

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

September 15, 2014

7:00 p.m.

The City Council met in regular session at City Hall on Monday, September 15, at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronfeldt, Joe Morrissette, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Larry Eldeen

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Kevin Schurch, Wayne Nelson, Bob Ludwig, Mike Yost, Leda Yost, Mickey Harms, Linda Lesselyoung, Lois Masat, Cindy Crook @ 7:01 p.m., Landon Roach @ 7:01 p.m., Heather Roach @ 7:01 p.m., Mary Rice @ 7:19 p.m., LeAnn Wasmoen @ 7:19 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Ronfeldt, seconded by Morrissette to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Kearney, seconded by Schwartz to approve the September 2, 2014 minutes. Motion carried.

Consent Calendar:

Motion by Morrissette, seconded by Ronfeldt to approve the following items on the consent calendar with the exception of setting a Public Hearing for Leo's Good Food as they have withdrawn their application:

Departments' Reports:

- A. Fire Report – reports dated September 4, 2014
- B. Hospital Report – minutes dated September 3, 2014
- C. Finance Report – July Report and July Salaries
- D. Sheriff Activity Report – August 2014
- E. Set a Public Hearing for October 6, 2014 New Malt Beverage Application for Dollar General
- F. Set a Public Hearing for October 6, 2014 for Temporary Wine License #16-2014 to Redfield Chamber of Commerce for October 23, 2014 @ C&NW Depot Banquet

Receive and place on file. Motion carried.

Visitors:

Mickey Harms, Linda Lesselyoung, Lois Masat - Mickey Harms read a letter opposing recent changes at the Community Memorial Hospital. Various concerns were mentioned by Harms. She turned in signatures of people who agree with the concerns.

Mayor Akin explained how it was an executive session for a personnel matter. Ronfeldt and Kearney spoke about the situation. Linda Lesselyoung discussed her concerns about the situation. LeAnn Wasmoen inquired about data on the situation.

EXIT: Ludwig @ 7:25 p.m.
EXIT: Masat @ 7:26 p.m.

Sheriff's Report – Spink County Sheriff Kevin Schurch updated the Council on the Sheriff Department's monthly activity report.

Enter: Ludwig @ 7:27 p.m.

Schurch discussed a 911 call about a minor walking around. Various other issues were discussed.

PUBLIC HEARINGS:

Vacate east/west alley between 4th and 5th Avenue and 3rd and 4th Street – Mayor Akin opened the public hearing at 7:31 p.m. for the request to vacate the east/west alley between 4th and 5th Avenue and 3rd and 4th Street East. Wayne Nelson circulated a letter on behalf of his daughter Kathy Ludwig supporting the vacation of the alley. Wayne Nelson talked about how he is in favor of vacating the alley. The hearing was declared closed at 7:37 p.m. Motion by Ronnfeldt, seconded by Maddox to deny the alley vacation request. Robert Ludwig spoke about drainage issues from the alley. Motion carried.

Variance Application at 1001 6th Ave. E – Mayor Akin opened the public hearing at 7:43 p.m. Mike and Leda Yost were present to testify against the variance because of the space issue on the property. Yost has discussed with other neighbors who are against the variance application. Cindy Crook explained what she plans on doing with developing the property. She spoke about tearing down the current house after the new house is moved in. She spoke about the status of the current property and why she needs the new property. Morrissette discussed issues with property lines. Heather and Landon Roach spoke against the variance because of issues with the current property. Mike Yost talked about issues with noxious weeds and the current property. Cindy Crook talked about living there for 30 years and issues dealing with the property in the past. The hearing was declared closed at 8:09 p.m. Motion by Maddox, seconded by Siebrecht to table the issue until the property pin issue is settled. Motion carried with Morrissette dissenting.

EXIT: Heather Roach @ 8:12 p.m.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed.

EXIT: Landon Roach @ 8:15 p.m.

NEW BUSINESS:

Approve Annual Notices (Cemetery & Trim Trees Notice) – Motion by Kearney, seconded by Ronnfeldt to approve the annual cemetery & tree trimming notices. Motion carried.

EXIT: Mike & Leda Yost @ 8:16 p.m.

Approve CMH Employment Agreements – Motion by Morrissette, seconded by Maddox to approve the CMH Employment Agreement with Mike O'Keefe Interim CEO at CMH. Motion carried.

EXIT: Nelson @ 8:17 p.m.

Year Book Advertising – Motion by Ronnfeldt, seconded by Siebrecht to advertise in the yearbooks of the Spink County schools. Motion carried.

SD Water & Wastewater Conference September 17-19, 2014 Watertown, SD – Motion by Kearney, seconded by Morrissette to send Curt Dykstra to the conference with registration of \$70.00 and meals being reimbursed. Motion carried.

NEFOG Meeting September 17, 2014 Aberdeen, SD – Motion by Maddox, seconded by Schwartz to send Assistant Finance Officer Wipf to the NEFOG meeting on September 17, 2014 in Aberdeen, SD. Motion carried.

Change Order No. 1 for 2014 Shar-Winn Estates Storm & Sanitary Sewer Improvements – Motion by Siebrecht, seconded by Maddox to approve Change Order No. 1 in the amount of (\$1,165.35). Motion carried on a roll call vote with all members voting “Yes.”

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 04-2014 (2015 Appropriation).

**ORDINANCE NO. 04-2014
2015 APPROPRIATION ORDINANCE**

BE IT ORDAINED by the City of Redfield, South Dakota, that the following sums are appropriated to meet the obligations of the municipality for fiscal year 2015.

	2015 General Fund	2nd Penny Sales Tax	Ind.Shar Debt Svc. DEV Winn MainStreet
410 General Governments			
411 Legislature	\$ 84,695		
411.5 Contingency	\$ 30,000		
412 Executive	\$ 12,275		
413 Elections	\$		
414.1 City Attorney	\$25,000		
414.7 Financial Admin	\$103,650	128,650	
419.2 General Gov. Bldgs	\$ 21,650		
Total General Gov.	\$ 277,270		
420 Public Safety			
421 Police	\$ 351,000		
422 Fire	\$ 65,050		
Total Public Safety	\$ 416,050		
430 Public Works			
431 Street Department	\$ 637,625		
432 Sewer	\$		
435 Airport	\$ 42,675		
437 Cemetery	\$ 32,200		
Total Public Works	\$ 712,500		
440 Health & Welfare			
441.1 Code Enforcement Officer	35,325		
441.2 Rabies & Animal Control	\$ 1,675		
441.3 West Nile Control	\$21,025		
Total Health & Welfare	\$58,025		
450 Culture and Recreation			
451 Recreation	\$153,125		

45140 Senior Citizens	\$ 56,400	
452 Parks	\$ 93,475	
453 Swimming Pool	\$162,850	
455 Library	\$ 98,475	
457 Historic Preservation	\$ 0	
Total Culture and Recreation	\$564,325	
460 Conservation and Development		
465 Economic Development	\$75,800	
465.3 Promoting the City		
Total Conservation & Develop.	\$75,800	
470 Debt Service		
471 Principal	\$	\$49,248
472 Interest	\$	
Total Debt Service	\$	\$49,248
510 Other Financing Uses		
511 Transfers Out		
TOTAL 2015 APPROPRIATIONS	\$2,103,970	\$49,248

Capital Accumulations

Res#98-13 Fire Dept Eq Res.	\$ 2,600			
Res#2010-05 Fire Truck Res.	\$50,000			
Res#2013-01 Comfort St Res.	\$ 3,500			
Res#2009-01 Park Dept Res.	\$ 3,500			
Res#2010-06 Res for Hvy Eq.	\$25,000			
Total Appr. & Accum.	\$2,188,570			
Inc. in Unreserved Fund Bal.	64,500	\$ 350	\$500	4,752
Total	\$2,253,070	\$ 350	\$500	\$54,000

REVENUES

CASH APPLIED	\$36,645			
310 TAXES:				
311 General Property Taxes	\$1,186,225			
313 Gen. Sales & Use Taxes	\$ 750,000			\$54,000
319 Pen & Int., Del. Taxes	\$ 2,500			\$54,000
Sub-Total Taxes	\$1,938,725			
320-Licenses and Permits:				
Video Lottery License	\$ 2,000			
Alcoholic Beverage Licenses	\$ 8,000			
Animal Licenses	\$ 2,000			
Building Permits	\$ 3,000			
Other Licenses	\$ 1,000			
Subtotal Lic. and Permits	\$ 16,000			
330-Intergovernmental Revenue:				
331 Federal Grants	\$ 25,000			
334 State Grants	7,500			
335 State Share Revenue				
335.01 Bank Franchise Tax	\$ 3,500			
335.02 Mot. Veh. Comm Prorate	\$ 5,500			
335.03 Liquor Tax Reversion	\$17,500			
335.04 Mot. Veh. Licenses (5%)	\$20,000			
335.08 Local Govt Hiwy & Brdg	\$50,000			
335.20 Other	\$ 150			
338 County Share Revenue				
338.01 County Road Tax (25%)	\$ 5,180			
338.02 County HBR Tax (25%)	\$ 2,770			
338.03 County Wheel Tax	\$ 750			
338.99 Other	\$ 1,000			
Sub-Total Intergov. Rev.	\$138,850			
340-Charges for Goods and Services:				
340 Chgs for Goods & Svics	\$12,000			
341 General Govt-Zoning Fees	\$ 200			

342.02 Spc Fire Prot.(SDDC Fire)	\$ 2,600		
343 Highways & Streets			
345.02 Health(Animal Control)	\$ 500		
346 Culture & Recreation			
346.02 Pool Fees	\$19,650		
346.03 Recreation Programs	\$11,100		
348 Cemetery	\$ 7,500		
349 Other (Airport)	\$ 2,500		
Subtotal Chgs for Goods & Svc	\$56,050		
350-Fine and Forfeitures:			
351 Court Fines & Costs	\$ 2,000		
354 Library	\$ 1,000		
359 Other Fines	\$ 100		
Subtotal Fines & Forfeitures:	\$ 3,100		
360-Miscellaneous Revenue:			
361 Investment Earnings	\$ 2,700		
362 Rentals	\$ 20,750		\$500
363 Special Assessments	\$ 11,750	\$350	
367 Cont. & Donations	\$ -		
369 Other	\$ 2,500		
36901 Cable TV Franchise	\$ 16,000		
381 Sale of Supp.(Apt Fuel)	\$ 5,000		
Subtotal Misc. Revenue	\$ 58,700	\$350	\$500
390-Other Sources:			
391.01 Transfer In (Interest)	\$		
391.01 Transfer In			
391.24 Other Bonds Issued (Sewer)			
391.03 Sale of Mun. Property	\$ 5,000		
Sub-Total Other Sources	\$ 5,000	\$350	\$500
TOTAL MEANS OF FINANCE	\$2,253,070	\$350	\$500
			\$54,000

	3 rd Penny Sales Tax	Permanent Funds Cemetery	Funds Library	Governmental Park	Rec
450 Cul. & Rec.					
451 Recreation					\$500
452 Parks				\$500	
455 Library					
457 Historic Pres.	\$48,630				
Total Cul. & Rec.	\$48,630			\$500	\$500
460 Consv. & Dev.					
465.3 Pmt City	\$38,600				
Total Consv. & Dev	\$38,600				
510 Other Fin. Uses					
511 Trasnfers Out (Int)	\$ 1,550				\$375
Total 2015 App.	\$88,780			\$500	\$875
Total App & Acc					
Inc. Unres. Fd Bal.		\$3,000	\$2,250		\$2000
TOTAL	\$88,780	\$3,000	\$2,250	\$500	\$2875

REVENUES

CASH APPLIED	\$28,030		\$500
310 Taxes			
313 General Sales & Use Txs	\$50,000		
Subtotal Taxes	\$50,000		
330 Intergovernmental Revenue:			
331 Fed Grants			
334 State Grants			
Subtotal Int. Rev			
340 Charges for Goods and Services			
340 Chg for Gds & Svc	\$4,500		\$500

346 Recreation Programs	\$1,000				
348 Cemetery		\$3000			
Subtotal Chgs for Gds & Svcs.	\$5,500	\$3000	\$500		
360 Miscellaneous Revenue					
361 Inv. Earnings	\$ 250		\$1,500	\$	\$375
367 Contr & Donat.	\$ 5,000		\$ 250	\$	\$2,500
Subtotal Misc. Rev.	\$ 5,250		\$1,750	\$	2,875
390 Other Sources					
391.01 Tran In					
Total Means of Fin	\$ 88,780	\$3,000	\$2,250	\$500	\$2,875

PROPRIETARY FUNDS

	2015	2015	2015
	Water	Sewer	Landfill
	Fund	Fund	Fund
Est. Beg. Ret. Earnings	\$530,000	\$420,000	\$102,000
Estimated Revenue	\$436,750	\$244,200	\$183,450
TOTAL ESTIMATED RETAINED EARN	\$966,750	\$664,200	\$285,450
Less Appropriations	\$391,150	\$134,600	\$192,525
ESTIMATED SURPLUS	\$575,600	\$529,600	\$ 92,925
Less Est. Surplus Retained	\$560,950	\$515,600	\$ 86,225
EST SURPLUS TO BE TRANSFERRED			
TO GOVERNMENTAL FUNDS	\$ 14,650	\$14,000	\$ 6,700

SECTION III: TAX LEVY AUTHORIZATION:

The Finance Officer is hereby directed to certify the dollar amounts of the tax levies in this ordinance to the County Auditor in the following manner:

FOR GENERAL PURPOSES	\$1,165,450
FOR INTEREST & DEBT SERVICE FUNDS	\$ 0

SECTION IV: SALARY ORDINANCE AMENDMENTS:

The salaries provided for in Section 2.08.020 of the Redfield Municipal Code are as follows annually:

Parks & Recreation Director	\$35,850.00
Senior Citizens Director	\$39,400.00
Municipal Finance Officer	\$69,628.00
Working Superintendent	\$21.85
Code Enforcement Officer	\$26,100.00
Librarian 1	\$15.51
Librarian 2	\$15.51
Assistant Finance Officer	\$18.94
Administrative Assistant	\$16.59

The salary provided for in Section 2.08.060 of the Redfield Municipal Code and Resolution are fixed as follows:

Class 5	\$18.00
Class 6	\$20.82

SECTION V: COMMUNITY MEMORIAL HOSPITAL

Patient Revenues

Inpatient-Hospital	\$2,252,000	
Outpatient-Hospital	\$6,013,846	
Observation	\$ 97,245	
Swing Bed	\$1,999,497	
DME/HH/SS	\$ 421,422	
Ambulance	\$ 325,000	
Clinic "	\$1,290,990	
Total Patient Revenues		\$12,400,000

Less Discounts-Patient Revenue	\$ (1,791,415)	
Clinic Discounts/(Premium)	\$ 145,296	
Net Patient Service Revenues		\$10,753,881
Other Operating Revenues	\$181,500	
Non-Operating Revenues	\$ 0	
Total Other Operating Revenues		\$ 181,500
TOTAL OPERATING REVENUES		<u>\$10,935,381</u>

OPERATING EXPENSES:

Salaries & Wages	\$5,249,979	
Employee Benefits	\$1,598,894	
Other	\$3,994,768	
Prov.Bad Debt (Net)	\$ 53,781	
Total Operating Expense		<u>\$10,897,422</u>
EXCESS REVENUE OVER EXPENSES-Hospital		\$ 37,959
Grant Funds		\$ 0
Estimated Medicare Settlement		\$ 0
EXCESS REVENUE OVER EXPENSES		<u>\$ 37,959</u>

CAPITAL ASSET FUNDS BUDGET

Home Health Van	\$ 10,000	
Maintenance Pick Up	\$ 10,000	
IT Computer Updates	\$ 8,679	
AC for CT	\$ 6,500	
16 Slice CT Machine	\$ 325,000	
Temp Control	\$ 7,500	
Cost Report Software	\$ 5,000	
Large Reagent Fridge	\$ 7,700	
Update Blood Bank	\$ 5,600	
		<u>\$385,979</u>

Jayme Akin, Mayor

ATTEST: _____
Adam L. Hansen, Finance Officer

Motion by Kearney, seconded by Siebrecht to adopt Ordinance No. 04-2014. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Depot 100th Rededication Banquet – Mayor Akin informed the Council about the banquet and that they are encouraged to attend.

After School Program – Akin spoke about a conference being held at three locations pertaining to proposed after school programs.

EXIT: Lesselyoung @ 8:33 p.m.

LeAnn Wasmoen spoke about the possibilities of an after school program in Redfield. Mary Rice will go on behalf of the City of Redfield.

COUNCIL MEMBER REPORTS:

Schwartz has some concerns about Park and Recreation, the Park and Recreation Board will address these concerns at their next meeting.

Moeller asked about leveling off the soccer field and putting in a catch basin to remove the water from the field.

Kearney received a concern from a resident of Shar-Winn.

Siebrecht inquired about mosquito spraying. Spraying is continuing on the regular schedule.

Ronfeldt asked about placing Lion's Club signs by the welcome to Redfield signs.

PAY CLAIMS:

City Prepaid	\$10,322.28
City Unpaid	\$65,383.10
Hospital & Clinic Prepaid	\$216,540.60
Hospital & Clinic Unpaid	\$124,290.07
Additional Claims:	

Motion by Siebrecht, seconded by Maddox to pay the above claims with the addition of: SD Water & Wastewater Conference \$70.00 for registration fee, Schaffer Law Office \$6,431.68 for legal services 8/1- 8/31/14 Shar-Winn, Baumann Lumber \$781.50 for drywall and poly clear. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:47 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen