

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 16, 2019

7:00 p.m.

The City Council met in regular session at City Hall on Monday, September 16, 2019 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Darrell Ronnfeldt, Joe Morrissette, Jessi Lewis, and Frank Schwartz

MEMBERS ABSENT: Randy Maddox and David Moeller

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochejian

VISITORS: George Seiler, Rob Lewis, Tracey Millar, Heidi Appel, Mike Yost, Rubiann Fisher, Sandy Jungwirth, and Frank Krumm

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Schwartz to adopt the agenda as presented.
Motion carried.

MINUTES: Motion by Morrissette, seconded by Kearney to approve the September 3, 2019 minutes.
Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Kearney to approve the following items on the consent calendar:
Departments' Reports:

A. Fire Report – reports dated Aug. 30, 2019

B. Revenue and Expense Report – July Report and July Salaries

C. Temporary Malt Beverage License #17-2019 & Temporary On/Off Sale Liquor #15-2019
for Chrystals Bar LLC for Oct. 11, 2019 for Edgar/Noonan wedding at Shanty Haven

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

Rubiann Fisher – Fisher had a question about the street sweeping schedule.

Sandy Jungwirth – Jungwirth questioned when a new permanent CEO will be at CMH, she also questioned the status of the Avera management agreement. Mayor Akin updated her on the CEO search and reiterated that nothing has changed with the management agreement between Avera and the City of Redfield.

Mr. Seiler & Mr. Lewis – RHS – Seiler discussed that elementary parents and students are still using 6th Avenue as a drop off and pick up point. He requested 6th Avenue being a one way east to west like it has been in the past. Lewis discussed people using both entrances.

Tracey Millar – St. Bernard’s – Millar informed the Council about the difficulties of parking adjacent to the church. She requested to have signs put up stating St. Bernard’s parking only. A discussion ensued about parking issues at St. Bernard’s and RHS.

Heidi Appel – Park and Rec – Appel updated the Council on the summer activities and upcoming fall activities. Improvements to the soccer/football field were discussed. Parking at the soccer/football fields was discussed.

Exit: Appel @ 7:46 p.m.

Frank Krumm - Spink County Sheriff– Krumm updated the Council on his department’s activities.

Exit: Krumm @ 7:52 p.m.

Exit: Lewis @ 7:53 p.m.

Mike Yost – Code Enforcement Officer - Yost presented his report to the Council for their review. Various properties were discussed.

NEW BUSINESS:

Approve Annual Notice (Cemetery) – Motion by Kearney, seconded by Lewis to publish an abbreviated notice in the paper. Motion carried.

West Nile Conference in Aberdeen on October 9, 2019– Motion by Lewis, seconded by Siebrecht to send all certified applicators. Motion carried.

Sixth Avenue Parking – Motion by Kearney, seconded by Morrissette to make 6th Avenue a one way street going west from 2nd Street East to 1st Street East during normal school hours. Motion carried.

Exit: Seiler @ 8:16 p.m.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 05-2019 (2020 Appropriation Ordinance).

**ORDINANCE NO. 05-2019
2020 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2020.

	2020 General Fund	Water/Sewer Project	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 103,150		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 11,825		

413 Elections	\$	1,200		
414.1 City Attorney	\$25,000			
414.7 Financial Admin	\$129,150	154,150		
419.2 General Gov. Bldgs		\$ 15,650		
Total General Gov.		\$ 315,975		
420 Public Safety				
421 Police	\$	325,000		
422 Fire	\$	110,600		
Total Public Safety	\$	435,600		
430 Public Works				
431 Street Department	\$	589,675		
432 Sewer	\$		\$4,000,000	
435 Airport	\$	78,925		
437 Cemetery	\$	37,450		
Total Public Works	\$	706,050	\$4,000,000	
440 Health & Welfare				
441.1 Code Enforcement Officer	38,880			
441.2 Rabies & Animal Control	\$	550		
441.3 West Nile Control	\$41,850			
Total Health & Welfare	\$81,280			
450 Culture and Recreation				
451 Recreation	\$191,050			
45140 Senior Citizens	\$	75,500		
452 Parks	\$	86,725		
453 Swimming Pool	\$115,700			
455 Library	\$157,400			
457 Historic Preservation	\$	0		
Total Culture and Recreation	\$626,375			
460 Conservation and Development				
465 Economic Development	\$82,500			
465.3 Promoting the City				
Total Conservation & Develop.	\$82,500			
470 Debt Service				
471 Principal	\$		\$49,248	
472 Interest	\$			
Total Debt Service	\$		\$49,248	
510 Other Financing Uses				
511 Transfers Out				
TOTAL 2020 APPROPRIATIONS	\$2,247,780	\$4,000,000		\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$	2,600		
Res#2010-05 Fire Truck Res.	\$	0		
Res#2009-01 Park Dept Res.	\$	0		
Res#2010-06 Res for Hvy Eq.	\$25,000			
Total Appr. & Accum.	\$2,275,380	\$4,000,000		
Inc. in Unreserved Fund Bal.	373,000	\$	\$500	4,752
Total	\$2,648,380	\$4,000,000	\$	\$500

REVENUES

CASH APPLIED	\$271,130			
310 TAXES:				
311 General Property Taxes	\$1,186,000			
313 Gen. Sales & Use Taxes	\$	900,000		\$54,000
319 Pen & Int., Del. Taxes	\$	3,000		\$54,000
Sub-Total Taxes	\$2,089,000			
320-Licenses and Permits:				
Video Lottery License	\$	2,500		
Alcoholic Beverage Licenses	\$	11,000		
Animal Licenses	\$	3,500		
Building Permits	\$	2,500		

Other Licenses	\$ 1,500			
Subtotal Lic. and Permits	\$ 21,000			
330-Intergovernmental Revenue:				
331 Federal Grants	\$ 25,000	\$4,000,000		
334 State Grants	\$ 10,000			
335 State Share Revenue				
335.01 Bank Franchise Tax	\$10,000			
335.02 Mot. Veh. Comm Prorate	\$ 5,500			
335.03 Liquor Tax Reversion	\$15,000			
335.04 Mot. Veh. Licenses (5%)	\$30,000			
335.08 Local Govt Hiwy & Brdg	\$50,000			
335.20 Other	\$ 150			
338 County Share Revenue				
338.01 County Road Tax (25%)	\$ 5,180			
338.02 County HBR Tax (25%)	\$ 2,770			
338.03 County Wheel Tax	\$ 1,000			
338.99 Other	\$			
Sub-Total Intergov. Rev.	\$154,600	\$4,000,000		
340-Charges for Goods and Services:				
340 Chgs for Goods & Svics	\$15,000			
341 General Govt-Zoning Fees	\$ 250			
342.02 Spc Fire Prot. (SDDC Fire)	\$ 2,600			
343 Highways & Streets				
345.02 Health(Animal Control)	\$ 250			
346 Culture & Recreation				
346.02 Pool Fees	\$19,750			
346.03 Recreation Programs	\$10,800			
348 Cemetery	\$ 8,500			
349 Other (Airport)	\$ 500			
Subtotal Chgs for Goods & Svc	\$57,650			
350-Fine and Forfeitures:				
351 Court Fines & Costs	\$ 3,000			
354 Library	\$ 2,000			
359 Other Fines	\$ 0			
Subtotal Fines & Forfeitures:	\$ 5,000			
360-Miscellaneous Revenue:				
361 Investment Earnings	\$ 7,750			
362 Rentals	\$ 10,250	\$500		
363 Special Assessments	\$ 3,000			
367 Cont. & Donations	\$ -			
369 Other	\$ 1,000			
36901 Cable TV Franchise	\$ 18,000			
381 Sale of Supp. (Apt Fuel)	\$ 5,000			
Subtotal Misc. Revenue	\$ 45,000	\$	\$500	
390-Other Sources:				
391.01 Transfer In (Interest)	\$			
391.01 Transfer In				
391.24 Other Bonds Issued (Sewer)				
391.03 Sale of Mun. Property	\$ 5,000			
Sub-Total Other Sources	\$ 5,000	\$	\$500	
TOTAL MEANS OF FINANCE	\$2,648,380	\$4,000,000	\$ 500	\$54,000

	3 rd Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$98,650				
Total Cul. & Rec.	\$98,650			\$500	\$500
460 Consv. & Dev.					

465.3 Pmt City	\$54,850				
Total Conserv. & Dev	\$54,850				
510 Other Fin. Uses					
511 Transfers Out (Int)	\$ 0			\$375	
Total 2020 App.	\$153,500			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$1,500		\$1725
TOTAL	\$153,500	\$3,000	\$1,500	\$500	\$2600

REVENUES

CASH APPLIED	\$84,000			\$500	
310 Taxes					
313 General Sales & Use Txs	\$60,000				
Subtotal Taxes	\$60,000				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$3,500		\$500		
346 Recreation Programs	\$1,000				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$4,500	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$		\$500	\$	\$100
367 Contr & Donat.	\$ 5,000		\$ 500	\$	\$2,500
Subtotal Misc. Rev.	\$ 5,000		\$1,000	\$	2,600
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$153,500	\$3,000	\$1,500	\$500	\$2,600

PROPRIETARY FUNDS

	2020	2020	2020
Water	Sewer	Landfill	
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$600,000	\$595,000	\$102,000
Estimated Revenue	\$473,000	\$258,000	\$223,250
TOTAL ESTIMATED RETAINED EARN	\$1,073,000	\$853,000	\$325,250
Less Appropriations	\$504,750	\$164,285	\$214,625
ESTIMATED SURPLUS	\$568,250	\$688,715	\$110,625
Less Est. Surplus Retained	\$553,600	\$674,715	\$103,925
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$ 6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,165,000
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$50,000.00
Municipal Finance Officer	\$81,495.00
Senior Citizens Director	\$22.18
Working Superintendent	\$25.57
Code Enforcement Officer	\$28,950.00

Librarian	\$47,210.00
Assistant Librarian	\$17.81
Assistant Finance Officer	\$22.19
Administrative Assistant	\$19.84

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$21.15
Class 6	\$24.36

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues		
Revenue	\$17,330,171	
Contractual Adjustments	\$(3,680,755)	
Charity	\$ 187,148)	
Total Patient Revenues		\$13,462,268
Less Bad Debt	\$ (561,444)	
Clinic Discounts/(Premium)	\$ 0	
Net Patient Service Revenues		\$12,900,824
Other Operating Revenues	\$750,183	
Non-Operating Revenues	\$ 0	
Total Other Operating Revenues	\$ 750,183	
TOTAL OPERATING REVENUES		<u>\$13,651,007</u>

OPERATING EXPENSES:

Salaries & Wages	\$6,153,235	
Employee Benefits	\$2,017,309	
Other	\$5,470,114	
Prov.Bad Debt (Net)	\$	
Total Operating Expense		<u>\$13,640,658</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$10,349
Grant Funds		\$
Estimated Medicare Settlement		\$
EXCESS REVENUE OVER EXPENSES		<u>\$10,349</u>

Jayme Akin, Mayor

ATTEST: _____
Adam L. Hansen, Finance Officer

Motion by Lewis, seconded by Schwartz to adopt Ordinance No.05-2019. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

S.D. Municipal League – Lewis will be attending.

COUNCIL MEMBER REPORTS:

Morrisette had a question about projects on the park and rec to do list. Structural integrity of buildings was discussed.

Exit: Yost 8:29 p.m.

PAY CLAIMS:

City Prepaid	\$32,164.59
City Unpaid	\$246,687.99
Hospital & Clinic Prepaid	\$102,926.88
Hospital & Clinic Unpaid	\$316,539.72
Additional Claims:	

Motion by Siebrecht, seconded by Lewis to pay the above claims in addition to Creative Printing \$127.01 for posters, Chad Moore \$100.00 for reimbursement for meals at conference, Tracy Schroeder \$100.00 for Reimbursement for meals at conference, Century Link \$290.52 for phone service, Pitney Bowes \$105.00 for postage meter rent, Ted Nipp \$15.64 for reimbursement of supplies, Dollar General \$54.50 for supplies, and Avera McKennan \$795.00 for city share of Employee Assistance Program. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:34 p.m.

Jayme Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen