

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

August 6, 2018

7:00 p.m.

The City Council met in regular session at City Hall on Monday, August 6, 2018 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Darrell Ronnfeldt, Jessi Lewis, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Randy Maddox and Joe Morrissette

STAFF PRESENT: Adam L. Hansen and City Attorney Timothy Bormann @ 8:08 p.m.

VISITORS: Clayton Blachford, Craig Johnson, Corey Baloun, Gianna Lantero, and Mike Yost

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Schwartz to approve the July 10, 2018 Special Meeting Minutes, the July 16, 2018 Minutes, and the July 19, 2018 Special Meeting Minutes. Motion carried.

CONSENT CALENDAR:

Motion by Siebrecht, seconded by Kearney to approve the following items on the consent calendar:
Departments' Reports:

- A. Fire Report – reports dated July 19, 2018
- B. Sheriff Report – report dated June 30, 2018
- C. Revenue and Expense Report – June Report and June Salaries
- D. Building Permits – Report dated July, 2018
- E. Senior Citizens Report – minutes dated August, 2018
- F. Monthly Fuel Quote
- G. Temporary Malt Beverage License #18-2018 & Temporary On/Off Sale Liquor #16- 2018 for Starters Lanes & Sports Lounge for August 18, 2018 for Taylor Wedding at 4H Building
- H. Temporary Malt Beverage License #19-2018 & Temporary On/Off Sale Liquor #17- 2018 for Chrystals Bar LLC for August 11, 2018 for Binger Wedding at 4H Building

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Lewis to approve the CMH Hospital minutes dated July 30, 2018. Motion carried.

VISITORS/PUBLIC TIME:

Grow Spink – Blachford updated the Council on Grow Spink activities and introduced the new director Gianna Lantero to the City Council. Lantero explained her work history and fielded questions from the City Council. Johnson explained the need for Grow Spink. Baloun talked about the number of projects Grow Spink has done since inception in the City of Redfield and Spink County.

EXIT: Lantero, Johnson, Blachford @ 7:18 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed.

PUBLIC HEARINGS:

Public Hearing for a Variance Request at 1077 Lake Shore Drive (Gehrke) Mayor Akin opened the public hearing at 7:37 p.m. for a variance request at 1077 Lake Shore Drive. The zoning board's recommendation was to approve the variance as written. The hearing was declared closed at 7:38 p.m. Motion by Siebrecht, seconded by Kearney to approve the variance. Motion carried.

EXIT: Baloun @ 7:39 p.m.

NEW BUSINESS:

Change Order #1 (Electrical) – Motion by Siebrecht, seconded by Ronnfeldt to approve change order #1 in the amount of \$15,730.00 for the airport runway project. Motion carried on a roll call vote with all members voting "Yes."

EXIT: Yost @ 7:41 p.m.

Pay Request #3 2017 Airport Runway Project (Electrical) - Motion by Ronnfeldt, seconded by Lewis to approve pay request #3 to Efraimson Electric, Inc. in the amount of \$49,997.46 for the airport runway project (electrical). Motion carried on a roll call vote with all members voting "Yes."

Pay Request #5 2017 Airport Runway Project (Midland) - Motion by Siebrecht, seconded by Schwartz to approve pay request #5 to Midland Contracting, Inc. in the amount of \$146,304.83 for the airport runway project. Motion carried on a roll call vote with all members voting "Yes."

2018 SDLA September 26-28 in Sioux Falls - Motion by Schwartz, seconded by Moeller to approve sending Sarah Jones to the conference. Motion carried.

Surplus Items - Motion by Schwartz, seconded by Siebrecht to surplus the following Park and Rec Items: 17 pair of white striped baseball pants, 11 Blue Mesh baseball jerseys, 6 White Mesh baseball jerseys, 16 VFW Red & White jerseys, 18 Red/White baseball pants, 10 Red belts, 216 Grey baseball pants, 20 Hershey Track T-shirts, 16 Black VFW jerseys, 21 Broken baseball helmets, 15 White & Blue Striped baseball pants, 7 White & Blue Striped jerseys, 11 Yellow & Blue jerseys, 10 Black baseball shirts, 8 Blue & White Striped jerseys, 9 Blue & White Striped baseball pants, and 3 Coke fountain canisters at zero value. Motion carried.

Park & Rec. Mower - Motion by Siebrecht, seconded by Moeller to purchase a mower for baseball field for a cost of \$1,200.00. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No. 03-2018 (Personnel).

ORDINANCE NO. 03-2018
AN ORDINANCE AMENDING SECTION 2.44.20 & 2.44.030

BE IT ORDAINED BY THE MUNICIPALITY OF REDFIELD, SPINK COUNTY, SOUTH DAKOTA,

2.44.020 - Vacation.

- Appointive officers and employees shall be entitled to vacation on the following basis:

A. First Fifteen Years of Continuous Employment. An appointive officer or employee shall accumulate vacation at the rate of 4.6 hours for each two-week pay period; vacation may be accumulated from pay period to pay period to a total of two hundred forty hours only.

B. After fifteen years of continuous employment, an appointive officer or employee shall accumulate vacation at the rate of 6.1 hours for each two-week pay period; vacation may be accumulated from pay period to pay period to a total of three hundred twenty hours only.

C. Vacation will be allowed only by approval of supervisor or city finance officer in advance of vacation time. No appointive officer or employee shall be entitled to take vacation until ninety days after employment.

D. Vacation for those appointive officer or permanent part-time employees who average 20 to 39 hours per week shall be entitled to vacation on the following basis:

- (1) First fifteen (15) years of continuous employment: An appointive officer or permanent part-time employee shall accumulate vacation at the rate of 3.45 hours for each two (2) week pay period; vacation may be accumulated from pay period to pay period to a total of one hundred and eighty (180) hours only.
- (2) After fifteen (15) years of continuous employment: An appointive officer or permanent part-time employee shall accumulate vacation at the rate of 4.575 hours for each two (2) week pay period; vacation may be accumulated from pay period to pay period to a total of two hundred forty (240) hours only. This rate will begin on the anniversary date of employment.
- (3) Vacation will be allowed only by approval of supervisor, Council member assigned to that department, or City Finance Officer in advance of vacation time.

Permanent part-time employees who average less than 20 hours per week for 12 consecutive weeks, temporary employees and seasonal employees will not be eligible for vacation leave.

- 2.44.030 - Sick leave.

A. Appointive officers and employees shall be entitled to sick leave on the following basis: An appointive officer or employee shall accumulate sick leave at the rate of four hours for each two week pay period. Permanent part-time employees are entitled to three (3) hours sick leave each two week pay period. Sick leave may be accumulated from pay period to pay period to a total of nine hundred sixty hours for full-time employees and seven hundred twenty for permanent part-time employees. Sick leave will be allowed only by presenting a certificate by a physician covering the period of absence whenever the period of absence is over the duration. Any person receiving benefits under the Workmen's Compensation Act shall not be entitled to any sick leave for the period for which he is receiving such benefits, unless such salary or wages of the person exceed the benefits payable under the Workmen's Compensation Act, in which case for the sick leave benefits such person shall be paid the difference between the workmen's compensation benefits and his regular salary.

B. In the event of death in his immediate family, the appointive officer or employee is entitled to a reasonable leave of absence which shall be considered sick leave. In the event of serious illness of his immediate family, the appointive officer or employee may use two days of sick leave, and when such absence is over the two day's duration, sick leave shall be allowed only upon a physicians' certificate for the member of such person's family. No unauthorized absence shall be considered a sick leave.

C. In the implementation of the ordinance codified in this section, appointive officers and employees shall be entitled to no more than a beginning balance of two hundred forty hours for sick leave earned, but not used under prior ordinances.

