

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 7, 2018

7:00 p.m.

The City Council met in regular session at City Hall on Monday, May 7, 2018 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Timothy Bormann

VISITORS: Mike Yost, Chelsey Sheridan, Mike O’Keefe, Don Weigel, Jessi Lewis, Jenna Lewis, Teige Lewis, Ted Williams, Shiloh Appel @ 7:02 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Maddox, seconded by Eldeen to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Kearney to approve the April 16, 2018 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Moeller to approve the following items on the consent calendar:
Departments’ Reports:

- A. Sheriff Report – Report dated March 31, 2018
- B. Library Report – Minutes dated April 30, 2018
- C. Parks & Recreation Report – Minutes dated February 12, 2018; minutes dated March 26, 2018; and minutes dated April 16, 2018
- D. Revenue and Expense Report – March Report and March Salaries
- E. Building Permits – Report dated April, 2018
- F. Senior Citizens Report – Minutes dated April, 2018
- G. Monthly Fuel Quote
- H. Set a Public Hearing for May 21, 2018 (2018-2019 Malt Beverage License Renewals)
- I. Set a Public Hearing for May 21, 2018 for New Retail (On-Off Sale Malt Beverage and On-Off Sale South Dakota Farm Wines) Licenses
- J. Set a Public Hearing for May 21, 2018 for Temporary Malt Beverage License #10-2018 to Redfield Area Chamber of Commerce for July 4, 2018

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Moeller, seconded by Schwartz to approve the CMH Hospital minutes dated April 30, 2018 and the April 30, 2018 CMH Hospital annual meeting minutes. Motion carried.

PAY CLAIMS:

City Prepaid	\$21,670.44
City Unpaid	\$105,615.90

Hospital & Clinic Prepaid \$125,411.22
Hospital & Clinic Unpaid \$101,097.67
Hospital & Clinic Refunds \$12,759.45
Additional Claims:

Motion by Maddox, seconded by Schwartz to pay the above claims in addition to M & T Fire and Safety \$80.00 for PC Shield 6-2, SD Bureau of Inform. & Telecomm \$27.13 for phone service, Helms & Associates \$11,552.87 for Redfield Airport Runway 17/35 Construction Admin. & Observ., Helms & Associates \$2,588.98 for Redfield Airport Master Plan & RPZ Analysis, Royal River Casino \$438.00 for rooms for fireworks training, Redfield Hardware Hank \$209.78 for supplies, Thomson Reuters \$191.00 for State and Federal Court Rules, and Sandra McNeill \$1,112.50 for website updates. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin adjourned the meeting Sine Die @ 7:06 p.m.

Meeting reconvened at 7:12 p.m. with the following Council members present: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, Jessi Lewis, David Moeller, and Frank Schwartz. Staff present: Adam L. Hansen and City Attorney Timothy Bormann.

The oath of office was given to Council members.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. The monthly fine report and attorney report were presented. Several properties were discussed.

Exit: Jenna & T. Lewis @ 7:25 p.m.

The limit on pet numbers was discussed and how enforcement can occur.

VISITORS/PUBLIC TIME:

Don Weigel & Chelsey Sheridan – Clark Engineering – Sheridan explained that NorthWestern Energy is in the process of engineering the installation of new cell enabled utility meter reading equipment in town.

Exit: Sheridan & Weigel @ 7:33 p.m.

Mike O’Keefe & Ted Williams- CMH – O’Keefe gave an update on 2017 financials and building highlights for the year at CMH.

NEW BUSINESS:

Elect Council Chairperson & Vice-Chairperson - Nomination of Darrell Ronnfeldt as City Council Chairperson by Dave Moller. No additional nominations were received Mayor Akin declared nominations closed and Darrell Ronnfeldt as Chairperson. Nomination of Dave Moeller as Council Vice-Chairperson by Darrell Ronnfeldt. Since no additional nominations were received Mayor Akin declared nominations closed and Dave Moeller as Council Vice-Chairperson.

2018-2019 City Council assignments will include – Parks, Recreation, & Swimming Pool – Mike Siebrecht, Water & Sewer – Dave Moeller and Darrell Ronnfeldt, Solid Waste – Frank Schwartz, Street Department – Darrell Ronnfeldt and Dave Moeller, Airport – Darrell Ronnfeldt and Jessi Lewis, Senior Citizens – Joe Morrisette, Cemetery – Kelly Hyke, Eileen Kearney, and Frank Schwartz. Motion by Siebrecht, seconded by Maddox to approve the assignments. Motion carried.

Board Appointments – Mayor Akin announced the following board appointments: **Low Rent Housing Board** – Jessi Lewis. **Redfield Carnegie Library Board** – Re-appoint Franz Cartner, Verna Ellenson, and Dale Fiedler. **Park and Recreation Board** – Appoint Jason Murray; **Redfield Hospital Board** – Margot Gillette and Randy Maddox. **Zoning and Planning** – Reappoint Tracey Millar and appoint Joe Lutter. Motion by Moeller, seconded by Kearney to approve Mayor Akin's appointments. Motion carried.

Dept. Head Appointments to Begin May 8, 2018 – Mayor Akin presented the following appointments of department heads: Fire Chief – Rich Gruenwald; Public Works Director-James Haider; Parks and Recreation Director-Heidi Appel; Librarian-Sarah Jones; Assistant Librarian – Linda Keller; Senior Citizens Director-Lisa Manning; Hospital Administrator-Michael O'Keefe; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by Maddox, seconded by Ronnfeldt to approve Mayor Akin's appointments. Motion carried.

Approval of Bond of Finance Officer - Motion by Siebrecht, seconded by Moeller to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Legal Counsel - Motion by Maddox, seconded by Schwartz to approve the Official Legal Counsel of Gillette Law Office. Motion carried.

Appoint Official Newspaper - Motion by Morrisette, seconded by Moeller to appoint *The Redfield Press* as the City of Redfield's official newspaper. Motion carried.

Hay Contract – SDDC – Hansen updated the Council on the progress of the contract.

Approve 2018 Business Licenses – Motion by Schwartz, seconded by Kearney to approve the following business licenses: Lee's Stump Removal, Matt's Tree Service, and Vrooman Tree Service. Motion carried.

Exit: Eldeen @ 8:08 p.m.

Award Asphalt Testing – Airport – Motion by Siebrecht, seconded by Maddox to approve the low quote of \$11,880.00 from Aaron Swan & Associates. Motion carried.

Exit: Yost @ 8:09 p.m.

Resignations and Hire Summer Help – Motion by Maddox, seconded by Schwartz to accept the resignations of Zach Jordan and Riley Evans, and hire the following 2018 summer employees: Shelby Hattum, Lifeguard @ \$10.00/hour; Kate Gillette, Lifeguard @ \$10.45/hour; and Drew Rozell, Recreation Assistant @ \$10.50/hour. Motion carried.

2017 Annual Report – Motion by Maddox, seconded by Schwartz to approve the 2017 annual report. Motion carried.

Story Hour Teacher Raise – Motion by Morrissette, seconded by Moeller to approve raise for Amanda Evans to \$15.00/hour effective PPD8 2018. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

Mayor Akin updated the Council about the upcoming meeting with the SD Dept. of Tourism.

Akin reminded the Council about the private retirement party on May 17 for Betty Baloun.

COUNCIL MEMBER REPORTS:

Ronfeldt inquired if state law allows for overdue book account holders names to be published in the paper.

Kearney inquired about various properties that were not on the City Attorney report.

Moeller updated the Council on lift station maintenance the sewer department is performing.

There being no further business, meeting was adjourned at 8:23 p.m.

Jayne Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen