by Siebrecht to approve the following volunteers for workers compensation purposes: Ryan Sattler, Jaime Mogen, Jay Smith, Abby Evans, Brian McIntosh, Kaylin Kirkpatrick, Keri Schade, Tonee Cramer, Sam Cramer, Sarah Gregg, Naomi Kocer, Shalyn Carr, Toni Glass, Kelli Stroud, Megan Rhodes, Caitlyn Edgar, Hannah Edgar, Caleen Fortin, Heidi Gehrke, Gabe Gehrke, Staci Uzzle, Jeff Uzzle, Heather Roach, Landon Roach, Jordann Hansen, Adam Hansen, Caitlin Hoots, and Clae Hoots. Motion carried.

Board Appointments – Motion by Lewis, seconded by Schwartz to appoint Marlene Eimers to the library board, to fill the unexpired term of Peggy VanderLaan. Motion carried.

2019 Health Insurance – Motion by Lewis, seconded by Maddox to offer two medical plans; Plan 1 \$1,000 deductible and \$1,000 co-insurance and Plan 2 \$1,000 deductible and \$1,500 co-insurance with the City paying 100% (\$731.34) of the employee portion of said health insurance from Dakotacare. Motion carried.

CMH Personnel Policy – Discussion ensued about benefits. No action taken.

SD Governor’s Conference on Tourism Jan. 15-17, 2019 in Pierre, SD – Motion by Lewis, seconded by Morrisette to send Shelly Wipf and Mary Lou Schwartz and pay applicable fees. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No. 07-2018 (Supplemental Appropriations Ordinance).

ORDINANCE NO: 07-2018

2018 Supplemental Budget Appropriations

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2018

General Fund (101):

Dept. 41100 Legislative

Object 42103 Liability Insurance	\$	5,000
Object 42105 Umbrella Coverage	\$	10,000

Dept. 41400 Finance Office

Object 42200 Professional Services & Fees	\$	5,000
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Dept. 41410 Legal

Object 42209 Other Prof. Fees	\$	25,000
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Dept. 42200 Fire

Object 42600 Supplies & Materials	\$	35,000
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Dept. 43100 Street

Object 43300 Improvements Other Than	\$	10,000
Object 43400 Machinery & Equipment	\$	175,000
Dept. 45100 Recreation		
Object 42600 Supplies & Materials	\$	10,000
Object 43300 Improvements Other Than	\$	10,000
Dept. 45200 Parks		
Object 41101 Part Time Salaries	\$	10,000
Object 42600 Supplies & Materials	\$	20,000
Dept 45300 Swimming Pool		
Object 42600 Supplies & Materials	\$	8,000
Dept. 45500 Libraries		
Object 42600 Supplies & Materials	\$	15,000
Object 43200 Buildings	\$	10,000
Dept. 47000 Debt Service		
Object 44000 Debt Service	\$	192,000
Total General Fund:		\$540,000
Means of Finance: Cash on Hand		
3 rd Penny Sales Tax (211)		
Dept 45700 Historic Preservation		
Object 42801 Electric	\$	3,000
Object 42900 Other Current Expense	\$	5,000
Dept 46530 Promoting the City		
Object 45300 Marketing	\$	40,000
Total 3 rd Penny Fund		\$48,000
Means of Finance: Cash on Hand		
Special Rec Fund (222)		
Dept. 45000 Recreation		
Object 43300 Improvements Other Than	\$	25,000
Total Special Rec Fund		\$25,000
Means of Finance: Donations		
Water Fund (602)		
Dept. 43300 Water		
Object 42200 Professional Services	\$	10,000
Object 42500 Repairs & Maintenance	\$	5,000
Object 42632 Pipes, Valves & Fittings	\$	15,000
Object 43200 Buildings	\$	30,000

Total Water Fund \$60,000
Means of Finance: Cash on Hand

Sewer Fund (604)
Dept. 43200 Sanitation
Object 42200 Professional Services \$ 15,000
Object 44200 Interest \$ 50,000
Total Sewer Fund \$65,000
Means of Finance: Cash on Hand

Flex Spending Pass Through (753)
Dept. 41400 Financial Administration
Object 42900 Other Current Expense \$ 15,000
Total Dept 41400 \$ 15,000
Total Flex Spending Pass Through \$15,000
Means of Finance Cash on Hand

Dated this 5th day of November, 2018.

Jayne Akin, Mayor

Attest:

Adam L Hansen, Finance Officer

First Reading: 11-5-18

Second Reading: 11-19-18

Publication: 11-28-18

Motion by Siebrecht, seconded by Lewis to adopt Ordinance No. 07-2018. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Water/Sewer Surcharges – Discussion ensued about water/sewer surcharge amount and implementation of the surcharge.

COUNCIL MEMBER REPORTS:

Moeller updated the Council on street dept activities.

Lewis inquired about fire hydrants throughout town.

Bormann updated the Council on his department activities.

PAY CLAIMS:

City Prepaid	\$653.72
City Unpaid	\$41,455.88
Hospital & Clinic Prepaid	\$66,350.73
Hospital & Clinic Unpaid	\$282,413.97
Additional Claims:	

Motion by Siebrecht, seconded by Lewis to pay the above claims in addition to the SD Department of Tourism \$470.00 for the 2019 Governor's Conference on Tourism. Motion carried on a roll call vote with all members voting "Yes."

Exit: Appel at 8:00 pm

Motion by Lewis seconded by Maddox to enter executive session per SDCL 1-25-2 (1) at 8:00 p.m. Motion carried.

Mayor Akin declared out of executive session at 8:23 p.m. No action taken.

There being no further business, meeting was adjourned at 8:28 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen