

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

October 6, 2014

7:00 p.m.

The City Council met in regular session at City Hall on Monday, October 6, 2014 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Jeff Payant, Lance Howe, Jordann Howe, Dalton Howe, Hunter Wright, Harry Schilling, Mickey Harms, Derek Keeling, Michael Yost, Diana Wright, Linda Lesselyoung, Cindy Crook

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Siebrecht, seconded by Maddox to adopt the agenda as presented.
Motion carried.

MINUTES: Motion by Kearney, seconded by Schwartz to approve the September 15, 2014 minutes.
Motion carried.

Consent Calendar:

Motion by Morrissette, seconded by Schwartz to approve the following items on the consent calendar:
Departments' Reports:

- A. Hospital Report – minutes dated September 24, 2014
- B. Sheriff Report – report dated August 31, 2014
- C. Parks & Recreation Report – minutes dated September 10 and September 29, 2014
- D. Building Permits – September report
- E. Monthly Fuel Quote

Receive and place on file. Motion carried.

VISITORS:

Jeff Payant – Payant wanted to thank and commend the city council for all their hard work the past two years. He mentioned the city has been consistent, fair, and informative to the homeowners. Dahme Construction has been very professional, accommodating, and proficient. Payant said Todd Larew is an excellent foremen and Dahme's greatest asset.

Exit: Payant @ 7:07 p.m.

Lance Howe, Jordann Howe, Dalton Howe – Dalton Howe gave a presentation on his Eagle Scout project. Mayor Akin thanked Dalton and the Boy Scouts for all they do for the community of Redfield. Lance Howe thanked the City for the support given to Dalton, Hunter Wright, and Adam Hyke for their Eagle Scout projects.

Hunter Wright – Wright appeared on behalf of Boy Scout Troop 128, he inquired if the City would be willing to support the troop in buying greenery for the holidays.

Exit: D. Wright, H. Wright, D. Howe, J. Howe, L. Howe @ 7:24 p.m.

Harry Schilling – Schilling appeared before the Council asking about City ordinances that affect his business in town. A discussion ensued about the type of business and storage of vehicles on the premise. Schilling inquired about drainage issues that were discussed at a City Council meeting in 2003 that still haven't been resolved. Paul Gillette addressed the issue of Schilling storing cars for parts and that is not allowed because that type of activity is a junk yard business and not a repair business. Junk yards are not allowed in town. The council would still like the property cleaned up.

Mickey Harms – Harms discussed being at the previous council meeting three weeks ago. Harms is dissatisfied with not receiving answers to her questions regarding CMH issues. Gillette explained how motions and boards work. Linda Lesselyoung expressed her frustration at how the situation was handled. Harms explained the community is upset about the situation.

Exit: Lesselyoung at 8:08 p.m.

PUBLIC HEARING

New Malt Beverage License Application – Dollar General – Mayor Akin opened the public hearing at 8:08 p.m. on the application for a new malt beverage license for Dollar General. Cindy Crook had a question about allowing multiple malt beverage licenses. Crook doesn't think we need another business selling beer in Redfield. The hearing was declared closed at 8:11 p.m. Motion by Siebrecht, seconded by Maddox to approve the new Malt Beverage License to Dollar General. Kearney talked about being fair to all businesses in town. Motion carried.

Temporary Malt Beverage License for Chamber of Commerce – Mayor Akin opened the public hearing at 8:14 p.m. on the temporary malt beverage license #16-2014 to Redfield Area Chamber of Commerce for temporary wine license #16-2014 for the Rededication Banquet at the C&NW Depot on October 23, 2014. The hearing was declared closed at 8:15 p.m. Motion by Morrissette, seconded by Maddox to approve temporary malt beverage license #16-2014. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties and tree trimming were discussed.

House Removal Program (Tabled from 8-4-14 CC Mtg.) - Motion by Maddox, seconded by Ronnfeldt to remove from the table house removal program. Motion carried.

Ronnfeldt and Maddox talked about hearing concerns from the property owner. Motion by Ronnfeldt, seconded by Maddox to have the city remove the house at the City's leisure. Eldeen and Schwartz raised concerns about removing the house. Eldeen talked about having the property owner pay for removing the structure. Akin discussed the need to revamp the house removal program. On a roll call vote Siebrecht, Moeller, Maddox, and Ronnfeldt voted yes; Kearney, Schwartz, Morrissette, and Eldeen voted no. Mayor Akin voted yes in favor of tearing the house down. Motion carried.

Public Hearing (Tabled from 9-15-14 CC Mtg.) Variance Request at 1001 6th Ave. E. – Motion by Siebrecht, seconded by Morrissette to remove from the table the public hearing for a variance request at 1001 6th Ave. E. Motion carried. Ronnfeldt asked about neighbors' concerns over the variance.

Discussion ensued about neighbors' concerns over the variance. Motion by Maddox, seconded by Ronnfeldt to deny the variance as the owner is changing the plans and the variance will no longer be needed with the changes. Motion carried.

Exit: Keeling @ 8:58 p.m.

NEW BUSINESS:

Depot Wages – Motion by Eldeen, seconded by Morrissette to increase the pay of Kathy Maddox to \$11.50 retro-active to pay period 19. Motion carried with Maddox not voting.

Exit: Yost @ 9:00 p.m.

Approve 2014 Business License #10-2014 Outlaw Tree Services – Motion by Ronnfeldt, seconded by Morrissette to approve 2014 Business License #10-2014 to Outlaw Tree Service. Motion carried.

Boy Scout Wreaths and Greenery – Motion by Kearney, seconded by Morrissette to purchase Christmas greenery. Motion carried.

Main Street Crack Repair – Nothing has been received from the contractor.

Debt Assessments – Motion by Maddox, seconded by Schwartz to approve the list to be assessed and to file the list at City Hall. Motion carried.

Approve Rubble Site Permit Renewal Application – Motion by Schwartz, seconded by Maddox to approve the rubble site permit renewal application and fee of \$250.00. Motion carried.

Pay Request No. 2 to Dahme Construction Co., Inc. for (2014 Shar-Winn Estates Storm & Sanitary Sewer Improvements) – Motion by Maddox, seconded by Morrissette to approve pay request no. 2 to Dahme Construction Co., Inc. in the amount of \$338,994.63. Motion carried on roll call vote with all members voting "Yes."

Simply Charming Boutique Wine Tasting – Motion by Ronnfeldt, seconded by Morrissette to allow Simply Charming Boutique to hold their wine tasting event on October 9, 2014. Motion carried.

Accept the 2013 Audit – Motion by Schwartz, seconded by Morrissette to accept the 2013 City of Redfield audit compiled by Kohlman, Bierschbach, and Anderson. Motion carried.

SD Fire Instructors Association Conference – Motion by Ronnfeldt, seconded by Siebrecht to send Charles Fetter to the 2015 SD Fire Instructors Association Conference in Pierre, SD January 17-18, 2015 at a cost of \$25.00 for the registration fee, along with lodging and meals being reimbursed. Motion carried.

CMH Cost Report Model – Motion by Maddox, seconded by Moeller to purchase model for \$5,000.00 and yearly maintenance fee of \$1,000.00. Motion carried.

ORDINANCES AND RESOLUTIONS:

Resolution No. 2014-05 (Authorizing Prepayment of Certain Bills) was read by Mayor Akin.

RESOLUTION NO. 2014-05
SUBJECT: Authorizing Prepayment of Certain Bills

Resolution authorizing payment of certain bills prior to being presented to the City Council.

BE IT RESOLVED by the Redfield City Council that the City Finance Officer is hereby authorized to issue a check for the payment of the following properly presented claims and then have the bills presented at the next meeting:

1. Postage for postage meter
2. Postage for bulk mailing of utility bills
3. Travel pay that has been approved: i.e.: Registration, hotel, reimbursement fees
4. Deductions from payroll checks
 - a. Withholding
 - b. Medicare
 - c. Social Security
 - d. CMH&C Foundation Contributions
 - e. Hospital/Clinic Deductions
 - f. Bank Savings/Credit Union Deductions
 - g. SD Retirement System Pension Deductions
 - h. SD Supplemental Retirement Deductions
 - i. Garnishments
 - j. Dept. of Social Service (Child Support) Deductions
 - k. Insurance (i.e.: AFLAC, Colonial, Guardian, Avera Health Plan, any group health insurance premiums)
5. Cardinal Health Pharmacy (will not ship drugs if payment is due)
6. US Food Service (must pay every 2 weeks to receive premier pricing)
7. Professional License fees, renewals, education registration, and participation fees
8. Those bills where late charges accrue if not paid by a certain date
 - a. Workers Comp/Liability Insurance (i.e.: Midwest Medical Insurance Co., Dakota Truck Underwriters)
 - b. Utility bills (i.e.: City, NWPS, WEB WATER)
 - c. Telephone services (i.e.: Verizon, Alltel, AT&T, Midcontinent Cable, Qwest, James Valley Communications)
 - d. Midcontinent Cable
 - e. Clausen Sanitation
 - f. USDA Rural Development – Main Street & 6th Avenue Loan
 - g. Bank Loans
 - h. Wells Fargo Credit Card
 - i. Equipment Leases
9. Charges for customer credit card usage at the airport (Credit card processing company requires charges be deducted from a bank account)
 - a. Authorization fees (\$.25 each time a credit card is used)
 - b. Statement fees (\$7.50 per month)
 - c. Transaction fees (1.85% of each sale)
10. Petty Cash (Postage/Supplies)

Dated this 6th day of October, 2014.

JAYME AKIN, MAYOR

ATTEST:

ADAM HANSEN, FINANCE OFFICER

Motion by Morrisette, seconded by Schwartz to approve Resolution No. 2014-05. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

Akin read an invitation to Hunter Wright's Court of Honor to be held on October 14th at 7 p.m.

COUNCIL MEMBER REPORTS:

Siebrecht commented about the need for a sign at the landfill stating it is illegal to remove anything from the premise.

Maddox inquired about signs at the depot.

PAY CLAIMS:

City Prepaid	\$36,803.80
City Unpaid	\$626,205.85
Hospital & Clinic Prepaid	\$210,976.99
Hospital & Clinic Unpaid	\$115,661.13
Hospital & Clinic Refunds	\$2,521.60
Additional Claims:	

Motion by Siebrecht, seconded by Maddox to pay the above claims with the addition of the following: Jebro \$187.50 for Demurrage (road oil), Clausen Sanitation \$10,907.00 Monthly garbage collection, Hometown Memories \$48.95 book, Appel Oil \$610.51 Transit fuel, Appel Oil \$132.32 fuel, Schaffer Law \$10,183.30 legal services, Northern Tool \$353.69 carts, Country Classics \$25.00 floral arrangement, Pat Johnson \$50.00 refund, Yvette Albrecht \$432.40 meals and mileage, Redfield School \$3,510.23 Armory expenses June, July, August, Hedahls \$68.11 Supplies, Alco \$131.40 Supplies, Gillette Law \$3,734.20 Legal services, Postage by Phone \$360.00 postage refill, SD Dept. of Environ. & Natural Resources \$250.00 for the 2015 rubble site renewal fee, SD Fire Instructors Association \$25.00 registration fee, Boy Scout Troop 128 \$160.00 Christman greenery, and Northern Tool (\$374.92) removed due to duplicate entry. Motion carried on a roll call vote with all members voting "Yes."

Exit: Schilling, Crook, Harms @ 9:24 p.m.

Motion by Schwartz, seconded by Maddox to enter executive session at 9:25 p.m. for personnel matters per SDCL 1-25-2 (1). Motion carried.

Mayor Akin declared executive session over at 10:09 p.m.

Action on Personnel Matters - Motion by Schwartz, seconded by Maddox to suspend Park and Recreation Director Albrecht three days without pay. Motion carried.

There being no further business, meeting was adjourned at 10:14 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen