

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

October 16, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, October 16, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Todd Schwartz, Joe Morrissette, Jessi Lewis, Amy Akin, Matthew Weller, Brent Derscheid via zoom

MEMBERS ABSENT: Mike Siebrecht and Keith Gall

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Andy Rindelaub, Elijah Morrissette, Grady Fey, Adrian Whitley, Ruthie Croeni, Lilly Blume

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Weller to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Morrissette, seconded by Akin to approve the October 2, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Akin to approve the following items on the consent calendar:

Departments' Reports:

A. Temporary Malt License #15-2023 and Temporary On/Off Sale #12-2023 for Chrystals LLC for Heartland State Bank Customer Appreciation on November 6, 2023 at the 4H Building Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

None.

**Notice of Code Enforcement Activities** – Rindelaub's report was presented to the council for their review. Various properties were discussed.

PUBLIC HEARINGS:

**Variance Hearing #04-2023 123 5<sup>th</sup> St. W. (Jessen)** – Mayor Schwartz opened the public hearing at 7:12 p.m. for a variance requested as to 123 5<sup>th</sup> St. W. (Jessen). The zoning board's recommendation was to allow the requested variance with the stipulation that the building have new siding installed. The Council found that the variance application was in compliance with Redfield Municipal Ordinance 17.12.110 and further the applicant met the requirements for granting of a

variance as set forth therein. The hearing was declared closed at 7:13 p.m. Motion by Lewis, seconded by Morrissette to approve the variance with stipulation. Motion carried.

OLD BUSINESS:

None

NEW BUSINESS:

**Approve Annual Notice (Tree Trimming)** – Motion by Lewis, seconded by Weller to approve the annual notice. Motion carried.

**Glacial Lakes & Prairies Tourism Annual Meeting on Oct. 26, 2023 in Watertown** – Motion by Morrissette, seconded by Akin to send Jenna Jandel. Motion carried with Lewis dissenting.

**Change Order #2 Wright & Sudlow – Redfield School Concrete Road Repair** – Motion by Weller, seconded by Lewis to approve change order #2 to Wright & Sudlow in the amount of \$4,445.58. Motion carried on a roll call vote with Akin dissenting.

**Pay Request #3 Wright & Sudlow – Redfield School Concrete Road Repair** – Motion by Weller, seconded by Morrissette to approve Pay Request #3 to Wright & Sudlow in the amount of \$4,445.58. Motion carried on a roll call vote with Akin dissenting.

**Surplus Items** – Motion by Morrissette, seconded by Lewis to surplus 5 chairs at the library at zero value and dispose of. Motion carried.

**Change Order #8 – JDH Construction, Inc. – Redfield Clinic Remodel** – Motion by Weller, seconded by Akin to approve Change Order #8 to JDH Construction, Inc. in the amount of \$5,589.00. Motion carried on a roll call vote with Lewis dissenting.

**Change Order #9 - JDH Construction, Inc. - Redfield Clinic Remodel** – Motion by Akin, seconded by Weller to approve Change order #9 to JDH Construction, Inc. in the amount of \$227.00. Motion carried on a roll call vote with all members voting “Yes.”

**Pay Request #3 – JDH Construction, Inc. – Redfield Clinic Remodel** – Motion by T. Schwartz, seconded by Weller to approve Pay Request #3 Redfield Clinic Remodel to JDH Construction, Inc. in the amount of \$90,463.53. Motion carried on a roll call vote with all members voting “Yes.”

**Aberdeen Humane Society Donation** – Motion by Morrissette, seconded by Akin to give a \$2,500.00 donation to the Aberdeen Humane Society. Motion carried.

**Change Order #4 – J&J Earth Works, Inc. – Water & Wastewater System Improvements Project, Phase I** – No action taken.

**Radio Advertising** – Motion by Lewis, seconded by Morrissette to do advertisement with KQKD. Motion carried.

**Physician Contract** – Motion by Akin, seconded by Weller to approve the physician contract. Motion carried.

Exit: Morrissette, Fey, Whitley, Croeni, Blume at 7:30 p.m.

INFORMATION AND DISCUSSION ITEMS:

**Trunk or Treat** – The event will be Oct 31<sup>st</sup> from 4 to 6 pm on Main Street.

**Annual Leave Policy** – Discussion ensued about changing the policy.

COUNCIL MEMBER REPORTS:

T. Schwartz talked about upcoming chamber events.

Lewis discussed an equipment purchase for the sewer department. He also gave a construction update.

PAY CLAIMS:

City Prepaid	\$56,400.64
City Unpaid	\$65,266.70
Hospital & Clinic Prepaid	\$94,840.27
Hospital & Clinic Unpaid	\$384,243.39
Additional Claims:	

Motion by Lewis, seconded by Weller to pay the above claims in addition to Century Link \$103.81 for airport & lift station modems, Dollar General \$147.30 for supplies & materials, Midcontinent Communications \$41.06 for phone services, Ted Nipp \$1,265.53 for cabinet install, Northern Valley Comm. \$221.98 for internet, Snap On \$55.90 for soap, Swanson Electric \$382.65 for decorative light repair, Aberdeen Area Humane Society \$2,500.00 for donation, and Wright & Sudlow Inc. \$4,445.58 for pay request #3 Redfield School Concrete Road Repair. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:06 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer  
Recorder: Adam L. Hansen

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