

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 4, 2020

7:00 p.m.

Via Teleconference

The City Council met in regular session via teleconference on Monday, May 4, 2020 at 7:00 p.m.

MEMBERS PRESENT: Members present via roll call: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrisette, Jessi Lewis, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: Doug Wright, Todd Schwartz, Vonnie Richter, Mike Waliezer, Mike Schmit, Martia Thelen @ 7:13 p.m., Shiloh Appel @ 7:13 p.m., Matt Hess @ 7:34 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:03 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Schwartz to adopt the agenda as presented. Motion carried on a roll call vote with all members voting "Yes."

MINUTES: Motion by Kearney, seconded by Morrisette to approve the April 20, 2020 minutes. Motion carried on a roll call vote with all members voting "Yes."

CONSENT CALENDAR:

Motion by Lewis, seconded by Schwartz to approve the following items on the consent calendar:
Departments' Reports:

A. Fire Report – Reports dated May 1, 2020

B. Building Permits – Report dated April, 2020

C. Monthly Fuel Quote

D. Set a Public Hearing for May 18, 2020 (2020-2021 Malt Beverage License Renewals)

Receive and place on file. Motion carried on a roll call vote with all members voting "Yes."

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Lewis to approve the CMH Hospital minutes dated April 27, 2020. Motion carried on a roll call vote with all members voting "Yes."

OLD BUSINESS:

Follow Up on Code Enforcement Activities – Yost's report was presented to the Council for their review. April's Fine Report was presented.

Airport Fence Award (Tabled) – Motion by Ronnfeldt, seconded by Maddox to bring off the table. Motion carried on a roll call vote with all members voting "Yes." Mayor Akin, Kristen Kochejian, and Mike Schmit explained the situation with the low bidder and having a non-conforming bid. Motion by Maddox, seconded by Morrisette to tentatively award for AIP Project #3-46-0049-013-2020 Wildlife

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Fence Improvements, Base Bid is made to American Fence Company, Sioux Falls, SD, in the amount of \$472,358.06 contingent upon receipt of an FAA Grant Offer, and to authorize the Mayor to sign the FAA Grant Offer and all necessary paperwork for the Contract Documents. Motion carried on a roll call vote with all members voting "Yes."

Exit: Schmit & Waliezer @ 7:20 p.m.

PAY CLAIMS:

City Prepaid	\$10,469.59
City Unpaid	\$110,888.63
Hospital & Clinic Prepaid	\$270,298.56
Hospital & Clinic Unpaid	\$340,923.27
Additional Claims:	

Motion by Lewis, seconded by Schwartz to pay the above claims in addition to Tri-State Water \$21.00 for water cooler rent, Appel Oil \$776.58 for fuel, Helms & Associates \$5,469.13 for Engineering fees for the airport, Redfield Ace Hardware \$453.95 for supplies, Creative Printing \$800.64 for rack cards, Sanitation Products \$2,142.46 for sweeper broom & repairs, Redfield Food Center \$46.94 for supplies, Redfield Press \$3,004.93 for legals & advertising, Redfield Hardware Hank \$609.87 for supplies, and Elan \$1,164.69 for tools, books, etc. Motion carried on a roll call vote with all Members voting "Yes."

Mayor Akin adjourned the meeting Sine Die @ 7:32 p.m.

Meeting reconvened at 7:33 p.m. with the following Council members present: Mike Siebrecht, Eileen Kearney, Randy Maddox, Todd Schwartz, Joe Morrissette, Jessi Lewis, David Moeller, and Frank Schwartz. Staff present: Adam L. Hansen and City Attorney Kristen Kochejian. Visitors Present: Jayme Akin, Darrell Ronnfeldt, Doug Wright, Vonnie Richter, Martia Thelen, Shiloh Appel, Matt Hess

The oath of office was given to Council members.

VISITORS/PUBLIC TIME:

Home Business – A discussion ensued about allowing certain professions to run their business in a residential district.

NEW BUSINESS:

Elect Council Chairperson & Vice-Chairperson - Nomination of Randy Maddox as City Council Chairperson by Eileen Kearney No additional nominations were received, Hansen declared nominations closed and Randy Maddox as Chairperson. Nomination of Mike Siebrecht as Council Vice-Chairperson by Joe Morrissette. Since no additional nominations were received Chairperson Maddox declared nominations closed and Mike Siebrecht as Council Vice-Chairperson.

PUBLIC HEARINGS:

Public Hearing for Variance Request at 609 W. 2nd St. (Genzler) – Council Chairperson Maddox opened the public hearing at 7:43 p.m. for a variance request at 609 W. 2nd St. (Genzler). The

zoning board's recommendation was to allow the requested variance. The hearing was declared closed at 7:44 p.m. Motion by F. Schwartz, seconded by Lewis to approve the variance. Motion carried on a roll call vote with all members voting "Yes."

Public Hearing for Variance Request at 1202 W. 3rd St. (Chrystals, LLC) – Council Chairperson opened the public hearing at 7:45 p.m. for a variance request at 1202 W. 3rd St. (Chrystals, LLC). The zoning board's recommendation was to allow the requested variance pending agreement between the City and Chrystals, LLC regarding the encroachment issue. The hearing was declared closed at 7:46 p.m. Motion by Siebrecht, seconded by Morrissette to approve the variance. Motion carried.

NEW BUSINESS:

2020-2021 City Council assignments will include – Parks, Recreation, & Swimming Pool – Mike Siebrecht, Water & Sewer – Dave Moeller and Randy Maddox, Solid Waste – Jessi Lewis, Street Department – Dave Moeller and Randy Maddox, Airport – Jessi Lewis and Todd Schwartz, Senior Citizens – Joe Morrissette, Cemetery – Kelly Hyke, Eileen Kearney, and Frank Schwartz, Library – Frank Schwartz, Chamber – Todd Schwartz. Motion by F. Schwartz, seconded by Lewis to approve the assignments. Motion carried on a roll call vote with all members voting "Yes."

Board Appointments – Council Chairperson Maddox announced the following board appointments: **Low Rent Housing Board** – Appoint Emily Rogers. **Redfield Carnegie Library Board** - Reappoint Stephanie Hansen and Marlene Eimers. Motion by Lewis, seconded by Morrissette to approve Council Chairperson Maddox's appointments. Motion carried on a roll call vote with all members voting "Yes."

Dept. Head Appointments to Begin May 5, 2020 – Council Chairperson Maddox presented the following appointments of department heads: Fire Chief – Rich Gruenwald; Public Works Director- James Haider; Parks and Recreation Director-Heidi Appel; Librarian-Sarah Jones; Assistant Librarian – Linda Keller; Senior Citizens Director-Lisa Manning; Hospital Administrator-Tom Snyder; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by T. Schwartz, seconded by Siebrecht to approve Council Chairperson's appointments. Motion carried on a roll call vote with all members voting "Yes."

Approval of Bond of Finance Officer - Motion by F. Schwartz, seconded by Lewis to approve the Bond of the Finance Officer. Motion carried. Motion carried on a roll call vote with all members voting "Yes."

Appoint Official Legal Counsel - Motion by Morrissette, seconded by T. Schwartz to approve the Official Legal Counsel of Gillette Law Office. Motion carried. Motion carried on a roll call vote with all members voting "Yes."

Appoint Official Newspaper - Motion by Morrissette, seconded by F. Schwartz to appoint *The Redfield Press* as the City of Redfield's official newspaper. Motion carried. Motion carried on a roll call vote with all members voting "Yes."

Library Circulation Policies - Motion by Lewis, seconded by Kearney to approve the new library circulation policies. Motion carried on a roll call vote with all members voting "Yes."

ORDINANCES AND RESOLUTIONS:

Council Chairperson Maddox gave the Second Reading of Ordinance No. 03-2020 (Building Numbering Amended Ordinance).

ORDINANCE NO. 03-2020

An Ordinance of the City of Redfield, SD, Amending Title 12 – Streets, Sidewalks and Public Places, Chapter 12.24 Street Numbering and Naming.

BE IT ORDAINED BY THE CITY OF REDFIELD, SD:

That Section 12.24.060 – Placement of numbers on buildings, is hereby amended in the Redfield Municipal Code to read as follows:

12.24.060 - Placement of numbers on buildings.

All property owners of residences and businesses located within the platted portion of the corporate limits of the city shall apply to the city finance officer for the proper number of such residence or business and shall place the number on or near the entrance of said residence or business. All numbers shall be at least two and one-half inches in height and further placed and displayed in such a manner that the address number is clearly visible from the street fronting said residence or business.

BE IT FURTHER ORDAINED that the remainder of Chapter 12.24, Street Numbering and Naming, as well as the remainder of Title 12, Streets, Sidewalks and Public Places, of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 20th day of April, 2020.

City of Redfield

Attest:

Randy Maddox, Council Chairperson

Adam Hansen, Finance Officer

First Reading: April 20, 2020

Second Reading: May 4, 2020

Adopted: May 4, 2020

Published: May 13, 2020

Motion by F. Schwartz, seconded by Siebrecht to adopt Ordinance No. 03-2020. Motion carried on a roll call vote with all members voting "Yes."

Council Chairperson Maddox gave the Second Reading of Ordinance No. 04-2020 (General Penalty Amendment).

ORDINANCE NO. 04-2020

**An Ordinance of the City of Redfield, SD,
Amending TITLE 1 – GENERAL PROVISIONS
Chapter 1.16 –Penalties, Section 1.16.010 General Penalty**

BE IT ORDAINED BY THE CITY OF REDFIELD, SD:

That Section 1.16.010, General Penalty, of the Redfield Municipal Code is hereby amended to read as follows:

1.16.010 - General penalty. Except in cases where a different penalty is imposed by this code or by some existing provision of law, every violation of any of the provisions of this code shall be punishable by imprisonment in the county jail not to exceed thirty days or by fine not exceeding five hundred dollars, or by both such fine and imprisonment.

BE IT FURTHER ORDAINED that the remainder of Title 1 General Provisions, as well as the remainder of Chapter 1.16 Penalties of the Redfield Municipal Code shall remain unchanged and in full force and effect.

Dated this 20th day of April, 2020.

City of Redfield

Attest:

Randy Maddox, Council Chairperson

Adam Hansen, Finance Officer

First Reading: April 20, 2020
Second Reading: May 4, 2020
Adopted: May 4, 2020
Published: May 13, 2020

Motion by Kearney, seconded by Siebrecht to adopt Ordinance No. 04-2020. Motion carried on a roll call vote with all members voting "Yes."

City Attorney Mayor Akin gave the First Reading of Ordinance No. 05-2020 (Covid-19 Emergency Ordinance Amended). Motion by F. Schwartz, seconded by Lewis to pass the First Reading of Ordinance No. 05-2020. Motion by Lewis, seconded by F. Schwartz to amend Ordinance No. 05-2020 to strike 20% and insert 30% inside occupancy. Motion amendment carried on a roll call vote

with all members voting "Yes.". Amended motion carried on a roll call vote with all members voting "Yes."

ORDINANCE NO. 05-2020

AN EMERGENCY ORDINANCE TO CONTINUE ADDRESSING A PUBLIC HEALTH CRISIS BY IMPLEMENTING AND MODIFYING CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY SPREAD OF CORONAVIRUS (COVID-19).

WHEREAS, the City of Redfield has the authority pursuant to SDCL 9-29-1 and 9-32-1 to pass ordinances for the purpose of promoting the health, safety, morals, and general welfare, of the community; and

WHEREAS, on March 16, 2020, the White House issued guidance recommending that social gatherings of more than ten people be avoided and that people avoid eating or drinking at bars, restaurants, and food courts and that bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate should be closed; and

WHEREAS, the Redfield City Council did adopt Emergency Ordinance 02-2020 effective immediately upon passage, which did put in place a number of guidelines and limitations on certain activities in order to combat the spread of COVID-19; and

WHEREAS, cases of COVID-19 have been confirmed in South Dakota, County of Spink and the City of Redfield, with state officials predicting the peak infection period for the state to occur between the middle of May and middle of June 2020; and

WHEREAS, the CDC and health experts have recommended social distancing to slow the spread of COVID-19 and the CDC and White House have issued guidance to state and local governments regarding restrictions and criteria for lifting such restrictions in phases in order to control the continued spread or re-occurrence of COVID-19; and

WHEREAS, Governor Noem issued Executive Order 2020-20 on April 28, 2020, which orders and directs all local and municipal governments within the State of South Dakota to adopt the State's "Back to Normal Plan".

WHEREAS, the Mayor and City leadership have been in consultation with health professionals in the community and said healthcare professionals are recommending that the actions recommended by federal and state authorities be continued in Redfield at this time; and

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Redfield that:

1. City of Redfield Emergency Ordinance 02-2020 is hereby suspended, provided however, in the event any new confirmed cases of COVID-19 are discovered in the City of Redfield, the Mayor may order the reinstatement of the provisions of Ordinance 02-2020 and pursuant to paragraph 7 below, for the purpose of bringing the matter of the reinstatement of Ordinance 02-2020 and this Ordinance 05-2020's repeal, suspension or continuance before the City

Council. Such reinstatement shall remain in effect until the Council votes on the issue of how to handle the reinstatement of Ordinance 02-2020 and the suspension this Ordinance 05-2020.

2. Every person in the City of Redfield shall follow the recommended CDC hygiene practices as they appear now or may be amended and which currently include, but are not limited to:
 - A. washing hands often with soap and water for at least 20 seconds;
 - B. using sanitizer that contains at least 60% alcohol when soap and water is unavailable;
 - C. avoiding touching your eyes, nose, and mouth;
 - D. avoiding close contact with those who are sick;
 - E. staying at home as much as possible;
 - F. keeping a minimum of 6 feet separation between yourself and others;
 - G. covering your mouth and nose with a cloth face cover when around others, even when not feeling sick, and particularly when in public (except in cases where the CDC or a medical professional has advised differently); and
 - H. cleaning frequently touched surfaces daily.

Particular importance is placed upon staying home as much as possible, maintaining 6 feet of separation, wearing a cloth face cover in public, and washing/sanitizing hands.

3. No person in the City of Redfield shall participate in a gathering of 10 or more people unless all participants maintain at least 6 feet of separation at all times. For gatherings of 10 or more that include participants who are within 6 feet of each other, the participants shall utilize a cloth face cover over the nose and mouth.
4. Provisions Relating Specifically to Businesses:
 - A. Businesses that remain open must ensure that all visitors, patrons, and other non-employee individuals on the premises meet the provisions set forth in Sections 2A, 2B, 2D, 2F, 2G, and 3 above when feasible while such visitors, patrons, and other non-employee individuals are on the premises. Maximum on-site interior premises occupancy for visitors, patrons, and non-employee individuals shall not exceed thirty (30) percent for all businesses.
 - B. Businesses that remain open must ensure that all employees on the premises meet the provisions set forth in Sections 2A, 2B, 2D, 2F, 2G, 2H, and 3 above when feasible while such employees are on the premises.
 - C. Businesses that remain open must provide a method of sanitizing hands and/or frequently touched surfaces at each entrance and exit of a facility and at a location where an individual can sanitize their hands or the surface before/after using any items intended for shared use. By way of example, shelved inventory would not be considered an item intended for shared use, but pens at a point of sale would be considered an item intended for shared use.
 - D. Businesses must implement a screening program for employees consisting of a minimum of questioning on COVID-19 symptoms for each employee entering a facility and a temperature check. An employee who is displaying symptoms or who has a temperature above 100.4 degrees Fahrenheit shall not be permitted to enter the facility. Businesses may, but are not required to, expand such screening to visitors.

- E. For enforcement purposes, the City may hold an owner, manager, supervisor, or employee responsible for a violation of this section if such person knew or should have known of a violation and failed to address the situation in a manner which would prevent further violations taking into consideration the individual's level of authority.
- F. While this ordinance does not make distinctions on the application of this ordinance to different types of businesses, it should be noted that prior White House guidance was premised upon there being closures for bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate. Even in phase one of the White House proposed reopening guidance, the recommendation is for schools and youth activities to remain closed, visits to senior living and hospitals to be prohibited, large venues and gyms to strictly follow physical distancing and sanitation protocols, and for bars to remain closed. Understand that any operation conducting business outside of these federal recommendations is anticipated to generate increased public complaints which may then result in increased investigation by City staff into whether a violation has occurred. All violation investigations and prosecutions are handled on a case by case basis.

5. Limitations and Exceptions:

- A. For purposes of this ordinance, any requirement to maintain 6 feet separation shall not apply to immediate family members or members of the same household.
- B. This ordinance does not apply to health care facilities, residential care facilities, congregate care facilities, childcare facilities, correctional facilities, crisis shelters, homeless shelters, emergency facilities necessary for the response to the current public health emergency or any other community emergency or disaster, or to the meetings or proceedings of any city, county, state, school, or court. This ordinance does not apply to essential critical infrastructure workers or their operations, as defined by Cybersecurity & Infrastructure Security Agency of the U.S. Department of Homeland Security, to the extent said workers are engaged in their work duties. However, the provisions put in place by this ordinance are still recommended, to the extent possible, for any exempt person, location, operation, or meeting.

6. Penalties and Nuisance Treatment.

- A. Any violation of this ordinance is subject to the general penalty provision established in the Redfield City Code. Each day a violation of this ordinance is allowed to occur is considered a separate offense.
- B. Violations of this ordinance are hereby deemed to constitute a nuisance under Redfield City Code. Emergency abatement is specifically authorized as an immediate remedy for violations up to and including the closure of the facility and removal of all persons from the location. The violating party shall be responsible for the costs incurred to abate such nuisance. Before reopening, the violating party, or other appropriate party, shall submit a written statement to the City stating which steps will be taken to ensure future compliance with the provisions of this ordinance. City staff will inform the party submitting the statement of their ability to resume operations within 1 business day (excluding weekends and holidays). Any business or individual

aggrieved by any immediate abatement or requirements being placed on the person's activities to be brought in compliance with ordinance may appeal the action to the next City Council meeting that is at least 48 hours after the filing of the notice of the written request for hearing, exclusive of weekends and holidays. Such request for hearing must set forth the reasons why the business or individual believes their actions are within the restrictions contained in the ordinance.

C. The City Attorney is authorized to pursue relief, in an appropriate form, through the court system which may serve to prevent and/or prohibit repeat violations of this ordinance.

7. This ordinance shall remain in effect until amended or repealed by the City Council by resolution or Ordinance, except that the Mayor may order the temporary suspension of the provisions of this ordinance one time for the purpose of bringing the matter of this ordinance's repeal or continuance before the City Council. Such suspension shall remain in effect either until the Council votes in favor of having this ordinance remain in effect or until the Council complies with the procedure to repeal this ordinance.

8. This Ordinance shall apply to all persons, facilities and locations within the City of Redfield and within 1 mile of the corporate limits of the City of Redfield.

BE IT FURTHER ORDAINED, that, pursuant to SDCL 9-19-13, this ordinance is necessary due to a health emergency, the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

APPROVED: _____
Randy Maddox, Council Chairperson

Passed First Reading: _____

Passed Second Reading: _____

Adopted: _____

Published: _____

Effective: _____

ATTEST: _____
Adam Hansen, Finance Officer

Exit: Wright, Thelen @ 8:49 p.m.

INFORMATION AND DISCUSSION ITEMS:

Summer Programs Update – Discussion about summer activities was held. It will be revisited at the next Council meeting.

Exit: Richter @ 8:52 p.m.

COUNCIL MEMBER REPORTS:

Siebrecht discussed the Council making all decisions for the summer park and rec activities.

Lewis inquired about the water/wastewater project this summer.

Exit: Akin @ 8:57 p.m.

Moeller gave a street department update to the Council.

There being no further business, meeting was adjourned at 8:59 p.m.

Randy Maddox
Council Chairperson

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen