

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 21, 2015

7:00 p.m.

The City Council met in regular session at City Hall on Monday, September 21, 2015 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen

VISITORS: Kevin Schurch, Larry Tebben, Terry & Jean Downing, Cody Neu, Bob Ludwig, Dennis Stewart, Mike Yost, Heidi Appel, Kiara Terry

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Schwartz, seconded by Maddox to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Kearney, seconded by Siebrecht to approve the September 8, 2015 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Schwartz, seconded by Morrissette to approve the following items on the consent calendar:

Departments' Reports:

- A. Sheriff Report – report dated August 31, 2015
- B. Revenue and Expense Report – July Report and July Salaries
- C. Building Permits – Report dated August 2015
- D. Temporary On/Off Sale Liquor License #14-2015 & Temporary Malt Beverage License #16-2015 for American Legion for October 3, 2015 on Main Street between 6th and 7th Ave. (County Seat)

Receive and place on file. Motion carried.

Visitors:

Larry Tebben – Emergency Management – Tebben appeared for his annual visit. NIMS and FEMA encouraging pre-contracts for disasters was discussed.

Exit: Tebben @ 7:08 p.m.

Kevin Schurch – Spink County Sherriff – Schurch updated the Council on his departments' monthly activities.

Exit: Schurch @ 7:19 p.m.

Terry Downing – Sewer Backup – Downing thanked the city for all they have done in the past. He informed the Council he has had three sewer backups in nine years. He would like the City of Redfield to put in place a procedure or policy to fix the sewer back up issues in town.

Exit: Downing & Downing @ 7:31 p.m.

Cody Neu – Neu inquired about landfill access with having the city stump contract.

Exit: Neu @ 7:35 p.m.

Code Enforcement Activities– Yost presented his report to the Council for their review.

Exit: Terry @ 7:46 p.m.

PUBLIC HEARINGS:

Variance Request at 911 5TH St. W. (D. Stewart) – Mayor Akin opened the public hearing at 7:54 p.m. for a variance request at 911 5th St. W. The Zoning Board’s recommendation was to approve the requested variance. Dennis Stewart testified in favor of the variance. The hearing was declared closed at 7:57 p.m. Motion by Kearney seconded by Siebrecht to approve the variance. Motion carried.

Exit: Stewart @ 7:57 p.m.

Variance Request at 915 3rd St. W. (D. Appel) – Mayor Akin opened the public hearing at 7:57 p.m. for a variance request at 915 3rd St. W. The Zoning Board’s recommendation was to approve the requested variance. Discussion ensued about the use of the building. The hearing was declared closed at 8:02 p.m. Motion by Ronnfeldt, seconded by Kearney to table the variance until 10-5-15. Motion carried with Maddox dissenting.

OLD BUSINESS:

2010 Loader/Backhoe Bid (Tabled) - Motion by Ronnfeldt, seconded by Moeller to bring of the table. Discussion ensued about pricing of backhoes. Motion by Ronnfeldt, seconded by Moeller to accept the bid of \$44,093.50 from Titan Machinery for a 2010 Loader/Backhoe. Motion carried.

NEW BUSINESS:

Debt Assessment – Motion by Maddox, seconded by Morrissette to approve the list as presented and place on file at City Hall. Motion carried.

Octoberfest Application – Heidi Appel appeared on behalf of County Seat regarding the possibility of closing Main Street for an Octoberfest event. Motion by Schwartz, seconded by Morrissette to approve the request to close Main Street from 7th Ave. to 5th Ave. from 12 pm to 12 am on October 3, 2015. Motion carried.

Exit: Appel @ 8:21 p.m.

Library Wall Repair Quote – Motion by Ronnfeldt, seconded by Siebrecht to approve the quote from Jungwirth Construction at a cost of \$10,020. Motion carried on a roll call vote with all members voting “Yes.”

Park and Rec Volunteers – Motion by Schwartz, seconded by Morrissette to approve the following recreation volunteers for workers compensation purposes: Amber Groft, Sherry Smith, Chris Whitley, Carina Fehlman, Autumn Gross, Frank Schwartz, Peter Utecht, Ron Wren, Scott Domke, Monte Evans, Larry Tebben, Michelle Schmitt, Tommy Gregg, Shane Jordan, Gene Clausen, Darla Clausen, Brent Osborn, Kari Peterman, Wes Frankenstein, Ryan Sattler, Justin Binger, David Gatzke, Jay Smith, Mark Rozell, Haley Stover, Ronnie Levtzow, Tammy Suchor, Jordan Zerfoss, Joel Osborn, Rich Osborn, Rick Klapperich, Keith Gall, Greg Stroh, Jered Kuehn Ken Greeno, Kelly Hyke. Motion carried.

Program Employees – Motion by Schwartz, seconded by Maddox to approve the following program employees: Water Aerobics Instructors: Diane Scavina \$15/hr, Carol Esser \$15/hr, Wendi Owens \$15/hr, Lifeguards: Gabe Suchor \$10/hr, Wendi Owens \$10/hr, Cindy Roe \$10/hr, Chris Roe \$10/hr, Joe Lujan \$10/hr, Steph Binger \$10/hr, Blaine Rothacher \$10/hr, Tana Mullenberg \$10/hr. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No.02-2015 (2016 Appropriation Ordinance)

**ORDINANCE NO. 02-2015
2016 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2016.

	2016 General Fund	2nd Penny Sales Tax	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 97,020		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 12,275		
413 Elections	\$ 2,600		
414.1 City Attorney \$25,000			
414.7 Financial Admin \$107,700	132,700		
419.2 General Gov. Bldgs	\$ 18,800		
Total General Gov.	<u>\$ 293,395</u>		
420 Public Safety			
421 Police	\$ 325,000		
422 Fire	\$ 70,800		
Total Public Safety	<u>\$ 395,800</u>		
430 Public Works			
431 Street Department	\$ 712,425		
432 Sewer	\$		
435 Airport	\$ 72,175		
437 Cemetery	\$ 33,750		
Total Public Works	<u>\$ 818,350</u>		
440 Health & Welfare			
441.1 Code Enforcement Officer	35,625		
441.2 Rabies & Animal Control	\$ 1,675		
441.3 West Nile Control	\$45,200		
Total Health & Welfare	<u>\$82,500</u>		

450 Culture and Recreation		
451 Recreation	\$178,000	
45140 Senior Citizens	\$ 65,800	
452 Parks	\$118,975	
453 Swimming Pool	\$107,100	
455 Library	\$114,325	
457 Historic Preservation	\$ 0	
Total Culture and Recreation	\$584,200	
460 Conservation and Development		
465 Economic Development	\$80,250	
465.3 Promoting the City		
Total Conservation & Develop.	\$80,250	
470 Debt Service		
471 Principal	\$	\$49,248
472 Interest	\$	
Total Debt Service	\$	\$49,248
510 Other Financing Uses		
511 Transfers Out		
TOTAL 2016 APPROPRIATIONS	\$2,254,495	\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$ 2,600			
Res#2010-05 Fire Truck Res.	\$50,000			
Res#2013-01 Comfort St Res.	\$ 3,500			
Res#2009-01 Park Dept Res.	\$ 3,500			
Res#2010-06 Res for Hvy Eq.	\$25,000			
Total Appr. & Accum.	\$2,339,095			
Inc. in Unreserved Fund Bal.		\$ 350	\$500	4,752
Total	\$2,339,095	\$ 350	\$500	\$54,000

REVENUES

CASH APPLIED	\$21,945			
310 TAXES:				
311 General Property Taxes	\$1,186,250			
313 Gen. Sales & Use Taxes	\$ 800,000			\$54,000
319 Pen & Int., Del. Taxes	\$ 5,000			\$54,000
Sub-Total Taxes	\$1,991,250			
320-Licenses and Permits:				
Video Lottery License	\$ 1,750			
Alcoholic Beverage Licenses	\$ 9,000			
Animal Licenses	\$ 1,500			
Building Permits	\$ 3,000			
Other Licenses	\$ 1,000			
Subtotal Lic. and Permits	\$ 16,250			
330-Intergovernmental Revenue:				
331 Federal Grants	\$ 50,000			
334 State Grants	7,500			
335 State Share Revenue				
335.01 Bank Franchise Tax	\$ 5,000			
335.02 Mot. Veh. Comm Prorate	\$ 5,500			
335.03 Liquor Tax Reversion	\$20,000			
335.04 Mot. Veh. Licenses (5%)	\$22,500			
335.08 Local Govt Hiwy & Brdg	\$55,000			
335.20 Other	\$ 150			
338 County Share Revenue				
338.01 County Road Tax (25%)	\$ 5,180			
338.02 County HBR Tax (25%)	\$ 2,770			
338.03 County Wheel Tax	\$ 750			
338.99 Other	\$ 1,000			
Sub-Total Intergov. Rev.	\$175,350			

340-Charges for Goods and Services:
 340 Chgs for Goods & Svics \$15,000
 341 General Govt-Zoning Fees \$ 250
 342.02 Spc Fire Prot.(SDDC Fire)\$ 2,600
 343 Highways & Streets
 345.02 Health(Animal Control)\$ 500
 346 Culture & Recreation
 346.02 Pool Fees \$24,150
 346.03 Recreation Programs \$14,700
 348 Cemetery \$ 8,000
 349 Other (Airport) \$ 2,500
 Subtotal Chgs for Goods & Svc\$67,700
 350-Fine and Forfeitures:
 351 Court Fines & Costs \$ 2,000
 354 Library \$ 1,500
 359 Other Fines \$ 100
 Subtotal Fines & Forfeitures:\$ 3,600

360-Miscellaneous Revenue:
 361 Investment Earnings \$ 4,250
 362 Rentals \$ 20,750 \$500
 363 Special Assessments \$ 9,500 \$350
 367 Cont. & Donations \$ -
 369 Other \$ 2,500
 36901 Cable TV Franchise \$ 16,000
 381 Sale of Supp.(Apt Fuel) \$ 5,000
 Subtotal Misc. Revenue \$ 58,000 \$350 \$500
 390-Other Sources:
 391.01 Transfer In (Interest)\$
 391.01 Transfer In
 391.24 Other Bonds Issued (Sewer)
 391.03 Sale of Mun. Property \$ 5,000
 Sub-Total Other Sources \$ 5,000 \$350 \$500
 TOTAL MEANS OF FINANCE \$2,339,095 \$350 \$500 \$54,000

	3rd Penny Sales Tax	Permanent Cemetery	Funds Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$59,950				
Total Cul. & Rec.	\$59,950			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$38,500				
Total Consv. & Dev	\$38,500				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550				\$375
Total 2016 App.	\$100,000			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$1,500		\$1725
TOTAL	\$100,000	\$3,000	\$1,500	\$500	\$2600

REVENUES
 CASH APPLIED \$34,500 \$500
 310 Taxes
 313 General Sales & Use Txs \$55,000
 Subtotal Taxes \$55,000
 330 Intergovernmental Revenue:
 331 Fed Grants
 334 State Grants

Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$4,500		\$500		
346 Recreation Programs	\$1,000				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$5,500	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$		\$500	\$	\$100
367 Contr & Donat.	\$ 5,000		\$ 500	\$	\$2,500
Subtotal Misc. Rev.	\$ 5,250		\$1,000	\$	2,600
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$100,000	\$3,000	\$1,500	\$500	\$2,600

PROPRIETARY FUNDS

	2016	2016	2016
	Water	Sewer	Landfill
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$555,000	\$500,000	\$ 95,000
Estimated Revenue	\$435,750	\$245,000	\$181,300
TOTAL ESTIMATED RETAINED EARN	\$990,750	\$745,000	\$276,300
Less Appropriations	\$398,150	\$165,350	\$195,975
ESTIMATED SURPLUS	\$592,600	\$579,650	\$ 80,325
Less Est. Surplus Retained	\$577,950	\$565,650	\$ 73,625
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$ 6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,165,000
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$42,000.00
Senior Citizens Director	\$40,600.00
Municipal Finance Officer	\$71,715.00
Working Superintendent	\$22.51
Code Enforcement Officer	\$26,700.00
Librarian 1	\$15.94
Librarian 2	\$15.94
Assistant Finance Officer	\$19.52
Administrative Assistant	\$16.35

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$18.58
Class 6	\$21.44

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues	
Inpatient-Hospital	\$2,093,000
Outpatient-Hospital	\$7,943,510
Observation	\$ 152,875

Swing Bed	\$1,675,000	
Clinic	\$1,428,000	
Total Patient Revenues		\$13,292,385
Less Discounts-Patient Revenue	\$(2,115,092)	
Clinic Discounts/(Premium)	\$	
Net Patient Service Revenues		\$11,177,293
Other Operating Revenues	\$497,196	
Non-Operating Revenues	\$ 0	
Total Other Operating Revenues		\$ 497,196
TOTAL OPERATING REVENUES		\$11,674,489

OPERATING EXPENSES:

Salaries & Wages	\$5,045,235	
Employee Benefits	\$1,712,730	
Other	\$4,859,563	
Prov.Bad Debt (Net)	\$	
Total Operating Expense		\$11,617,528
EXCESS REVENUE OVER EXPENSES-Hospital		\$ 56,961
Grant Funds		\$ 0
Estimated Medicare Settlement		\$ 0
EXCESS REVENUE OVER EXPENSES		\$ 56,961

CAPITAL ASSET FUNDS BUDGET

Home Health Van	\$ 10,000
Maintenance Pick Up	\$ 10,000
HVAC Software	\$ 7,500
AC for CT	\$ 6,500
16 Slice CT Machine	\$ 430,780
Carpet	\$ 30,000
Cardiac Monitoring System	\$ 140,000
Bedside Barcode Scanning	\$ 65,000
Washing Machines/Uniform Coats	\$ 18,000
Phone System	\$ 75,000
Dietary Materials	\$ 22,563
Total	\$815,343

Jayme Akin, Mayor

ATTEST:

Adam L. Hansen, Finance Officer

Motion by Siebrecht, seconded by Schwartz to adopt Ordinance No. 02-2015. Motion carried on a roll call vote with all members voting "Yes."

Bob Ludwig inquired about the rules of garage sales and about other citizens holding garage sales on multiple days too. Yost will look into the matter.

Exit: Ludwig @ 8:39 p.m.

INFORMATION AND DISCUSSION ITEMS:

Archery Range Ordinance – Discussion ensued about proposed ordinance.

Exit: Yost @ 8:43 p.m.

COUNCIL MEMBER REPORTS:

Maddox reported several citizens voicing concerns about how close the storage buildings for sale on 7th Ave are for being able to see while turning onto 7th Ave.

Ronfeldt received information on financing an asphalt zipper.

Moeller informed the Council about the back pack program at RHS.

PAY CLAIMS:

City Prepaid	\$36,436.43
City Unpaid	\$35,242.66
Hospital & Clinic Prepaid	\$234,341.48
Hospital & Clinic Unpaid	\$77,837.70
Additional Claims:	

Motion by Kearney, seconded by Maddox to pay the above claims with the addition of the following Aberdeen American News \$199.28 subscription, Tom Lesselyoung \$742.85 reimbursement meals, milgeage, motel room SD Wastewater Conference. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 9:18 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen