

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

October 2, 2017

7:00 p.m.

The City Council met in regular session at City Hall on Monday, October 2, 2017 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Larry Eldeen, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Joe Morrissette

STAFF PRESENT: Adam L. Hansen and City Attorney Timothy Bormann

VISITORS: Mike Yost

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Maddox, seconded by Schwartz to adopt the agenda as presented.
Motion carried.

MINUTES: Motion by Maddox, seconded by Schwartz to approve the September 18, 2017 minutes.
Motion carried.

CONSENT CALENDAR:

Motion by Schwartz, seconded by Moeller to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – reports dated September 21, 2017
- B. Sheriff Report – report dated August 31, 2017
- C. Library Report – minutes dated September 25, 2017
- D. Building Permits – Report dated September, 2017
- E. Monthly Fuel Quote
- F. Temporary Malt Beverage License #21-2017 & Temporary On/Off Sale Liquor License #19-2017 for Starters Lanes & Sports Lounge for October 28, 2017 for Pheasants Forever at 4H Building
- G. Temporary Malt Beverage License #22-2017 & Temporary On/Off Sale Liquor License #20-2017 for Starters Lanes & Sports Lounge for November 11, 2017 for Hospital Gala at Armory

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Moeller, seconded by Siebrecht to approve the CMH Hospital minutes dated September 25, 2017. Motion carried.

VISITORS:

Mike Yost – Code Enforcement Officer – Yost presented his report to the Council for their review. Various properties were discussed.

Exit: Yost @ 7:26 p.m.

PUBLIC HEARINGS:

Public Hearing for Annual Assessments – Mayor Akin opened the public hearing at 7:27 p.m. for annual assessments for 2017. There being no one present and no written comments were received, the hearing was declared closed at 7:29 p.m. Motion by Siebrecht, seconded by Maddox to assess the entire list. Motion carried.

NEW BUSINESS:

Accept 2016 Audit – Motion by Maddox, seconded by Kearney to accept the 2016 audit as executed by Kohlman, Bierschbach & Anderson, LLP. Motion carried.

Marketing Campaign – Motion by Maddox, seconded by Kearney to enter into a contract with Wing Shooting USA at a cost of \$7,500. Motion carried.

Hire Part Time Help – Depot – Motion by Siebrecht, seconded by Maddox to hire Rita Trygstad at a salary of \$10.00/hour. Motion carried.

Surplus Items – CMH – Motion by Siebrecht, seconded by Maddox to surplus the following items: 27 waiting room chairs, 1 power exam table, 3 ceramic bathroom sinks, 2 sewing machines, 4 large shredders, 5 time clocks, 1 exercise bike, 2 wooden shelving units, 1 large 32” tv, 1 cart for larger tv, miscellaneous office chairs, several iv stands. Motion carried.

Safety & Loss Control Training Conference in Mitchell, SD on Nov. 8 & 9, 2017 – No action taken.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2017-05 (Cemetery Resolution) was read by Mayor Akin.

RESOLUTION NO. 2017-05

WHEREAS Redfield City Ordinance 12.36.070 provides the Redfield City Council with the power to make rules and regulations for the fixing of charges, services of employees of the cemetery incident to the burial and care of bodies and for the care, control, management, beautification and preservation of the cemetery, the following Rules and Regulations for Greenlawn Cemetery shall be as follows:

1. **PERPETUAL CARE.** All lots shall have perpetual care.
2. **CARE.** The Sexton will be responsible for all mowing, grave filling, tree trimming, and grass seeding.
3. **FEES.** The following fees shall be charged for the following services. The appropriate tax must also be paid.

Open and Close Grave - Adult	\$200.00
Open and Close Grave - Infant	\$125.00

Disinterment and Reburial – Adult within	\$600.00
Disinterment and Reburial – Infant within	\$425.00
Disinterment and Reburial – Adult Out of	\$325.00
Disinterment and Reburial – Infant Out of	\$325.00
Holiday/Weekend Open and Close Grave	\$300.00
Holiday Disinterment	\$125.00 over regular charge
Burial of Cremains (Ashes)	\$100.00
Second Right of Internment/Inurnment	\$125.00
Perpetual Care	No Charge

4. POLICIES.

1. Burial of ashes may be made over previous burials.
2. Only one grave per lots shall be permitted.
3. Only one body per grave shall be permitted.
4. A new lot will be required for ashes, where no previous burial exists.
5. There shall be a limit of three burials of ashes on new lots.
6. There shall be a limit of two headstones per new lot.
7. No half lots will be sold.
8. No burial of ashes without written notification to the City.
9. Burial Vaults are required for all burials of human remains including cremains.

5. LOT SALES.

Regular Lot	\$150.00
Baby Land	\$50.00

6. FLOWER VASES. Recessed flower vases next to the markers are permissible. Arrangements must be made with the Cemetery Sexton for permanent plant holders.

7. FLOWER DECORATIONS.

1. The American Flag may be displayed at all times. Flags shall be no larger than 12 x 8 inches and shall be displayed in grave markers supplied by the American Legion, Veterans of Foreign Wars, or other organization. Insure flags are in displayable condition and secure in their holder.
2. Retractable flower vases must be in the down position after October 1st and must remain in the down position until May 1st of the following year.
3. All decorations must be removed by October 1st of each year or they will be removed by the City.
4. Decorations may be placed on graves from December 17th through January 7th of the following year.
5. Decorations and flower in permanent, immovable and concrete pots are allowed year-round as long as they are secure from wind.
6. The City shall not be responsible for lost or damaged flower and decorations.

8. GRAVESTONES. Monument salespersons or buyers shall contact the Cemetery Sexton before purchasing markers. Ground level markers are to be placed at the end of the grave closest to the walkway facing the walkway. Governmental markers are to be placed at the inside end of the grave.

9. **RESTRICTIONS REQUIRING SEXTON APPROVAL.** Digging holes, use of insecticides, use of herbicides, or planting anything on or near graves which may hinder mowing anywhere in the cemetery are forbidden without Sexton's approval. The planting of trees, shrubs bushes, or plants must also be approved by the Sexton.

10. **SPEED LIMIT.** The speed limit in Greenlawn Cemetery is 10 miles per hour. No driving off the roadway is permitted.

11. **ANIMALS.** No animals are permitted in the Cemetery.

12. **SECTIONS OF CEMETERY.** Greenlawn Cemetery is laid out into ten sections labeled A through J. Lots in section J are not available for purchase.

13. **GRAVESTONES AND MONUMENTS.** For sections A through G of the cemetery, monuments under eighteen inches in height may be placed at the end of each alley way. Large monuments must be placed in the two foot strip at the center of each block of graves. All large monuments exceeding eighteen inches in height must be set in concrete at least two feet in depth with a six inches wash, level with the ground.

For section H, monuments under eighteen inches in height shall be placed at the end of the grave, closest to the walkway on a concrete or granite foundation with a wash of at least 4", facing the walkway, large monuments must be placed in the two foot strip at the center of each block of graves. All large monuments exceeding eighteen inches in height must be set in concrete at least two feet in depth with a six inches wash, level with the ground. All monuments and gravestone placement must be approved by the Cemetery Sexton before installation.

For section I, ground level markers are the only markers to be placed in this section. Placement of these markers shall be at the end of the grave closest to the walkway, facing the walkway. All monuments and gravestone placement must be approved by the cemetery Sexton before installation.

Dated this 2nd day of October 2017.

JAYME AKIN, MAYOR

ATTEST:

ADAM L. HANSEN, FINANCE OFFICER

Adopted: 10-2-2017

Published: 10-11-2017

Motion by Maddox, seconded by Kearney to approve Resolution No. 2017-05. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Mayor Akin informed the Council about the annual meeting Glacial Lakes and Prairies Tourism to be held on October 25th from 10:30 a.m. to 1:00 p.m. It was the consensus of the Council to send 1-2 representatives from the City of Redfield.

Mayor Akin updated the Council on the Depot box lunch social to be held on October 19th from 11:00 a.m. to 1:00 p.m.

COUNCIL MEMBER REPORTS:

Moeller inquired about a gate for the new Beulah park bridge.

Maddox inquired about a banner/back drop for the convention in Sioux Falls. He inquired about the CMH holiday pay policy.

PAY CLAIMS:

City Prepaid	\$19,021.04
City Unpaid	\$98,640.20
Hospital & Clinic Prepaid	\$105,256.18
Hospital & Clinic Unpaid	\$53,797.86
Additional Claims:	

Motion by Siebrecht, seconded by Maddox to pay the above claims in addition to Emery-Pratt Co. \$10.00 for correction on Books, Dave Moeller \$149.00 for lawn care, Helms & Associates \$1,734.25 for 4th Street Alley, Sewer and ROW, Clark Engineering \$5,608.99 for 2017 Curb & Gutter, and SD Wheat Growers \$1,470.29 for weed spray and fertilizer. Motion carried on a roll call vote with all members voting "Yes."

There being no further business, meeting was adjourned at 8:25 p.m.

Jayme Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen