

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

September 16, 2013

7:00 p.m.

The City Council met in regular session at City Hall on Monday, September 16, 2013 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen & City Attorney Paul Gillette

VISITORS: Barb Paulson, Kate Gillette, Katie Klapperich, Mike Yost, Cathy Fink, Jim Ellenson, Amber Groft, Sherry Smith, Dennis Waddington, Leroy Fuerst

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Morrissette, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Eldeen, seconded by Kearney to approve the September 3, 2013 minutes. Motion carried.

Consent Calendar:

Motion by Eldeen, seconded by Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Hospital Report – minutes dated September 12, 2013
- B. Sheriff's Report –2013 monthly activity report
- C. Senior Citizens Report – Minutes dated September 2013
- D. Set a Public Hearing for October 7, 2013 (Ludwig - Zoning Change)
- E. Set a Public Hearing for October 7, 2013 to vacate 4<sup>th</sup> St. E from 7<sup>th</sup> Ave to 8<sup>th</sup> Ave.
- F. Set a Public Hearing for October 7, 2013 to Transfer Liquor License (Old Roosters)

Receive and place on file. Motion carried.

VISITORS:

**Barb Paulson, Kate Gillette, and Katie Klapperich – RHS** – Paulson inquired if the student council could have a bonfire at Hav-A-Rest after the homecoming football game on September 27, 2013. A list of activities they would like to have was also discussed.

**Cathy Fink and Jim Ellenson – Redfield Area Chamber of Commerce** – Ellenson thanked the City for having them. He requested an increase in funding for the Chamber of Commerce. A discussion ensued about funding and activities that could be held. Fink discussed areas the Chamber helps with and contributes to. She thanked the City for having the 4<sup>th</sup> of July activities in the City Park. They would like consideration for additional funding in the future from the City.

Exit: Fink & Ellenson @ 7:21 p.m.

**Parks & Recreation Board Members** – Amber Groft and Sherry Smith appeared before the Council to ask for permission to setup a reservation system at Hav-A-Rest Campground. The logistics of how the system would work was discussed. Implementing a campground host was also discussed.

Exit: Groft, Smith, Klapperich, and Gillette @ 7:31 p.m.

**Spink County Sheriff's Office** - Fuerst presented an activity report to the Council. Vandalism at different locations was discussed.

Exit: Paulson @ 7:39 p.m.

**PUBLIC HEARINGS:**

**Lot 23A and Lot 23B Prairie Winds Estate 1<sup>st</sup> Subdivision (Plat)** – Mayor Akin opened the public hearing on a plat for Lot 23A and Lot 23B Prairie Winds Estate 1<sup>st</sup> Subdivision at 7:39 p.m. The hearing was declared closed at 7:41 p.m. Motion by Ronnfeldt, seconded by Morrissette to approve the plat. Motion carried.

**Appeal of Administrative Citation (Waddington)** - City Attorney Gillette explained the appeal process. Mayor Akin opened the public hearing on the appeal of an administrative citation for Dennis Waddington at 7:45 p.m. An administrative hearing in regard to the appeal of an administrative complaint issued to Dennis Waddington in regard to the abatement of a nuisance at his property located at 1209 1<sup>st</sup> Street East. Testimony from Dennis Waddington, Mike Yost and Adam Hansen was presented to the Council. Upon considering the evidence presented, a motion by Ronnfeldt and seconded by Morrissette to deny Mr. Waddington's appeal. Motion carried. The Council directed City Attorney Gillette to prepare findings of facts considered with its decision. Mr. Waddington was issued an administrative penalty of \$100.00; Finance Officer Hansen was directed to assess the cost of abatement of \$1,021.81 to the property and an administrative order requiring Mr. Waddington to repair the buildings located on the property was entered as per the administrative complaint.

The hearing was declared closed at 9:05 p.m.

Exit: Waddington @ 9:06 p.m.

**OLD BUSINESS:**

**Follow Up on Code Enforcement Activities** – Various properties were discussed. Ronnfeldt talked about sidewalks in town that need to be replaced.

Exit: Yost & Fuerst @ 9:18 p.m.

**Depot Caboose** – Hansen informed the Council about the issues with removing the caboose and the financial ramifications of doing so.

**NEW BUSINESS:**

**2014 SD Glacial Lakes & Prairies Regional Visitor's Guide and 2014 SD Vacation Guide** – Motion by Eldeen, seconded by Siebrecht to approve the annual membership and advertising in the 2014 SD Glacial Lakes & Prairies Regional Visitor's Guide and the 2014 SD Vacation Guide at a cost of \$6,449.00. Motion carried.

**Glacial Lakes & Prairies Tourism Annual Meeting October 17, 2013** – Motion by Eldeen, seconded by Morrissette to send two persons to the meeting. Motion carried.

**2013 SD Parks and Recreation Association Conference October 1-3, 2013** – Motion by Siebrecht, seconded by Schwartz to send Parks and Recreation Director Albrecht to the 2013 SD Parks and Recreation Conference in Pierre on October 1-3, 2013. Motion carried.

**Hav-A-Rest Usage (RHS)** – Motion by Schwartz, seconded by Ronnfeldt to allow a bonfire with permission from the fire chief and emergency manager. In addition they will be responsible to clean up the area when done. Motion carried.

**Surplus and Deed Land to Grow Spink** – Motion by Morrissette, seconded by Schwartz to surplus and deed Railroad Fifth Addition Lot 1 Redfield City to Grow Spink. Motion carried.

**Simply Charming Boutique Wine Tasting** – Motion by Schwartz, seconded by Morrissette to allow Simply Charming Boutique to hold their wine tasting event on September 17, 2013. Motion carried.

**Special Assessments** – Finance Officer Hansen presented a list of uncollectible debt to be assessed at the Spink County Courthouse. Motion by Morrissette, seconded by Siebrecht to assess the charges against the property taxes and keep on file. Motion carried.

**Approve Temporary Malt Beverage License #11-2013 & Temporary On/Off Sale License #07-2013 for Starters Lanes & Sports Lounge** – Motion by Siebrecht, seconded by Kearney to approve Temporary Malt Beverage License #11-2013 & Temporary On/Off Sale Liquor License #07-2013 to Starters Lanes & Sports Lounge for a birthday celebration at the Spink County 4-H Building on September 28, 2013. Motion carried.

**Approve Temporary Malt Beverage License #12-2013 & Temporary On/Off Sale License #08-2013 for Starters Lanes & Sports Lounge** – Motion by Siebrecht, seconded by Kearney to approve Temporary Malt Beverage License #12-2013 & Temporary On/Off Sale Liquor License #08-2013 to Starters Lanes & Sports Lounge for a wedding dance at the Spink County 4-H Building on October 12, 2013. Motion carried.

**Approve Temporary Wine License #13-2013 for Terry's Inc.** – Motion by Siebrecht, seconded by Morrissette to approve Temporary Wine License #13-2013 to Terry's Inc. for a wine tasting event at the American Legion on October 11, 2013. Motion carried.

**Set 2013 Free Fall Dump Dates** – Motion by Siebrecht, seconded by Kearney to set the 2013 Free Fall Dump dates of September 16 through November 16, 2013. Motion carried.

**Approve Annual Notices – Cemetery Decorations & Tree Trimming** – Motion by Kearney, seconded by Siebrecht to approve the annual cemetery decoration and tree trimming notices. All decorations need to be removed by October 1<sup>st</sup> of each year. Motion carried.

**Insurance** - Motion by Morrissette, seconded by Siebrecht to drop the short term disability insurance, the vision discount, and to add vision insurance with the City of Redfield. The City of Redfield will be paying only for the employee's premium and offer a voluntary long term disability.

**ORDINANCES AND RESOLUTIONS:**

Finance Officer Hansen gave the Second Reading of Ordinance No. 01-2013 (2014 Appropriation Ordinance).

**ORDINANCE NO. 01-2013  
2014 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2014.

	2014 General Fund	2nd Penny Sales Tax	Ind.Shar DEV Winn	Debt Svc. MainStreet
410 General Governments				
411 Legislature	\$ 88,945			
411.5 Contingency	\$ 30,000			
412 Executive	\$ 12,625			
413 Elections	\$ 2,600			
414.1 City Attorney	\$25,775			
414.7 Financial Admin	\$102,700	128,475		
419.2 General Gov. Bldgs	\$ 24,150			
Total General Gov.	\$ 286,795			
420 Public Safety				
421 Police	\$ 334,500			
422 Fire	\$ 90,300			
Total Public Safety	\$ 424,800			
430 Public Works				
431 Street Department	\$ 759,075			
432 Sewer	\$		\$884,000	
435 Airport	\$ 47,625			
437 Cemetery	\$ 34,175			
Total Public Works	\$ 840,875		\$884,000	
440 Health & Welfare				
441.1 Code Enforcement Officer	35,400			
441.2 Rabies & Animal Control	\$ 2,205			
441.3 West Nile Control	\$13,675			
Total Health & Welfare	\$51,280			
450 Culture and Recreation				
451 Recreation	\$274,600			
45140 Senior Citizens	\$ 65,800			
452 Parks	\$115,825			
453 Swimming Pool	\$ 88,200			
455 Library	\$110,325			
457 Historic Preservation	\$ 0			
Total Culture and Recreation	\$654,750			
460 Conservation and Development				
465 Economic Development	\$83,300			
465.3 Promoting the City				
Total Conservation & Develop.	\$83,300			
470 Debt Service				
471 Principal	\$			\$49,248
472 Interest	\$			
Total Debt Service	\$			\$49,248
510 Other Financing Uses				
511 Transfers Out				
TOTAL 2013 APPROPRIATIONS	\$2,341,800		\$884,000	\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$ 2,600				
Res#2010-05 Fire Truck Res.	\$50,000				
Res#2013-01 Comfort St Res.	\$ 3,500				
Res#2009-01 Park Dept Res.	\$ 3,500				
Res#2010-06 Res for Hvy Eq.	\$25,000				
Total Appr.& Accum.	\$2,426,400				
Inc. in Unreserved Fund Bal.	61,000	\$ 350	\$500		4,752
<b>Total</b>	<u>\$2,487,400</u>	<u>\$ 350</u>	<u>\$500</u>	<u>\$884,000</u>	<u>\$54,000</u>

REVENUES

CASH APPLIED	\$283,600				
310 TAXES:					
311 General Property Taxes	\$1,181,450				
313 Gen. Sales & Use Taxes	\$ 750,000				\$54,000
319 Pen & Int., Del. Taxes	\$ 3,500				\$54,000
Sub-Total Taxes	\$1,934,950				
320-Licenses and Permits:					
Video Lottery License	\$ 2,000				
Alcoholic Beverage Licenses	\$ 8,000				
Animal Licenses	\$ 1,500				
Building Permits	\$ 5,000				
Other Licenses	\$ 750				
Subtotal Lic. and Permits	\$ 17,250				
330-Intergovernmental Revenue:					
331 Federal Grants	\$ 25,000				
334 State Grants	1,000				
335 State Share Revenue					
335.01 Bank Franchise Tax	\$ 2,500				
335.02 Mot. Veh. Comm Prorate	\$ 5,000				
335.03 Liquor Tax Reversion	\$17,500				
335.04 Mot. Veh. Licenses (5%)	\$15,000				
335.08 Local Govt Hiwy & Brdg	\$45,000				
335.20 Other	\$ 300				
338 County Share Revenue					
338.01 County Road Tax (25%)	\$ 5,180				
338.02 County HBR Tax (25%)	\$ 2,770				
338.03 County Wheel Tax	\$ 750				
338.99 Other	\$ 1,000				
Sub-Total Intergov. Rev.	\$121,000				
340-Charges for Goods and Services:					
340 Chgs for Goods & Svcs	\$12,000				
341 General Govt-Zoning Fees	\$ 200				
342.02 Spc Fire Prot. (SDDC Fire)	\$ 2,600				
343 Highways & Streets					
345.02 Health (Animal Control)	\$ 500				
346 Culture & Recreation					
346.02 Pool Fees	\$14,400				
346.03 Recreation Programs	\$ 9,800				
348 Cemetery	\$ 7,500				
349 Other (Airport)	\$ 2,500				
Subtotal Chgs for Goods & Svc	\$49,500				
350-Fine and Forfeitures:					
351 Court Fines & Costs	\$ 1,500				
354 Library	\$ 1,000				
359 Other Fines	\$ 100				
Subtotal Fines & Forfeitures:	\$ 2,600				
360-Miscellaneous Revenue:					
361 Investment Earnings	\$ 16,000				
362 Rentals	\$ 20,750			\$500	
363 Special Assessments	\$ 12,250	\$350			
367 Cont. & Donations	\$ -				

369 Other	\$ 3,500				
36901 Cable TV Franchise	\$ 16,000				
381 Sale of Supp. (Apt Fuel)	\$ 5,000				
Subtotal Misc. Revenue	\$ 73,500	\$350	\$500		
390-Other Sources:					
391.01 Transfer In (Interest)	\$				
391.01 Transfer In					
391.24 Other Bonds Issued (Sewer)			\$884,000		
391.03 Sale of Mun. Property	\$ 5,000				
Sub-Total Other Sources	\$ 5,000	\$350	\$500	\$884,000	
TOTAL MEANS OF FINANCE	\$2,487,400	\$350	\$500	\$884,000	\$54,000

	3 <sup>rd</sup> Penny Sales Tax	Permanent Funds Cemetery	Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$54,180				
Total Cul. & Rec.	\$54,180			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$46,700				
Total Consv. & Dev	\$46,700				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550				\$375
Total 2013 App.	\$100,880			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$2,250		\$500
TOTAL	\$100,880	\$3,000	\$2,250	\$500	\$1375

## REVENUES

CASH APPLIED	\$44,380			\$500	
310 Taxes					
313 General Sales & Use Txs	\$50,000				
Subtotal Taxes	\$50,000				
330 Intergovernmental Revenue:					
331 Fed Grants					
334 State Grants					
Subtotal Int. Rev					
340 Charges for Goods and Services					
340 Chg for Gds & Svc	\$ 3000		\$500		
346 Recreation Programs	\$ 500				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$ 3500	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$ 1,000		\$1,500	\$	\$375
367 Contr & Donat.	\$ 2,000		\$ 250	\$	\$1,000
Subtotal Misc. Rev.	\$ 3,000		\$1,750	\$	1,375
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$100,880	\$3,000	\$2,250	\$500	\$1,375

## PROPRIETARY FUNDS

	2014 Water Fund	2014 Sewer Fund	2014 Landfill Fund
Est. Beg. Ret. Earnings	\$600,000	\$400,000	\$100,000
Estimated Revenue	\$441,000	\$245,200	\$182,700
TOTAL ESTIMATED RETAINED EARN	\$1,041,000	\$645,200	\$282,700
Less Appropriations	\$395,950	\$132,700	\$202,025

ESTIMATED SURPLUS	\$645,050	\$512,500	\$ 86,675
Less Est. Surplus Retained	<u>\$630,400</u>	<u>\$498,500</u>	<u>\$ 73,975</u>
EST SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$ 6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,165,450
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$34,650.00
Senior Citizens Director	\$38,200.00
Municipal Finance Officer	\$67,600.00
Working Superintendent	\$21.21
Code Enforcement Officer	\$25,500.00
Librarian 1	\$15.08
Librarian 2	\$12.86
Assistant Finance Officer	\$18.36
Administrative Assistant	\$16.01

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$17.42
Class 6	\$20.21

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues

Inpatient-Hospital	\$2,057,724	
Outpatient-Hospital	\$5,926,212	
Observation	\$ 236,040	
Swing Bed	\$1,738,752	
Clinic "	<u>\$1,291,140</u>	
Total Patient Revenues		\$11,249,868

Less Discounts-Patient Revenue	\$(1,254,960)	
Clinic Discounts/(Premium)	<u>\$ 543,300</u>	
Net Patient Service Revenues		\$10,538,208
Other Operating Revenues	\$103,860	
Non-Operating Revenues	<u>\$ 0</u>	
Total Other Operating Revenues		\$ 103,860
TOTAL OPERATING REVENUES		<u>\$10,642,068</u>

OPERATING EXPENSES:

Salaries & Wages	\$5,028,629	
Employee Benefits	\$1,615,999	
Other	\$4,003,717	
Prov.Bad Debt (Net)	<u>\$ 37,188</u>	
Total Operating Expense		<u>\$10,685,533</u>

EXCESS REVENUE OVER EXPENSES-Hospital		\$ (43,465)
Grant Funds		\$ 0
Estimated Medicare Settlement		<u>\$ 0</u>
EXCESS REVENUE OVER EXPENSES		<u>\$ (43,465)</u>

CAPITAL ASSET FUNDS BUDGET

Pickup	\$ 10,000
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Tractor/Loader	\$	10,000	
Flooring Sunset Court	\$	12,000	
IT Computer Updates	\$	34,000	
Central Station Patient Monitoring	\$	102,000	
Dietary - Kitchen Remodel	\$	250,000	
			<u>\$418,000</u>

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Jayme Akin, Mayor

ATTEST: \_\_\_\_\_  
Adam L. Hansen, Finance Officer

Motion by Ronnfeldt, seconded by Siebrecht to adopt Ordinance No. 01-2013(2014 Appropriation Ordinance). Motion carried on a roll call vote with all members voting "Yes."

Motion by Kearney, seconded by Keating to rescind Ordinance No. 01-2013. Motion failed with Kearney voting in favor.

**INFORMATION AND DISCUSSION ITEMS:**

**Mayor's Cancer Awareness Challenge** – Mayor Akin discussed last year's event and how he would like to do it again. It was the consensus of the Council to proceed again.

**Welcome to Redfield Sign Placement** - A discussion was held about the placement of the sign entering from South Highway 281.

**COUNCIL MEMBER REPORTS:**

Ronnfeldt informed the Council about the good job the street department has done on the soccer field and the rebuilding of the CMH parking lot.

Eldeen voiced a concern about the drainage behind 515 16<sup>th</sup> Avenue East. A meeting with Street Superintendent Haider, Eldeen, and Ronnfeldt will be scheduled to discuss a solution to the drainage problem.

Gillette updated the Council on the Shar-Winn Project.

**PAY CLAIMS:**

City Prepaid	\$9,227.69
City Unpaid	\$96,288.45
Hospital & Clinic Prepaid	\$70,486.97
Hospital & Clinic Unpaid	\$94,369.67
Additional Claims:	

Motion by Siebrecht, seconded by Schwartz to pay the above claims with the addition of: American Family Life Assurance for insurance premium \$979.74, Dakotacare for the City's health insurance premium of \$6,376.54 and \$70,423.30 for CMH's health insurance premium, and Century Link for phone, fax, and internet service \$277.10 and Glacial Lakes & Prairies for 2014 tourism advertisements \$6,449.00. Motion carried on a roll call vote with all members voting "Yes."



SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Schwartz discussed that the concession stand near the armory at the football field is being rebuilt on Pride Day and other activities that will occur on Pride Day.

There being no further business, meeting was adjourned at 10:04 p.m.

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Jayme Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen