

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 20, 2021

7:00 p.m.

The City Council met in regular session via teleconference and at City Hall on Monday, September 20, 2021 at 7:00 p.m.

MEMBERS PRESENT: Mayor Randy Maddox, Mike Siebrecht, Todd Schwartz, Joe Morrisette, Jessi Lewis, David Moeller, and Matthew Weller

MEMBERS ABSENT: Eileen Kearney, Frank Schwartz

STAFF PRESENT: Adam L. Hansen

VISITORS: None

CALL TO ORDER: Mayor Maddox called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Morrisette to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by T. Schwartz to approve the September 7, 2021 Special Minutes, the September 7, 2021 Minutes, and the September 13, 2021 Special Minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrisette, seconded by Lewis to approve the following items on the consent calendar:
Departments' Reports:

- A. Sheriff Report – Report dated Aug. 31, 2021
- B. Revenue and Expense Report – July Report and July Salaries
- C. Senior Citizens Report – Minutes dated September, 2021

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Lewis, seconded by Morrisette to approve the CMH Hospital minutes dated August 30, 2021. Motion carried.

VISITORS/PUBLIC TIME:

None

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost's report was presented to the Council for their review.

NEW BUSINESS:

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Approve Annual Notice (Cemetery) – Motion by Lewis, seconded by T. Schwartz to approve the annual cemetery notice. Motion carried.

Accept 2020 Audit – Motion by Morrissette, seconded by Siebrecht to accept the 2020 audit. Motion carried.

South Dakota Magazine Advertisement – Motion by Siebrecht, seconded by Lewis to approve advertising in the South Dakota Magazine. Motion carried.

SDLA Virtual Conference – Motion by Lewis, seconded by Weller to send two people to the virtual conference. Motion carried.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 05-2021 (2022 Appropriation Ordinance).

**ORDINANCE NO. 05-2021
2022 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2022.

Fund	2022 General	Water/Sewer	Ind.Shar Debt Svc.
	Project	DEV Winn	MainStreet
410 General Governments			
411 Legislature	\$ 104,550		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 11,325		
413 Elections	\$ 1,200		
414.1 City Attorney	\$30,000		
414.7 Financial Admin	\$138,275	168,275	
419.2 General Gov. Bldgs	\$ 16,600		
Total General Gov.	\$ 331,950		
420 Public Safety			
421 Police	\$ 420,000		
422 Fire	\$ 116,500		
Total Public Safety	\$ 536,500		
430 Public Works			
431 Street Department	\$ 622,350		
432 Sewer	\$		
435 Airport	\$ 55,525		
437 Cemetery	\$ 41,600		
Total Public Works	\$ 719,475		
440 Health & Welfare			
441.1 Code Enforcement Officer	39,725		
441.2 Rabies & Animal Control	\$ 275		
441.3 West Nile Control	\$36,775		
Total Health & Welfare	\$76,775		
450 Culture and Recreation			
451 Recreation	\$200,275		
45140 Senior Citizens	\$ 84,550		
452 Parks	\$ 70,415		
453 Swimming Pool	\$109,250		
455 Library	\$179,300		

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457 Historic Preservation	\$	0	
Total Culture and Recreation	\$643,790		
460 Conservation and Development			
465 Economic Development	\$45,000		
465.3 Promoting the City			
Total Conservation & Develop.	\$45,000		
470 Debt Service			
471 Principal	\$		\$49,248
472 Interest	\$		
Total Debt Service	\$		\$49,248
510 Other Financing Uses			
511 Transfers Out			
TOTAL 2022 APPROPRIATIONS	\$2,353,490		\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$	2,600	
Res#2010-05 Fire Truck Res.	\$	0	
Res#2009-01 Park Dept Res.	\$	0	
Res#2010-06 Res for Hvy Eq.	\$25,000		
Total Appr. & Accum.	\$2,381,090		
Inc. in Unreserved Fund Bal.	383,050	\$	\$500
Total	\$2,764,140	\$	\$500

REVENUES

CASH APPLIED	\$	335,085	
310 TAXES:			
311 General Property Taxes	\$1,206,000		
313 Gen. Sales & Use Taxes	\$	900,000	\$54,000
319 Pen & Int., Del. Taxes	\$	3,500	\$54,000
Sub-Total Taxes	\$2,109,500		
320-Licenses and Permits:			
Video Lottery License	\$	2,500	
Alcoholic Beverage Licenses	\$	10,000	
Animal Licenses	\$	4,000	
Building Permits	\$	2,500	
Other Licenses	\$	1,500	
Subtotal Lic. and Permits	\$	20,500	
330-Intergovernmental Revenue:			
331 Federal Grants	\$	25,000	
334 State Grants	\$	10,000	
335 State Share Revenue			
335.01 Bank Franchise Tax	\$10,000		
335.02 Mot. Veh. Comm Prorate	\$	7,000	
335.03 Liquor Tax Reversion	\$15,000		
335.04 Mot. Veh. Licenses (5%)	\$32,500		
335.08 Local Govt Hiwy & Brdg	\$60,000		
335.20 Other	\$	150	
338 County Share Revenue			
338.01 County Road Tax (25%)	\$	5,180	
338.02 County HBR Tax (25%)	\$		
338.03 County Wheel Tax	\$	1,000	
338.99 Other	\$		
Sub-Total Intergov. Rev.	\$165,830		
340-Charges for Goods and Services:			
340 Chgs for Goods & Svics	\$20,000		
341 General Govt-Zoning Fees	\$	250	
342.02 Spc Fire Prot. (SDDC Fire)	\$	2,600	

343 Highways & Streets			
345.02 Health(Animal Control)	\$ 250		
346 Culture & Recreation			
346.02 Pool Fees	\$20,350		
346.03 Recreation Programs	\$11,700		
348 Cemetery	\$ 8,500		
349 Other (Airport)	\$ 1,500		
Subtotal Chgs for Goods & Svc	\$65,150		
350-Fine and Forfeitures:			
351 Court Fines & Costs	\$ 3,500		
354 Library	\$ 1,750		
359 Other Fines	\$ 0		
Subtotal Fines & Forfeitures:	\$ 5,250		
360-Miscellaneous Revenue:			
361 Investment Earnings	\$ 5,025		
362 Rentals	\$ 23,250	\$500	
363 Special Assessments	\$ 8,050		
367 Cont. & Donations	\$ -		
369 Other	\$ 1,500		
36901 Cable TV Franchise	\$ 15,000		
381 Sale of Supp.(Apt Fuel)	\$ 5,000		
Subtotal Misc. Revenue	\$ 57,825	\$	\$500
390-Other Sources:			
391.01 Transfer In (Interest)	\$		
391.01 Transfer In			
391.24 Other Bonds Issued (Sewer)			
391.03 Sale of Mun. Property	\$ 5,000		
Sub-Total Other Sources	\$ 5,000	\$	\$500
TOTAL MEANS OF FINANCE	\$2,764,140	\$	\$500 \$54,000

	3 rd Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$92,850				
Total Cul. & Rec.	\$92,850			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$54,600				
Total Consv. & Dev	\$54,600				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 0				\$375
Total 2022 App.	\$147,450			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$1,500		\$1725
TOTAL	\$147,450	\$3,000	\$1,500	\$500	\$2600

REVENUES

CASH APPLIED	\$77,700	\$500
310 Taxes		
313 General Sales & Use Tx	\$60,000	
Subtotal Taxes	\$60,000	
330 Intergovernmental Revenue:		
331 Fed Grants		
334 State Grants		
Subtotal Int. Rev		

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340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$3,500		\$500		
346 Recreation Programs	\$1,250				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$4,750	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$		\$500	\$	\$100
367 Contr & Donat.	\$ 5,000		\$ 500	\$	\$2,500
Subtotal Misc. Rev.	\$ 5,000		\$1,000	\$	2,600
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$147,450	\$3,000	\$1,500	\$500	\$2,600

PROPRIETARY FUNDS

	2022	2022	2022
Water	Sewer	Landfill	
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$475,000	\$ 195,000	\$109,000
Estimated Revenue	\$5,153,250	\$9,558,000	\$235,750
TOTAL ESTIMATED RETAINED EARN	\$5,628,250	\$9,753,000	\$344,750
Less Appropriations	\$5,439,250	\$8,697,350	\$241,200
ESTIMATED SURPLUS	\$189,000	\$1,055,650	\$ 96,850
Less Est. Surplus Retained	\$174,350	\$1,041,650	\$ 96,850
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,190,000
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$55,125.00
Municipal Finance Officer	\$89,580.00
Senior Citizens Director	\$24.45
Working Superintendent	\$28.19
Code Enforcement Officer	\$30,415.00
Librarian	\$52,050.00
Assistant Librarian	\$19.23
Assistant Finance Officer	\$23.77
Administrative Assistant	\$23.32

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$23.32
Class 6	\$26.86

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues	
Revenue	\$20,718,749

Contractual Adjustments	\$ (4,558,125)	
Charity	\$ (41,437)	
Total Patient Revenues		\$16,119,187
Less Bad Debt	\$ (621,562)	
Clinic Discounts/(Premium)	\$ 0	
Net Patient Service Revenues		\$15,497,625
Other Operating Revenues	\$1,151,202	
Non-Operating Revenues	\$ 0	
Total Other Operating Revenues	\$ 742,210	
TOTAL OPERATING REVENUES		<u>\$16,239,835</u>

OPERATING EXPENSES:

Salaries & Wages	\$8,319,344	
Employee Benefits	\$2,312,586	
Other	\$5,121,110	
Prov.Bad Debt (Net)	\$	
Total Operating Expense		<u>\$15,753,040</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$486,795
Non Operating Gains		\$
Estimated Medicare Settlement		\$
EXCESS REVENUE OVER EXPENSES		<u>\$486,795</u>

Randy Maddox, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

Motion by Moeller, seconded by Morrissette to adopt Ordinance No. 05-2021. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Chamber Director Position – Discussion about job description and position ensued.

COUNCIL MEMBER REPORTS:

Moeller updated the Council on street, water, and sewer departments.

PAY CLAIMS:

City Prepaid	\$8,220.19
City Unpaid	\$36,308.97
Hospital & Clinic Prepaid	\$75,101.13
Hospital & Clinic Unpaid	\$152,282.89
Additional Claims:	

Motion by Lewis, seconded by Siebrecht to pay the above claims in addition to the Shop – Red Ash Repair Inc. \$259.26 for dump loader repairs, boot patch, puncture sealant, South Dakota 811 \$49.35 for message fees, Hawkins \$908.20 for chemicals, less credit for 55 GA black drum, SD Dept. of

Health \$511.00 for water samples, and amend Guardian Ins. to \$1,088.62 for Dental, Life, Dib. Ins. Premiums. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 7:20 p.m.

Randy Maddox
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen