

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

February 18, 2020

7:00 p.m.

The City Council met in regular session at City Hall on Tuesday, February 18, 2020 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronfeldt, Joe Morrissette, Jessi Lewis, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian

VISITORS: Rubiann Fisher and Mike Yost

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Lewis to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Schwartz to approve the February 3, 2020 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Lewis, seconded by Morrissette to approve the following items on the consent calendar:
Departments' Reports:

A. Senior Citizens Report – Minutes dated February, 2020

B. Temporary Malt Beverage License #06-2020 & Temporary On/Off Sale Liquor #06-2020
for Starters Lanes & Sports Lounge for Pheasant Banquet at 4H Building on March 7, 2020

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

Rubiann Fisher – Fisher expressed her concern about the election law pertaining to City employees.

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed.

BID OPENINGS AND AWARDS:

2015 Loader/Backhoe Bid Opening – Mayor Akin opened the only bid from RDO Equipment for \$48,000 for the 2015 Case Backhoe. Motion by Morrissette, seconded by Lewis to accept the bid. Motion carried.

Exit: Yost @ 7:36 p.m.

OLD BUSINESS:

2020 South Dakota Airport Conference March 11-12, 2020 in Rapid City – Motion by Schwartz, seconded by Moeller to send Jessi Lewis to the conference. Motion carried.

NEW BUSINESS:

2020 Spring Damage Prevention Meeting on March 18, 2020 in Aberdeen, SD – Motion by Maddox, seconded by Lewis to send Lesselyoung and Moore to the training. Motion carried.

District 6 Annual Meeting in Groton, SD on March 24, 2020 – Meeting was discussed.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2020-02 (Part Time Salary Resolution) was read by Mayor Akin.

RESOLUTION NO. 2020-02

SUBJECT: PART-TIME EMPLOYEE CLASSIFICATIONS AND SALARY RANGES

BE IT RESOLVED by the City of Redfield, South Dakota, that the following part-time and seasonal employee job classifications and salary ranges are established:

Classifications

- Class 1: Swimming Pool Manager, Depot Curator
- Class 2: Assistant Pool Manager, Ball Diamond Caretaker, Recreation Assistants
- Class 3: Temporary Heavy Equipment Operators-CDL, Non CDL
- Class 4: Emergency Snow Removal-CDL
- Class 5: Library Teacher (Story Hour/Summer Reading)
- Class 6: Landfill Operator
- Class 7: Public Works Seasonal Maintenance
- Class 8: Public Works Seasonal Maintenance Heavy Equipment Operator/Supervisor
- Class 9: All other part-time and seasonal employees
- Class 10: Park and Recreation Head Referee & Plate Umpire
- Class 11: Park and Recreation Secondary Referee & Umpire

	<u>Begin</u>	<u>Increase</u>
Class 1	\$11.50	\$.25/year
Class 2	10.50	\$.25/year
Class 3	15.00CDL	\$.25/year
	10.00 NonCDL	\$.25/year
Class 4	17.50	\$.25/year
Class 5	15.00	\$.25/year
Class 6	11.00	\$.25/year
Class 7	10.00	\$.25/year
Class 8	15.00	\$.25/year
Class 9	10.00	\$.25/year
Class 10	\$25.00/per game	N/A
Class 11	\$15.00/per game	N/A

Years of service only apply within a particular class.

- If a person changes from one class (i.e. Class 3) to another class (i.e. Class 1), the person starts over again at year one of the new class.

- No part time position will receive the yearly increase unless they have worked a minimum of 125 hours in the preceding year.
- The increase from beginning rate to 2nd year and all subsequent step increases will occur on January 1st of the year after one full year of employment is completed.
- Part-time employees will not receive annual raises other than the \$.25 per year; if for any reason full time employees do not receive a raise no part time raises will occur.
- All employees will start at the beginning wage effective 1/1/03 with no credit for years of service to that date except those employees currently above the beginning wage will stay at the beginning wage until the increase catches up with their current hourly rate.

Adopted this 18th day of February, 2020.

Jayme Akin, Mayor

ATTEST

Adam Hansen, Finance Officer
 Published: February 26, 2020
 Adopted: February 18, 2020

Motion by Maddox, seconded by Ronnfeldt to approve Resolution No. 2020-02. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Senior Center Meal – Discussion about a dinner with the City Council.

Holiday Closings – April 10th and 13th will be administrative leave from Governor Noem.

COUNCIL MEMBER REPORTS:

Moeller informed the Council about the sewer service the City fixed on the home that was purchased by CMH.

Kearney had an idea on removing dilapidated buildings in town.

Siebrecht inquired about the bike path lights in the City park.

Maddox received a comment about second amendment sanctuary cities.

Lewis inquired about water meter deposits. He had an economic development question. He voiced his concern about a code enforcement nuisance. He received concerns regarding the ash tree removal.

Morrisette received concerns about snow blocking visibilities at intersections.

PAY CLAIMS:

City Prepaid	\$33,076.91
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City Unpaid	\$37,552.93
Hospital & Clinic Prepaid	\$104,648.46
Hospital & Clinic Unpaid	\$207,463.97

Additional Claims:

Motion by Lewis, seconded by Maddox to pay the above claims in addition to Allied 100 LLC \$238.00 for batteries for AED, AM Family Life Assurance \$1,143.20 for insurance premiums, Century Link \$289.98 for phone service, Dollar General \$50.40 for batteries, wipes etc., Hauff Mid-America Sports \$663.02 for basketballs, clipboard etc., NWPS \$432.19 for gas & electricity, Pest B Dead LLC \$85.00 for pest control, Simply Charming \$100.00 for display stand, South Dakota One Call \$4.20 for monthly locates, and Matthew Weller \$443.73 for reimbursement for meals & mileage for Pheasant Fest. Motion carried on a roll call vote with all members voting "Yes."

Exit: Fisher @ 7:58 p.m.

Motion by Maddox, seconded by Schwartz to enter executive session per SDCL 1-25-2 (1) at 7:59 p.m. Motion carried.

Mayor Akin declared out of executive session at 8:14 p.m. No action taken.

There being no further business, meeting was adjourned at 8:15 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen