

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 5, 2023

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Tuesday, September 5, 2023 at 7:00 p.m.

MEMBERS PRESENT: Mayor Frank Schwartz, Mike Siebrecht, Todd Schwartz, Joe Morrissette, Jessi Lewis, Amy Akin via zoom, Matthew Weller, Brent Derscheid and Keith Gall via zoom

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian

VISITORS: Cyndi Bachman, Jerry Higer, Tracy Schroeder

CALL TO ORDER: Mayor Schwartz called the meeting to order at 7:04 p.m.

ADOPT AGENDA: Motion by Weller, seconded by Derscheid to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Weller, seconded by Lewis to approve the August 21, 2023 minutes. Motion carried.

Exit: Gall @ 7:05 p.m.

CONSENT CALENDAR:

Motion by Lewis, seconded by Weller to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Reports dated August 16, 2023 and August 23, 2023
- B. Library Report – Minutes dated August 28, 2023
- C. Building Permits – Report dated August, 2023
- D. Monthly Fuel Quote
- E. Temporary Malt License #12-2023 and Temporary On/Off Sale #09-2023 for Chrystals, LLC for Haider wedding on September 16, 2023

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Morrissette to approve the CMH Hospital minutes dated August 28, 2023. Motion carried.

VISITORS/PUBLIC TIME:

Cindy Bachman – Area IV Nutrition – Bachman informed the Council about the program and relayed year to date stats and inquired about the budget process.

Exit: Bachman @ 7:14 p.m.

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PUBLIC HEARINGS:

Variance Hearing #03-2023 513 7th Ave. E. (Higer) - Mayor Schwartz opened the public hearing at 7:15 p.m. for a variance requested as to 513 7th Ave. E. (Higer). The zoning board's recommendation was to allow the requested variance. Jerry Higer testified in favor of the variance. The Council found that the variance application was in compliance with Redfield Municipal Ordinance 17.12.110 and further the applicant met the requirements for granting of a variance as set forth therein. The hearing was declared closed at 7:20 p.m. Motion by T. Schwartz, seconded by Morrissette to approve the variance. Motion carried.

Exit: Higer @ 7:22 p.m.

Variance Hearing #02-2023 1124 W. 5th St. (Rozell) - Mayor Schwartz opened the public hearing at 7:22 p.m. for a variance requested as to 1124 W. 5th St. (Rozell). The zoning board's recommendation was to allow the requested variance. The Council found that the variance application was in compliance with Redfield Municipal Ordinance 17.12.110 and further the applicant met the requirements for granting of a variance as set forth therein. The hearing was declared closed at 7:24 p.m. Motion by Siebrecht, seconded by Morrissette to approve the variance. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Rindelaub's report was presented to the council for their review. Various properties were discussed. August's Fine Report was presented.

NEW BUSINESS:

Annual Membership & Advertising 2024 State Glacial Lakes & Prairies – Motion by Siebrecht, seconded by Derscheid to approve the membership and advertising. Motion carried.

Annual Park & Rec Volunteers for Workers Compensation Purposes – Motion by Siebrecht, seconded by Lewis to approve the following volunteers for workers compensation purposes: Dana Lewis, Jeanna Huizenga, Nick Kopplin, Adam Hansen, Rob Lewis, James Shaman, Dustin Maher, Damon Pochop and Kaleb Rodgers. Motion carried.

Set 2023 Free Fall Dump Dates – Motion by Lewis, seconded by Weller to approve the free fall dump dates. Motion carried.

2024 SD Magazine Ad Renewal – Motion by Siebrecht, seconded by Derscheid to approve the advertising. Motion carried.

Street Dept. Buildings – Discussion ensued about city use of street dept buildings. No action taken.

Depot Project – Motion by Weller, seconded by Siebrecht to approve the building project at the Depot. Motion carried.

Pay Request #4 – North Star Logistics LLC dba Sentry Crane – Redfield EMT Center – Motion by Lewis, seconded by Derscheid to approve Pay Request #4 North Star Logistics LLC dba Sentry

Crane in the amount of \$90,943.61 for the Redfield EMT Center. Motion carried on a roll call vote with all members voting "Yes."

Pay Request #2 – JDH Construction Inc. – Redfield Clinic Remodel – Motion by T. Schwartz, seconded by Morrissette to approve Pay Request #2 Redfield Clinic Remodel in the amount of \$40,951.94 to JDH Construction Inc. Motion carried on a roll call vote with all members voting "Yes."

Airport Pavement Maintenance Contract – Motion by Lewis, seconded by Weller to approve the State Financial Assistance Agreement with the State of South Dakota as to Project No. 3-46-4600-29-2023 and authorizing the Mayor to sign all pertinent documents. Motion carried.

Mosquito Control & West Nile Conference in Aberdeen on September 19 – Motion by Lewis, seconded by Morrissette to send all employees that spray for mosquitoes. Motion carried.

Physician’s Contract – Motion by T. Schwartz, seconded by Lewis to approve the physician’s contract. Motion carried.

Surplus Item – Motion by Siebrecht, seconded by Derscheid to surplus a safe at library at zero value and dispose of said safe. Motion carried.

Pay Request #8 – H & W Contracting, LLC – Water & Wastewater System Improvements Project, Phase II – Motion by Derscheid, seconded by Lewis to approve Pay Request #8 Water and Wastewater System Improvements Project, Phase II in the amount of \$707,668.70 to H&W Contracting, LLC. Motion carried on a roll call vote with all members voting "Yes."

ORDINANCES AND RESOLUTIONS:

Hansen gave the First Reading of Ordinance No. 04-2023 (2024 Appropriation Ordinance). Motion by Siebrecht, seconded by Weller to pass the First Reading of Ordinance No. 04-2023. Motion carried on a roll call vote with all members voting "Yes."

COUNCIL MEMBER REPORTS:

Lewis updated the council on the fire department, shooting range, street department and airport.

T. Schwartz updated the Council on the Chamber wine walk.

PAY CLAIMS:

City Prepaid	\$1,679.68
City Unpaid	\$171,168.66
Hospital & Clinic Prepaid	\$328,023.59
Hospital & Clinic Unpaid	\$242,480.36
Additional Claims:	

Motion by T. Schwartz, seconded by Siebrecht to pay the above claims in addition to Elan Financial Services \$1,159.12 for supplies, materials & books, Redfield Chamber of Commerce \$2,034.09 for 2023 car show subsidy, SD Bureau of Infor. & Telecom. \$12.00 for voicemail, Midcontinent

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Communications \$80.90 for phones services, Otis Elevator Company \$100.00 for inflation surcharge, Redfield Food Center \$96.29 for food & supplies, Johnson Oil \$286.55 for diesel & propane, Farm Tire Service LLC \$3,090.00 for tires & tire sealer, SBS Lumber & Hardware \$256.57 for supplies & materials, SD Magazine \$465.00 for ad, Rudy's Towing \$1,327.50 for towing fire truck, H & W Contracting, LLC \$707,668.70 for pay request #8 Water & Wastewater System Improvements Project, Phase II and amend Jebro Inc. (-24,503.02) for road oil. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:26 p.m.

Frank Schwartz
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen