

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

February 7, 2022

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, February 7, 2022 at 7:00 p.m.

MEMBERS PRESENT: Mayor Randy Maddox, Mike Siebrecht, Todd Schwartz, Joe Morrisette, Jessi Lewis, David Moeller, Frank Schwartz, and Matthew Weller

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian via Zoom

VISITORS: KQKD Radio Station via Zoom, Craig Johnson

CALL TO ORDER: Mayor Maddox called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by F. Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Morrisette to approve the January 18, 2022 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Morrisette to approve the following items on the consent calendar:
Departments' Reports:

- A. Sheriff Report – Report dated Dec. 31, 2021
- B. Parks & Recreation Report – Minutes dated Nov. 16, 2021
- C. Building Permits – Report dated January, 2022
- D. Senior Citizens Report – Minutes dated Jan. 2022 and Feb. 2022
- E. Monthly Fuel Quote
- F. Temporary Malt Beverage License #12-2022 & Temporary On/Off Sale Liquor License #12-2022 for Starters Lanes & Sports Lounge for Rothacker/Morris wedding at Shanty Haven on February 26, 2022
- G. Temporary Malt Beverage License #13-2022 & Temporary On/Off Sale Liquor License #13-2022 for Starters Lanes & Sports Lounge for Baker/Akin wedding at Shanty Haven on Oct. 22, 2022
- H. Temporary Malt Beverage License #14-2022 & Temporary On/Off Sale Liquor License #14-2022 for Starters Lanes & Sports Lounge for Enander/Zemlicka wedding at Shanty Haven on Oct. 1, 2022

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

None

OLD BUSINESS:

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Notice of Code Enforcement Activities – Yost’s report was presented to the Council for their review. Various properties were discussed. January’s Fine Report was presented.

NEW BUSINESS:

Approve Park & Rec. Volunteers for Workers Compensation Purposes – Motion by Siebrecht, seconded by Lewis to approve the following volunteers for workers compensation purposes: Frank Krumm, Elijah Morrissette, Peyton Osborn, Darrell Dickhaut, Owen Osborn, Camden Osborn, Carmen Herrera, and Devin Glass. Motion carried.

Hire Park & Rec Help – Motion by Siebrecht, seconded by F. Schwartz to hire the following Park & Rec workers: Frank Krumm, referee @ \$15.00/game, Elijah Morrissette, referee @ \$15.00/game, Peyton Osborn, referee @ \$15.00/game, Darrell Dickhaut, referee @ \$15.00/game, Peyton Osborn, table worker @ \$10.00/hr., Owen Osborn, table worker @ \$10.00/hr., Camden Osborn, table worker @ \$10.00/hr., and Carmen Herrera, table worker @ \$10.00/hr. Motion carried.

Airport ARPA Grant – Motion by Lewis, seconded by Weller to approve the ARPA grant application for the airport and authorize Mayor Maddox to sign all pertinent documents. Motion carried.

Avera – CMH Management (Partners in Health) Agreement – Motion by Morrissette, seconded by F. Schwartz to approve the CMH Management Agreement with Avera St. Luke’s. Motion carried.

Accept Retirement – Motion by Moeller, seconded by Lewis to accept the retirement of Jim Haider effective February 19, 2022. Motion carried.

Accept Retirement – Motion by Moeller, seconded by F. Schwartz to accept the retirement of Michael Yost effective March 5, 2022. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2022-02 (Part Time Salaries Resolution) was read by Hansen.

RESOLUTION NO. 2022-02

SUBJECT: PART-TIME EMPLOYEE CLASSIFICATIONS AND SALARY RANGES

BE IT RESOLVED by the City of Redfield, South Dakota, that the following part-time and seasonal employee job classifications and salary ranges are established:

Classifications

- Class 1: Swimming Pool Manager, Depot Curator
- Class 2: Assistant Pool Manager, Ball Diamond Caretaker, Recreation Assistants
- Class 3: Temporary Heavy Equipment Operators-CDL, Non CDL
- Class 4: Emergency Snow Removal-CDL
- Class 5: Library Teacher (Story Hour/Summer Reading)
- Class 6: Landfill Operator
- Class 7: Public Works Seasonal Maintenance
- Class 8: Public Works Seasonal Maintenance Heavy Equipment Operator/Supervisor

Class 9: All other part-time and seasonal employees
Class 10: Park and Recreation Head Referee & Plate Umpire
Class 11: Park and Recreation Secondary Referee & Umpire

	<u>Begin</u>	<u>Increase</u>
Class 1	\$11.50	Same % of Full Time Employees
Class 2	10.50	Same % of Full Time Employees
Class 3	15.00CDL	Same % of Full Time Employees
	10.00 NonCDL	Same % of Full Time Employees
Class 4	17.50	Same % of Full Time Employees
Class 5	15.00	Same % of Full Time Employees
Class 6	11.00	Same % of Full Time Employees
Class 7	10.00	Same % of Full Time Employees
Class 8	15.00	Same % of Full Time Employees
Class 9	10.00	Same % of Full Time Employees
Class 10	\$25.00/per game	N/A
Class 11	\$15.00/per game	N/A

Years of service only apply within a particular class.

- If a person changes from one class (i.e. Class 3) to another class (i.e. Class 1), the person starts over again at year one of the new class.
- No part time position will receive the yearly increase unless they have worked a minimum of 125 hours in the preceding year.
- The increase from beginning rate to 2nd year and all subsequent step increases will occur on January 1st of the year after one full year of employment is completed.
- Part-time employees will not receive annual raises other than the percentage increase per year; if for any reason full time employees do not receive a raise no part time raises will occur.
- All employees will start at the beginning wage effective 1/1/03 with no credit for years of service to that date except those employees currently above the beginning wage will stay at the beginning wage until the increase catches up with their current hourly rate.

Adopted this 7th day of February, 2022.

 Randy Maddox, Mayor

ATTEST

 Adam Hansen, Finance Officer
 Published: February 16, 2022
 Adopted: February 07, 2022

Motion by Moeller, seconded by F. Schwartz to approve Resolution No. 2022-02 effective January 1, 2022. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

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Street Shop Buildings – A discussion ensued about the uses of all the street shop buildings.

District 6 Annual Meeting – Discussion was held about the upcoming District 6 meeting in Groton.

SD Community Foundation – Mayor Maddox discussed meeting with Pat Gallagher about starting an account with the SD Community Foundation.

COUNCIL MEMBER REPORTS:

Moeller updated Council on water/wastewater and street department activities.

T. Schwartz updated the Council on the Chamber meeting that occurred.

Weller updated the Council on the upcoming Pheasant Fest to be held in Omaha, Nebraska.

Lewis discussed a vacancy at the Redfield Housing Authority.

PAY CLAIMS:

City Prepaid	\$121,216.58
City Unpaid	\$122,738.39
Hospital & Clinic Prepaid	\$340,341.85
Hospital & Clinic Unpaid	\$132,304.23
Hospital & Clinic Refunds	\$346.17
Additional Claims:	

Motion by Lewis, seconded by F. Schwartz to pay the above claims in addition to Governor's Inn \$174.00 for rooms for Municipal Government Day, Hauff Mid America Sports \$193.20 for batting cage, WEB Water Development Association, Inc. \$30,725.06 for monthly water rubble site & gallons purchased, Willard F. Schwartz Jr. \$146.25 for mileage, SD Bureau of Info. & Telecomm \$34.10 for phone service, Barbara Stephens \$50.00 for seams reinforced on flags. Motion carried on a roll call vote with all members voting "Yes."

Exit: KQKD @ 7:42 p.m.

Motion by F. Schwartz, seconded by Morrissette to enter executive session per SDCL 1-25-2 (3) @ 7:42 p.m. Motion carried.

Mayor Maddox declared out of executive session at 7:53 p.m.
No action taken.

Exit: Johnson @ 7:54 p.m.

Motion by Lewis, seconded by Weller to enter executive session per SDCL 1-25-2 (1) at 7:55 p.m.
Motion carried.

Mayor Maddox declared out of executive session at 8:30 p.m.
No action taken.

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There being no further business, meeting was adjourned at 8:34 p.m.

Randy Maddox
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen