

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 6, 2016

7:00 p.m.

The City Council met in regular session at City Hall on Tuesday, September 6, 2016 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney @ 7:11 p.m., Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, and David Moeller

MEMBERS ABSENT: Larry Eldeen and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Timothy Bormann

VISITORS: Mike Yost, Larry Tebben, Rob Lewis, Blaine Rothacker, Karen Jungwirth, Mickey Harms, Craig Johnson, Shiloh Appel @ 7:01p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Maddox to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Maddox, seconded by Morrissette to approve the August 15, 2016 minutes. Motion carried.

Exit: Appel @ 7:02 p.m.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Siebrecht to approve the following items on the consent calendar:

Departments' Reports:

- A. Sheriff Report – Report dated July 31, 2016
- B. Revenue and Expense Report – July Report and July Salaries
- C. Building Permits – Report dated August, 2016
- D. Monthly Fuel Quote
- E. Set a Public Hearing for October 3, 2016 for Variance at 502 2nd Street East (RHS)
- F. Temporary On/Off Sale Liquor License #13-2016 & Temporary Malt Beverage License #17-2016 for Starters for September 24, 2016 at 4H Building for Reimer Wedding Dance

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Ronnfeldt, seconded by Maddox to approve the CMH Hospital minutes dated August 29, 2016. Motion carried.

VISITORS:

Mike Yost – Code Enforcement Office – Yost gave his report to council. Various properties were discussed.

RHS Student Council – Rob Lewis explained about the upcoming homecoming activities that are being planned and inquired if the City would allow a bonfire at Hav-A-Rest. It was the consensus of the Council to allow the fire. The city will require a fire truck on site.

Exit: Rothacker @ 7:19 p.m.

Larry Tebben – Spink County Emergency Manager – Tebben explained he is in attendance for his annual update to the City. Credentialing public officials for disasters and mitigation money was discussed.

Exit: Tebben @ 7:27 p.m.

PUBLIC HEARINGS:

Variance Request at 1006 Lake Shore Drive (M. Harms) - Mayor Akin opened the public hearing at 7:27 p.m. for a variance request at 1006 Lake Shore Drive. Karen Jungwirth had questions about the building and location of the building. Mickey Harms explained that it will be painted to match the house. Harms explained where the building will be located. Jungwirth talked about wanting to maintain the integrity of the neighborhood. Hansen explained about the restrictive covenants that are in place at the prairie winds development. Mayor Akin summarized Jungwirth's concerns. The hearing was declared closed at 7:35 p.m. Motion by Siebrecht, seconded by Maddox to approve the variance. Motion carried.

Variance Request at 104 6th St. West (S. Johnson) – Mayor Akin opened the public hearing at 7:36 p.m. for a variance request at 104 6th St. W. Craig Johnson testified in favor of the request. Johnson explained what the structure would look like and use of the building. The hearing was declared closed at 7:40 p.m. Motion by Morrissette, seconded by Kearney to approve the variance. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Maddox inquired about deadlines on properties that were served letters from the City Attorney.

Exit: Lewis, Jungwirth, Harms, Yost, and Johnson @ 7:42 p.m.

NEW BUSINESS:

SD Municipal League in Rapid City, SD on October 4-7, 2016 – Motion by Maddox, seconded by Morrissette to send Darrell Ronfeldt and Frank Schwartz to the SDML conference in Rapid City. Motion carried.

2016 ASDM Fall Workshop in Sioux Falls on October 4, 2016 – Motion by Morrissette, seconded by Siebrecht to send two depot employees to the conference on October 4, 2016. Motion carried.

Hire Part-Time Depot Help – Motion by Siebrecht, seconded by Maddox to hire Randall Schwab \$10/hr., Nyla Fixsen \$10/hr., Debra Younts \$10/hr., and Lucy Burdick at \$10.00/hr. as part time depot help. Motion carried

Golden Shovel Visit – Motion by Siebrecht, seconded by Maddox to pay golden shovel \$1,000 to have a site visit for the revamping of the City website. Motion carried.

Hire Program Employees – Motion by Siebrecht, seconded by Maddox to approve: Water Exercise Instructors: Diane Svacina \$15.00/hr. and Wendi Owens \$15.00/hr., Lifeguards: Blaine Rothacker \$10/hr., Gabe Suchor \$10/hr., Tana Muellenberg \$10/hr., Cynthia Roe \$10/hr., Joseph Lujan \$10/hr., Keith Gall \$10/hr., and Wendi Owens \$10/hr. Motion carried.

Avera Financial Agreement – Motion by Ronnfeldt, seconded by Moeller to enter into an agreement with Avera for \$50,000 per year for financial and cost report services. Motion carried.

Physician Assistant Contracts (Rische, Gehrke, Wipf) – Motion by Maddox, seconded by Siebrecht to approve the employment contract with Heidi Gehrke, PA-C, Andrea Rische, NP, and Mary Wipf, PA-C. Motion carried.

Airport Improvement Program Grant Agreements:

FAA Land Purchase Grant – Motion by Ronnfeldt, seconded by Maddox to approve grant #3-46-0049-009-2016 and authorize Mayor Akin to execute the agreement. Motion carried.

FAA Planning Grant – Motion by Siebrecht, seconded by Morrisette to approve grant #3-46-0049-010-2016 and authorize Mayor Akin to execute the agreement. Motion carried.

Pickup Purchase (Sewer Department) – Motion by Moeller, seconded by Maddox to purchase a 2013 Chevy pickup from Shawn Chase Ford for \$24,999. Motion carried.

West Nile Conference in Aberdeen on October 12, 2016 – Motion by Maddox, seconded by Moeller to send Tom Lesselyoung and Curt Dykstra to the conference. Motion carried.

Annual Membership & Advertising 2017 State Glacial Lakes & Prairies – Motion by Ronnfeldt, seconded by Moeller to pay the membership and advertise for 2017. Motion carried.

Set 2016 Free Fall Dump Dates – Motion by Morrisette, seconded by Siebrecht to set free dumping from September 13 – November 12. Motion carried.

Public Hearing for Annual Assessments September 19, 2016 – Motion by Maddox, seconded by Moeller to set the hearing for September 19, 2016. Motion carried.

Surplus CMH Items – Motion by Ronnfeldt, seconded by Maddox to surplus the following items: (1) wooden table with 3 chairs, 2 metal desks, 1 wooden corner desk, 1 upright floor scale, 1 pediatric exam table, 2 glider rockers, 1 1994 Nissan pickup, 1 baby crib (large, stainless steel, rusty), 1 baby stroller, 1 square cafeteria table, many miscellaneous chairs, many computers and monitors, and several metal 4-drawer file cabinets.

Scope of Services Review (Airport) – Motion by Siebrecht, seconded by Maddox to hire KLJ at a cost of \$3,000 and have them do an independent fee review of engineering services per FAA guidelines. Motion carried.

CMH CEO Contract – Motion by Siebrecht, seconded by Morrisette to approve a 3% raise for Mike O'Keefe CEO of CMH. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No.01-2016 (Tree Revision).

ORDINANCE NO: 01-2016

An Ordinance of the City of Redfield, SD, Amending Title 12 – Streets, Sidewalks and Public Places, Article II – Trees in Public Places, Chapter 12.32 of the Revised Ordinances of the City – Trees.

BE IT ORDAINED BY THE CITY OF REDFIELD, SD:

That Section 12.32.130 – Trimming – Responsibility – City’s Authority, is hereby amended in the Redfield Municipal Code to read as follows:

12.32.130 - Trimming—Responsibility—City's authority.

The occupant of any private premises, or the owner of the same if not occupied, abutting on any public street, road or alley within the city, shall keep all trees standing upon such premises, or between the same and the center of the adjoining street, road or alley so trimmed that no bough or branch thereof shall be lower than fifteen (15') feet above the surface of the street, road or alley or any sidewalk thereon; provided, that upon the failure of any occupant or owner to trim such trees as in this section provided, the city council of the city shall have authority to remove or cause to be removed under its supervision any trunk, limb or branch of any tree that is, or in the judgment of the council, which shall extend or hang lower than fifteen (15') feet above the surface of any street, road, alley or sidewalk, whether such trees be growing on privately owned property or on public property, and may cause the same to be trimmed and charge the expense thereof to the occupant or owner of such property.

BE IT FURTHER ORDAINED that the remainder of Chapter 12.32 of the Revised Ordinances of the City – Trees, shall remain unchanged and in full force and effect.

Dated this 15th day of August, 2016.

City of Redfield

Attest:

Jayme Akin, Mayor

Adam Hansen, Finance Officer

First Reading: August 15, 2016
Second Reading: September 6, 2016
Adopted: September 6, 2016
Published: September 14, 2016

Motion by Kearney, seconded by Moeller to adopt Ordinance No.01-2016. Motion carried on a roll call vote with all members voting "Yes."

Hansen gave the First Reading of Ordinance No.02-2016 (2017 Appropriation Ordinance). Motion by Moeller, seconded by Maddox to pass the First Reading of Ordinance No.02-2016. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

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Clean Up The Town – Mayor Akin explained about the upcoming clean up in the City of Redfield.

COUNCIL MEMBER REPORTS:

Siebrecht inquired about the cars at the City impound lot. Hansen will rectify the matter.

Ronfeldt discussed the need to revise the ordinance pertaining to sizes of outbuildings in town.

Maddox inquired about when the annual sewer rate will change. He asked that variance applications have more information on them.

PAY CLAIMS:

City Prepaid	\$42,750.48
City Unpaid	\$157,887.94
Hospital & Clinic Prepaid	\$215,941.41
Hospital & Clinic Prepaid	\$76,874.95
Hospital & Clinic Unpaid	\$190,022.58
Additional Claims:	

Motion by Siebrecht, seconded by Maddox to pay the above claims with the addition of: Golden Shovel \$1000.00 for site visit regarding the website. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:23 p.m.

Jayme Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen