

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

November 18, 2019

7:00 p.m.

The City Council met in regular session at City Hall on Monday, November 18, 2019 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronfeldt, Joe Morrissette, Jessi Lewis, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian

VISITORS: Mike Yost, Lauryn Lambert, and Katelyn Nelson

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Lewis to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Lewis, seconded by Kearney to approve the November 4, 2019 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Report dated November 5, 2019
- B. Parks & Recreation Report – Minutes dated October 25, 2019
- C. Revenue and Expense Report – September Report and September Salaries
- D. Temporary Malt Beverage License #01-2020 & Temporary On/Off Sale Liquor #01-2020 for Chrystals LLC for Lutter Birthday at 4H Building on Jan. 11, 2020

Receive and place on file. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed.

NEW BUSINESS:

Approve Park & Rec Volunteers for Workers Compensation Purposes – Motion by Maddox, seconded by Siebrecht to approve the following Discovery Kids volunteers for workers compensation purposes: Brian Mcintosh, Kaylin Kirkpatrick, Keri Schade, Tonee Cramer, Sam Cramer, Sarah Gregg, Naomi Kocer, Kelli Stroud, Caleen Fortin, Josie DeSpiegler, Briana Wager, Caitlin Hoots, Erin Betten, Staci Uzzle, Jeff Uzzle, Heather Roach, Landon Roach, Jordann Hansen, and Adam Hansen.

Exit: Yost @ 7:30 p.m.

Approve Business License for Smart Choice Solutions – Motion by Morrissette, seconded by Maddox to approve the license. Motion carried.

Pay Request #1 – Dahme Construction Co. Inc. – Commercial Lane Sewer – Motion by Schwartz, seconded by Lewis to approve Pay Request #1 in the amount of \$71,346.57 for the commercial lane sewer project. Motion carried on a roll call vote with all members voting “Yes.”

Change Order # 1 – RTS Shearing, LLC – Sanitary Sewer Cleaning & Televising – Motion by Maddox, seconded by Siebrecht to approve change order #1 to RTS Shearing, LLC in the amount of \$23,200.30 for sanitary sewer cleaning and televising. Motion carried on a roll call vote with all members voting “Yes.”

Pay Request #3 – RTS Shearing, LLC – Sanitary Sewer Cleaning & Televising – Motion by Schwartz, seconded by Morrissette to approve pay request #3 FINAL in the amount of \$42,948.35 for sanitary sewer cleaning and televising. Motion carried on a roll call vote with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 07-2019 (Supplemental Appropriations Ordinance).

ORDINANCE NO: 07-2019
2019 Supplemental Budget Appropriations

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2019

General Fund (101):

Dept. 41100 Legislative		
Object 42101 Property Damage	\$	110,000
Dept. 42200 Fire		
Object 43200 Buildings	\$	17,500
Dept. 43160 Street Lighting		
Object 42500 Repairs & Maintenance	\$	25,000
Dept. 43500 Airport		
Object 42200 Professional Services	\$	150,000
Dept. 43700 Cemetery		
Object 41100 Salaries and Wages	\$	10,000
Dept. 44130 West Nile		
Object 42614 Chemicals	\$	20,000
Dept. 45100 Recreation		
Object 43300 Improvements Other Than	\$	30,000

Dept. 47000 Debt Service
Object 44000 Debt Service \$ 226,000

Total General Fund: \$588,500
Means of Finance: Cash on Hand & Grant

3rd Penny Sales Tax (211)
Dept 46530 Promoting the City
Object 45300 Marketing \$ 40,000

Total 3rd Penny Fund \$40,000
Means of Finance: Cash on Hand

Special Rec Fund (222)
Dept. 45000 Recreation
Object 43300 Improvements Other Than \$ 15,000
Total Special Rec Fund \$15,000
Means of Finance: Donations

Library Endowment (403)
Dept. 45500 Libraries
Object 42500 Repairs & Maintenance \$ 26,000

Total Library Endowment \$26,000
Mean of Finance: Cash on Hand

Capital Project Fund (502)
Dept. 43000 Public Works
Object 42200 Professional Services \$ 750,000
Total Capital Project Fund \$750,000
Means of Finance: Cash on Hand & Loan

Dated this 4th day of November, 2019.

Jayne Akin, Mayor

Attest:

Adam L Hansen, Finance Officer

First Reading: 11-4-19

Second Reading: 11-18-19

Publication: 11-27-19

Motion by Schwartz, seconded by Lewis to adopt Ordinance No. 07-2019. Motion carried on a roll call vote with all members voting "Yes."

Exit: Lambert & Nelson @ 7:41 p.m.

INFORMATION AND DISCUSSION ITEMS:

Landfill Winter Hours – It was the consensus of the Council to have the landfill open as long as weather allows.

JRWDD Grant – Mayor Akin informed the Council that the City of Redfield was awarded a \$50,000 grant for sanitary sewer engineering fees on the upcoming construction project.

COUNCIL MEMBER REPORTS:

Schwartz commented on the need for debris to be removed from cemetery damn.

Ronnfeldt commented on the cement that is settling on the street located on the south side of RHS.

Lewis informed the Council that the EMT building chicken fundraiser went very well.

Morrisette inquired about the status of upkeep on Main St buildings.

PAY CLAIMS:

City Prepaid	\$37,685.18
City Unpaid	\$181,953.69
Hospital & Clinic Prepaid	\$353,970.68
Hospital & Clinic Unpaid	\$255,068.62
Additional Claims:	

Motion by Siebrecht, seconded by Lewis to pay the above claims in addition to Leo's Good Food \$1,915.00 for Pheasantennial brunch, hors d'oeuvres etc., Redfield Public School \$400.00 for donation to Girls basketball and RHS football for referees, NWPS \$1,501.35 for gas & electricity, Sandra McNeill \$1,343.75 for City and Park & Rec. website support, Pheasant Country Express, Inc. \$2,029.95 for load of salt delivered, Jessen Heating, Refrigeration & Electric Inc. \$75.00 for cleaning furnace in main sewer station, Hawkins, Inc. \$793.33 for LPC-4 less credits, and Dollar General \$219.45 for supplies – all departments. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:15 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen