

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

November 18, 2013

7:00 p.m.

The City Council met in regular session at City Hall on Monday, November 18, 2013 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt @ 7:03 p.m., Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette @ 7:08 p.m.

VISITORS: Nathan Edwards, Mike Fowle, Sharon Jungwirth, Marti Thelen, Dennis Gerber, Kevin Schurch, Larry Tebben, LeAnn Wasmoen, Craig Johnson @ 7:02 p.m., Shannon Marvel @ 7:03 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Schwartz, seconded by Morrissette to adopt the agenda as presented. Motion carried.

Exit: Thelen & Jungwirth @ 7:01 p.m.

MINUTES: Motion by Siebrecht, seconded by Morrissette to approve the November 4, 2013 minutes. Motion carried.

Consent Calendar:

Motion by Siebrecht, seconded by Kearney to approve the following item on the consent calendar:  
Departments' Reports:

A. Senior Citizens – minutes dated November 2013

Receive and place on file. Motion carried.

VISITORS:

**Nathan Edwards & Mike Fowle** – Edwards and Fowle representing the State Climate Office and the National Weather Service gave a power point presentation about installing a mesonet weather station for severe weather and agricultural purposes for the City of Redfield. The cost of the system is \$12,000.00.

Exit: Edwards & Fowle @ 7:19 p.m.

**Kevin Schurch – Spink County Sheriff** – Schurch gave his monthly report to the Council. A discussion ensued on various topics.

PUBLIC HEARINGS:

2014 Package Retail Liquor Licenses - Mayor Akin opened the public hearing for the 2014 Package Retail Liquor Licenses in the City of Redfield at 7:32 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:34 p.m. Motion by Schwartz, seconded by Moeller to approve the 2014 renewals that have been returned with payment to the City of Redfield. Motion carried.

**OFF-SALE LICENSES:**

Business	Address	License Number	Open Sunday
B&L Food Stores, Inc. Redfield Food Center	516 Main St.	PL-4418	
Travis Thomas d/b/a/Chrystals LLC	1202 W. 3 <sup>rd</sup> St.	PL-4793 RW-20422	
Bi-Rite Liquors, Inc. d/b/a/Bi-Rite Liquors	14 E. 7 <sup>th</sup> Ave.	PL-4795	
Terry's Inc. d/b/a/Terry's Package Liquor	616 Main St.	PL-4797	Yes
Kessler's Inc. d/b/a Kessler's Inc.	1310 3 <sup>rd</sup> St. W.	PL-20046	

**ON-SALE LICENSES:**

Business	Address	License No.	Open Sunday
Terry's, Inc. d/b/a/Terry's Bar	616 Main St.	RL-5902	Yes
Monte A. Evans d/b/a/Starters Lanes & Sports Lounge	723 Main St.	RL-5903	Yes
Waylon Geuke d/b/a Old Rooster	424 Main St.	RL-5904	
American Legion d/b/a/Clay Kiser Post 92	612 Main St.	RL-5905	

**OLD BUSINESS:**

**Notice of Code Enforcement Activities** – A report was circulated from Code Enforcement Officer Yost. A discussion ensued about the process of code enforcement.

**Variance Request at 410 7<sup>th</sup> Avenue East** – Motion by Siebrecht, seconded by Moeller to bring the variance request off the table. Motion carried. Craig Johnson spoke on behalf of the developer of Dollar General in regards to the positioning of the proposed building. The architect positioned the building in a way to avoid the buried fiber optic line on the property. Johnson discussed that a privacy fence would be installed. Dennis Gerber objected to the building location because the snow will be an issue blocking his driveway when there is a northwest wind. A discussion ensued about the former house that sat on this property next to Dennis Gerber's property. Motion by Siebrecht, seconded by Morrissette to approve the variance request. Motion carried.

Exit: Gerber @ 7:47 p.m.

NEW BUSINESS:

**Remove Cemetery Sexton/Street Maintenance Worker Jason Wurtz from new hire probation period effective November 24, 2013** – Motion by Kearney, seconded by Eldeen to remove Cemetery Sexton/Street Maintenance worker Jason Wurtz from new hire probation effective November 24, 2013 and increase his wage to \$16.75 per hour. Motion carried.

Exit: Wasmoen @ 7:48 p.m.

**2014 SD Fire Service Instructor's Conference** – Motion by Morrissette, seconded by Eldeen to approve sending Charles Fetter to the 2014 SD Fire Service Instructor's Conference in Pierre, SD on January 11-12, 2014 with lodging, mileage, and meals to be reimbursed. Motion carried.

**Weather Station** – Motion by Schwartz, seconded by Moeller to approve the mesonet weather station at a cost of \$12,000.00. Motion carried.

**Mosquito Licenses** – Motion by Siebrecht, seconded by Moeller to approve having the mosquito licenses qualify for the education incentive policy. Motion carried.

**2013 Parks and Recreation Football Officials** – Motion by Siebrecht, seconded by Schwartz to approve and pay the following 5<sup>th</sup> and 6<sup>th</sup> Grade Football Officials at \$8.00/game: Brayden Binger \$8.00; Carter Klapperich \$8.00; Landon Rohlfs \$8.00; Kevin Krumm \$8.00; Ephram Albrecht \$24.00; and Tayler Wipf \$8.00. Motion carried.

**Armory Generator** – Larry Tebben discussed the pre-disaster mitigation plan and the need for a shelter in Redfield. He discussed the funding split of 75% of expenses paid by the state and 25% paid by the City. Motion by Schwartz, seconded by Morrissette to approve moving forward with the grant process for a generator large enough to power the entire Armory. Motion carried.

Exit: Tebben, Johnson, Schurch @ 8:14 p.m.

ORDINANCES AND RESOLUTIONS:

Hansen gave the Second Reading of Ordinance No. 02-2013 (Supplemental Appropriations Ordinance).

**ORDINANCE NO: 02-2013**

**2013 Supplemental Budget Appropriations**

Be it ordained by the City Council of Redfield, SD that the following sum is supplementally appropriated to meet the obligations of the municipality for the year 2013

General Fund (101):

Dept. 41100 Legislative		
Object 42103 Liability Insurance	\$	10,000
Object 42900 Other Current Expense	\$	1,000
Dept. 41210 Mayor		
Object 42600 Supplies & Materials	\$	1,000

Dept. 41400 Finance Office		
Object 42600 Supplies & Materials	\$	10,000
Dept. 41920 General Government Buildings		
Object 42500 Repairs & Maintenance	\$	5,000
Dept. 42200 Fire Department		
Object 42500 Repairs & Maintenance	\$	5,000
Object 42600 Supplies & Materials	\$	20,000
Object 43300 Improvements Other Than	\$	30,000
Dept. 43100 Street		
Object 42200 Professional Services	\$	100,000
Object 43400 Machinery & Equipment	\$	50,000
Dept. 43500 Airport Operations		
Object 43200 Buildings	\$	40,000
Dept 45200 Parks		
Object 42500 Repairs & Maintenance	\$	10,000
Object 43400 Machinery & Equipment	\$	25,000
Dept 45300 Swimming Pool		
Object 41100 Part Time Salaries	\$	5,000
Dept. 46500 Economic Development & Assistance		
Object 42209 Other Professional Fees	\$	25,000
Object 45600 Subsidies	\$	25,000
Dept. 51100 Transfers Out		
Object	\$	55,000
Total General Fund:		\$417,000
Means of Finance: Cash on Hand, Grant		
3 <sup>rd</sup> Penny Sales Tax (211)		
Dept 45700 Historic Preservation		
Object 41101 Part Time Salaries	\$	10,000
Object 42500 Repairs & Maintenance	\$	5,000
Dept 46530 Promoting the City		
Object 45300 Marketing	\$	10,000
Total 3 <sup>rd</sup> Penny Fund		\$25,000
Means of Finance: Cash on Hand		

Special Projects (212)		
Dept 43000 Public Works		
Object 42630 Asphalt Materials	\$	25,000
Total Special Projects		
Means of Finance: Cash on Hand		\$25,000
Industrial Development Fund (217)		
Dept 46500 Economic Development & Assistance		
Object 45600 Subsidies	\$	255,000
Total Industrial Development		\$255,000
Means of Finance: Cash on Hand		
Shar Winn Construction (502)		
Dept 43000 Public Works		
Object 43300 Improvements Other Than	\$	150,000
Total Shar Winn Fund		
Means of Finance: Cash on Hand		\$150,000
CMH Pass Through (733)		
Dept. 44100 Health		
Object Unemployment Compensation	\$	1,500
Total CMH Pass Through		\$1,500
Flex Spending Pass Through (753)		
Dept. 41400 Financial Administration		
Object 42900 Other Current Expense	\$	10,000
Total Dept 41400	\$	10,000
Total Flex Spending Pass Through		\$10,000
Means of Finance Cash on Hand		

Dated this 4th day of November, 2013.

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Jayne Akin, Mayor

Attest:

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Adam L Hansen, Finance Officer

First Reading:   11-4-13  

Second Reading:  11-18-13 

Publication:   11-27-13  

Motion by Siebrecht, seconded by Ronnfeldt to adopt Ordinance No. 02-2013. Motion carried on a roll call vote with all members voting "Yes."

**INFORMATION AND DISCUSSION ITEMS:**

**Armory Parking Lot** – Different options were discussed for the fenced in area across from the armory.

**Day after Thanksgiving & Christmas Eve** – Mayor Akin informed the Council about the Governor giving November 29 and December 24 off as paid holidays.

**Community Recruitment** – Mayor Akin informed the Council about being approached about community recruitment. The council would like a presentation on the matter.

COUNCIL MEMBER REPORTS:

Eldeen received a question about when the city park bike path lights will be shut off. The lights will be shut off when the park is closed for the year.

Ronnfeldt commented on a great job completed by the street crew on the culverts at 3<sup>rd</sup> St E and 16<sup>th</sup> Ave. The lining of storm sewer pipes was discussed.

Kearney commented on pet licenses and the need for clean up at a property.

Moeller discussed the water/wastewater licenses and the need for continuing education. The consensus of the Council was to only send applicants to classes close by for educational purposes.

Schwartz informed the Council that the armory is being used frequently and the Park and Rec Board meetings are now being held at the armory.

PAY CLAIMS:

City Prepaid	\$15,778.38
City Unpaid	\$49,373.00
Hospital & Clinic Prepaid	\$95,548.66
Hospital & Clinic Unpaid	\$428,707.54
Hospital & Clinic Refunds	\$98.28
Additional Claims:	

Motion by Siebrecht, seconded by Morrissette to pay the above claims with the addition of: AFLAC for insurance premiums \$979.74, Century Link for phone, fax, and internet service \$277.10, Dakotacare for CMH health insurance premiums \$71,028.98, and Northwest Pipe Fittings Inc. for (4) saddles and (2) curb stops \$449.87. Motion carried on a roll call vote with all members voting "Yes."

SUCH ADDITIONAL ITEMS WHICH MAY PROPERLY COME BEFORE THE COUNCIL:

Shannon Marvel informed the council about community cleanup that has occurred in Huron. City attorney Gillette discussed the proposed idea of community clean up days. Gillette will talk with Code Enforcement Officer Yost about a community cleanup.

There being no further business, meeting was adjourned at 8:50 p.m.

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Jayne Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen