

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

September 18, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, September 18, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Joe Morrissette, Jessi Lewis, Amy Akin, Matthew Weller, Brent Derscheid and Keith Gall

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Gianna Schieffer via zoom, Andy Rindelaub, Lyn Fliehs, Milissa Fliehs

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Weller to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Derscheid to approve the September 5, 2023 special minutes and the September 5, 2023 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Akin to approve the following items on the consent calendar:

Departments' Reports:

A. Fire Report – Reports dated September 16, 2023

B. Senior Citizens Report – Minutes dated September, 2023

C. Temporary Malt License #13-2023 and Temporary On/Off Sale #10-2023 for Starters Lanes & Sports Lounge for Jungwirth Benefit on November 11, 2023 at Shanty Haven

Receive and place on file. Motion carried.

REPORTS:

**Hospital Report** – Motion by Morrissette, seconded by Lewis to approve the CMH Hospital minutes dated September 5, 2023. Motion carried.

VISITORS/PUBLIC TIME:

**Lynn & Milissa Fliehs** – Fliehs inquired about the City of Redfield tearing down a dilapidated structure.

Exit: L. & M. Fliehs @ 7:05 p.m.

**Gia Schieffer – Grow Spink Inc.** – Schieffer gave an update on Grow Spink Activities. Discussion ensued about daycare in Redfield.

Exit: Schieffer @ 7:26 p.m.

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OLD BUSINESS:

**Notice of Code Enforcement Activities** – Rindelaub’s report was presented to the council for their review. Various properties were discussed.

Exit: Rindelaub @ 7:32 p.m.

**CMH Website** – Motion by Siebrecht, seconded by Lewis to remove from the table. Motion carried. Motion by Morrissette, seconded by T. Schwartz to approve the CMH Website Agreement. Motion carried.

NEW BUSINESS:

**Approve Annual Notice (Cemetery)** – Motion by Lewis, seconded by Weller to approve the annual cemetery notice. Motion carried.

**Hire Park & Rec Help** – Motion by Siebrecht, seconded by Weller to hire the following Park & Rec Help: Keagan Hansen, Class 10 Plate Umpire @ \$30.00/game and Class 11 Field Umpire @ \$20.00/game and Class 9 Scorekeeper @ \$13.00/hour. Motion carried.

**Utility Easement** – Motion by Siebrecht, seconded by Derscheid to approve the utility easement located at parcel id #010500. Motion carried.

**Surplus Items** – Motion by Siebrecht, seconded by Lewis to surplus HP ProDesk 400 GA SFF Business PC (Serial No. 2UA8091SJZ), HP keyboard & mouse from the Carnegie Library at zero value and dispose thereof. Motion carried.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 04-2023 (2024 Appropriation Ordinance).

**ORDINANCE NO. 04-2023  
2024 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2024.

	2024 General Fund	Water/Sewer Project	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 98,800		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 11,325		
413 Elections	\$ 1,200		
414.1 City Attorney \$30,000			
414.7 Financial Admin \$156,750	186,750		
419.2 General Gov. Bldgs	<u>\$ 17,000</u>		
Total General Gov.	<u>\$ 345,075</u>		

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420 Public Safety		
421 Police	\$ 445,578	
422 Fire	<u>\$ 125,350</u>	
Total Public Safety	\$ 570,928	
430 Public Works		
431 Street Department	\$ 656,850	
432 Sewer	\$	
435 Airport	\$ 56,475	
437 Cemetery	<u>\$ 49,700</u>	
Total Public Works	\$ 763,025	
440 Health & Welfare		
441.1 Code Enforcement Officer	34,775	
441.2 Rabies & Animal Control	\$ 275	
441.3 West Nile Control	<u>\$37,550</u>	
Total Health & Welfare	\$72,600	
450 Culture and Recreation		
451 Recreation	\$239,400	
45140 Senior Citizens	\$ 97,300	
452 Parks	\$ 77,700	
453 Swimming Pool	\$114,750	
455 Library	\$212,925	
457 Historic Preservation	<u>\$ 0</u>	
Total Culture and Recreation	\$742,075	
460 Conservation and Development		
465 Economic Development	\$105,000	
465.3 Promoting the City		
Total Conservation & Develop.	<u>\$105,000</u>	
470 Debt Service		
471 Principal	\$	\$49,248
472 Interest	<u>\$</u>	
Total Debt Service	\$	<u>\$49,248</u>
510 Other Financing Uses		
511 Transfers Out		
TOTAL 2024 APPROPRIATIONS	<u>\$2,598,703</u>	<u>\$49,248</u>

Capital Accumulations			
Res#98-13 Fire Dept Eq Res.	\$ 2,600		
Res#2010-05 Fire Truck Res.	\$ 0		
Res#2009-01 Park Dept Res.	\$ 0		
Res#2010-06 Res for Hvy Eq.	<u>\$25,000</u>		
Total Appr.& Accum.	\$2,626,303		
Inc. in Unreserved Fund Bal.	408,050	\$ 500	4,752
<b>Total</b>	<u>\$3,034,353</u>	<u>\$ 500</u>	<u>\$54,000</u>

REVENUES

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CASH APPLIED	\$ 456,298	
310 TAXES:		
311 General Property Taxes	\$1,299,000	
313 Gen. Sales & Use Taxes	\$ 950,000	<u>\$54,000</u>
319 Pen & Int., Del. Taxes	\$ 4,500	\$54,000
Sub-Total Taxes	\$2,253,500	
320-Licenses and Permits:		
Video Lottery License	\$ 2,500	
Alcoholic Beverage Licenses	\$ 10,000	
Animal Licenses	\$ 4,500	
Building Permits	\$ 3,000	
Other Licenses	<u>\$ 1,500</u>	
Subtotal Lic. and Permits	\$ 21,500	
330-Intergovernmental Revenue:		
331 Federal Grants	\$ 25,000	
334 State Grants	\$ 10,000	
335 State Share Revenue		
335.01 Bank Franchise Tax	\$10,000	
335.02 Mot. Veh. Comm Prorate	\$ 7,000	
335.03 Liquor Tax Reversion	\$15,000	
335.04 Mot. Veh. Licenses(5%)	\$32,500	
335.08 Local Govt Hiwy & Brdg	\$60,000	
335.20 Other	\$ 150	
338 County Share Revenue		
338.01 County Road Tax (25%)	\$ 5,180	
338.02 County HBR Tax (25%)	\$	
338.03 County Wheel Tax	\$ 1,000	
338.99 Other	<u>\$</u>	
Sub-Total Intergov. Rev.	\$165,830	
340-Charges for Goods and Services:		
340 Chgs for Goods & Svics	\$20,000	
341 General Govt-Zoning Fees	\$ 250	
342.02 Spc Fire Prot.(SDDC Fire)	\$ 2,600	
343 Highways & Streets		
345.02 Health(Animal Control)	\$ 250	
346 Culture & Recreation		
346.02 Pool Fees	\$20,350	
346.03 Recreation Programs	\$11,700	
348 Cemetery	\$ 8,500	
349 Other (Airport)	<u>\$ 1,500</u>	
Subtotal Chgs for Goods & Svc	\$65,400	
350-Fine and Forfeitures:		
351 Court Fines & Costs	\$ 4,000	
354 Library	\$ 2,500	
359 Other Fines	<u>\$ 0</u>	
Subtotal Fines & Forfeitures:	\$ 6,500	

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360-Miscellaneous Revenue:			
361 Investment Earnings	\$ 5,025		
362 Rentals	\$ 25,750		\$500
363 Special Assessments	\$ 8,050		
367 Cont. & Donations	\$ -		
369 Other	\$ 1,500		
36901 Cable TV Franchise	\$ 15,000		
381 Sale of Supp.(Apt Fuel)	\$ 5,000		
Subtotal Misc. Revenue	\$ 60,325	\$	\$500
390-Other Sources:			
391.01 Transfer In (Interest)	\$		
391.01 Transfer In			
391.24 Other Bonds Issued (Sewer)			
391.03 Sale of Mun. Property	\$ 5,000		
Sub-Total Other Sources	\$ 5,000	\$	\$500
<b>TOTAL MEANS OF FINANCE</b>	<b>\$3,034,353</b>	<b>\$</b>	<b>\$54,000</b>

	3 <sup>rd</sup> Penny Sales Tax	Permanent Funds Cemetery	Governmental Library	Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$84,925				
Total Cul. & Rec.	\$84,925			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$54,750				
Total Consv. & Dev	\$54,750				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 0				\$375
Total 2024 App.	\$139,675			\$500	\$875
Total App & Acc Inc. Unres. Fd Bal.		\$3,000	\$1,500		\$1725
<b>TOTAL</b>	<b>\$139,675</b>	<b>\$3,000</b>	<b>\$1,500</b>	<b>\$500</b>	
<u>\$2600</u>					

**REVENUES**

CASH APPLIED	\$64,925		\$500
310 Taxes			
313 General Sales & Use Txs	\$65,000		
Subtotal Taxes	\$65,000		
330 Intergovernmental Revenue:			
331 Fed Grants			
334 State Grants			

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Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$3,500		\$500		
346 Recreation Programs	\$1,250				
348 Cemetery	\$3000				
Subtotal Chgs for Gds & Svcs.	\$4,750	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$		\$500	\$	\$100
367 Contr & Donat.	\$ 5,000		\$ 500		\$2,500
Subtotal Misc. Rev.	\$ 5,000		\$1,000	\$	2,600
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$139,675	\$3,000	\$1,500	\$500	\$2,600

PROPRIETARY FUNDS

	2024	2024	2024
Water	Sewer	Landfill	Fund
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$740,000	\$ 830,000	\$ 85,000
Estimated Revenue	\$3,728,250	\$3,593,000	\$245,750
TOTAL ESTIMATED RETAINED EARN	\$4,468,250	\$4,423,000	\$330,750
Less Appropriations	\$4,031,600	\$3,700,075	\$284,150
ESTIMATED SURPLUS	\$436,000	\$722,925	\$ 46,600
Less Est. Surplus Retained	\$422,0000	\$708,925	\$ 39,900
EST SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,278,000
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$60,774.00
Municipal Finance Officer	\$103,466.00
Senior Citizens Director	\$26.95
Working Superintendent	\$31.02
Code Enforcement Officer	\$26,650.00
Librarian	\$60,115.00
Assistant Librarian	\$22.00

Assistant Finance Officer	\$26.21
Administrative Assistant	\$25.71

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$25.71
Class 6	\$31.02

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues		
Revenue	\$29,178,594	
Contractual Adjustments	\$(10,037,436)	
Charity	<u>\$ (72,946)</u>	
Total Patient Revenues		\$19,068,212
Less Bad Debt	\$ (1,094,197)	
Clinic Discounts/(Premium)	<u>\$ 0</u>	
Net Patient Service Revenues		\$17,974,015
Other Operating Revenues	\$663,754	
Non-Operating Revenues	<u>\$56,147</u>	
Total Other Operating Revenues		\$ 719,901
TOTAL OPERATING REVENUES		<u>\$18,693,916</u>

OPERATING EXPENSES:

Salaries & Wages	\$9,285,177	
Employee Benefits	\$2,849,247	
Other	\$6,173,732	
Prov.Bad Debt (Net)	<u>\$</u>	
Total Operating Expense		<u>\$18,308,156</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$385,760
Non Operating Gains		\$168,896
Estimated Medicare Settlement		<u>\$</u>
EXCESS REVENUE OVER EXPENSES		<u>\$554,656</u>

\_\_\_\_\_  
Frank Schwartz, Mayor

ATTEST: \_\_\_\_\_  
Adam L. Hansen, Finance Officer

Motion by Lewis, seconded by Akin to adopt Ordinance No. 04-2023. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

None

COUNCIL MEMBER REPORTS:

Gall inquired as to a solution to the insects in town.

T. Schwartz informed the Council about the wine walk on Thursday.

Siebrecht inquired about daycare operating costs in Redfield.

Exit: Weller & Morrissette at 7:41 p.m.

Lewis inquired about road construction on 7<sup>th</sup> Ave, gave an update on water/sewer project and street, water, and sewer departments.

PAY CLAIMS:

City Prepaid	\$60,783.99
City Unpaid	\$46,037.95
Hospital & Clinic Prepaid	\$94,328.97
Hospital & Clinic Unpaid	\$182,932.19
Additional Claims:	

Motion by Siebrecht, seconded by Akin to pay the above in addition to Baumann Lumber \$62.00 for manhole covers, Odland Gravel \$7,233.10 for hauling pea rock, Odland Construction \$1,000.00 for wall demolition & cleanup, Redfield Fire Dept. \$300.00 for fire call, Midcontinent Communications \$40.84 for phone services, and Century Link \$103.04 for phone services. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 7:45 p.m.

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Frank Schwartz  
Mayor

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Adam L. Hansen  
Finance Officer  
Recorder: Adam L. Hansen

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