D. Upon the voluntary resignation of an appointive officer or employee, one-fourth of the accumulated sick leave, with a maximum not to exceed two hundred forty hours will be paid to employees who have seven years of continuous employment. The payment for accumulated leave shall be at the rate of pay of the appointive officer or employee at the date of voluntary resignation, retirement or death. Appointive officers or employees who retire shall be paid for accumulated leave as set forth above in their final pay check.

Permanent part-time employees who average less than 20 hours per week for 12 consecutive weeks, temporary employees and seasonal employees will not be eligible for sick leave.

All other parts of **Chapter 2.44 - VACATION, SICK LEAVE AND HOLIDAYS** of the City of Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 16th day of July, 2018.

Jayme Akin, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

First Reading: 07-16-18

Second Reading: 08-06-18

Published: 08-15-18

Motion by Schwartz, seconded by Lewis to adopt Ordinance No. 03-2018. Motion carried on a roll call vote with all members voting "Yes."

Resolution No. 2018-05 (Thelen Second Addition) was read by Mayor Akin.

RESOLUTION 2018-05
Plat: Thelen Second Addition

BE IT RESOLVED by the City Council of Redfield, South Dakota, that the plat showing "Thelen Second Addition" having been examined, is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-3, and any amendments thereof.

Dated this 6th day of August, 2018.

Jayme Akin, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

Adopted: 08-06-2018

Published: 08-15-2018

Motion by Schwartz, seconded by Ronnfeldt to approve Resolution No. 2018-05. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Contract Mosquito Spraying – Discussion ensued about the mosquito spraying program for the City of Redfield.

Street Dept. Cell Phone – Discussion about adding a line for the street department was approved.

Setting Public Hearing for Variances – It was the consensus of the Council to move forward by authorizing the Finance Officer to set the public hearing for variances.

Pride Day – Painting House Numbers on Curbs – It was the consensus to have RHS students paint house numbers on pride day.

South Side RHS Parking – Discussion ensued about parking on 6th Ave south of RHS during construction.

COUNCIL MEMBER REPORTS:

Moeller inquired about maintenance on the foot bridge.

Lewis received a concern about pot hole on 7th Ave.

PAY CLAIMS:

City Prepaid	\$27,582.97
City Unpaid	\$195,886.76

Hospital & Clinic Prepaid \$117,096.39
Hospital & Clinic Prepaid \$73,412.70
Hospital & Clinic Unpaid \$319,394.81
Hospital & Clinic Refunds \$1,611.57
Additional Claims:

Motion by Schwartz, seconded by Lewis to pay the above claims in addition to Sandra McNeill \$550.00 for Website, SD Bureau of Info & Tele. \$199.31 for Phone line repair & calls, Burdick Bros \$181.76 for repair grapple teeth & light stand, SDDC \$335.42 for cleaning services, Hauff Mid America Sports \$2,383.40 for Volleyballs & mat tape, Roger Metzinger \$290.00 for umping baseball, Joel Osborn \$100.00 for umping baseball, Frank Krumm \$100.00 for umping baseball, Brent Derscheid \$60.00 for umping baseball, Redfield Food Center \$404.09 for supplies, Redfield Hardware Hank \$900.54 for supplies, Shopko \$468.46 for supplies, Baumann Lumber \$1,127.89 for supplies, Appel Oil \$506.02 for fuel, Butler Machinery Co. \$6,080.11 for Motor Grader repairs, Hawkins \$822.46 for pool chemicals, John Deere Financial \$1,110.70 for mower blades, gator roof & mirror kit, etc., Johnson Oil Co. \$668.80 for 1000 THF, Van Diest Supply Co. \$7,298.50 for Biomist Chemical, Midland Contracting \$146,304.83 for pay request #5 for airport construction, and Eframson Electric, Inc. \$49,997.46 for pay request #3 for airport construction.

Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:35 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen