

**Unapproved Minutes of
REDFIELD CITY COUNCIL**

May 2, 2016

7:00 p.m.

The City Council met in regular session at City Hall on Monday, May 2, 2016 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Leonnie Binger, Mike Yost, David Gatzke, Darrell Rohlfs Jr., Rob Turck, Matt Taylor, Brenna Taylor, Gene Clausen, Darla Clausen, Wayne Nelson, Ann Marie Youso-Wells, Justin Scott, Lou Ludwig, Kathy Ludwig, Kaylin Frost, Trista Frost, Kalena Fast, Kennedy Fast

Oath of office was given to elected Council members.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Maddox, seconded by Siebrecht to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Morrissette, seconded by Eldeen to approve the April 18, 2016 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrissette, seconded by Eldeen to approve the following items on the consent calendar:
Departments' Reports:

- A. Sheriff Report – report dated March 31, 2016
- B. Library Report – minutes dated April 25, 2016
- C. Parks & Recreation Report – minutes dated March 31, 2016 and minutes dated April 13, 2016
- D. Building Permits – Report dated April 2016
- E. Monthly Fuel Quote
- F. Set a Public Hearing for May 16, 2016 (2016-2017 Malt Beverage License Renewals)

Receive and place on file. Motion carried.

REPORTS:

Hospital Report – Motion by Siebrecht, seconded by Maddox to approve the CMH Hospital minutes dated April 18, 2016 and April 18, 2016 CMH Hospital annual meeting minutes. Motion carried.

OLD BUSINESS:

Notice of Code Enforcement Activities – Yost presented his report to the Council for their review. Various properties were discussed.

PAY CLAIMS:

City Prepaid	\$17,238.12
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City Unpaid	\$98,162.22
Hospital & Clinic Prepaid	\$206,229.29
Hospital & Clinic Unpaid	\$404,916.48

Additional Claims:

Motion by Siebrecht, seconded by Morrissette to pay the above claims with the addition of NWPS \$117.78 for electricity and gas, Johnson Oil Co., Inc. \$598.81 for diesel fuel, Jessen Heating & Refrigeration \$4,355.40 for replacing radiant heater at water plant, Shelly Wipf \$162.00 for meals and mileage SD State Historical Conference, Mary L. Schwartz \$27.00 for meals SD State Historical Conference. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin adjourned the meeting Sine Die @ 7:12 p.m.

Meeting reconvened at 7:14 p.m. with the following Council members present: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz. Staff present: Adam L. Hansen and City Attorney Paul Gillette.

VISITORS:

Leonie Binger - Darrell Rohlfs Jr. was the spokesmen for the softball teams that were present. Rohlfs discussed the specifics of the teams and where they play league games. A discussion ensued regarding fees, insurance responsibilities, policies and procedures being introduced, use of City owned fields, and the need for open communication of all interested parties.

Exit: Binger, Yost, Gatzke, Rohlfs Jr., Turck, Taylor, Taylor, Clausen, Clausen, Frost, Frost, Fast, Fast @ 7:42 p.m.

PUBLIC HEARINGS:

Public Hearing for Re-Zone Lots 1 & 2 Dows SD OL 63 Redfield City – Mayor opened the public hearing at 7:43 p.m. for a re-zoning request at Lots 1 & 2 Dows SD OL 63 Redfield City. The Zoning Board's recommendation was to approve the re-zoning from residential to commercial. Ronnfeldt discussed the history with Mr. Ludwig's property. Attorney Justin Scott was present representing the Ludwigs. Code enforcement issues were discussed and keeping the property in a well-groomed manner was strongly encouraged. Ann Marie Youso-Wells testified in favor of the re-zoning request. The hearing was declared closed at 8:01 p.m. Motion by Maddox, seconded by Eldeen to approve the re-zoning from residential to commercial. Motion carried.

Exit: Scott, Ludwig, Ludwig, Nelson, Youso-Wells @ 8:03 p.m.

Public Hearing for 2016-2017 Retail (On-Off Sale) Malt Beverage License – Mayor Akin opened a public hearing at 8:03 p.m. for a new malt beverage license at La Cabana in the City of Redfield. There being no one present to testify and no written comments received the hearing was declared closed at 8:04 p.m. Motion by Schwartz, seconded by Maddox to approve the license. Motion carried.

NEW BUSINESS:

Elect Council Chairperson & Vice-Chairperson – Nomination of Darrell Ronnfeldt as City Council Chairperson by Dave Moeller, seconded by Randy Maddox. Motion carried. No additional nominations were received Mayor Akin declared nominations closed and Darrell Ronnfeldt as

Chairperson. Nomination of Dave Moeller as Council Vice-Chairperson by Darrell Ronnfeldt, seconded by Eileen Kearney. Motion carried. Since no additional nominations were received Mayor Akin declared nominations closed and Dave Moeller as Council Vice-Chairperson.

2016-2017 City Council assignments will include – Parks, Recreation, & Swimming Pool - Schwartz, Water & Sewer – Moeller, Ronnfeldt and Maddox, Solid Waste - Siebrecht, Street Department Ronnfeldt, Moeller and Maddox, Airport – Ronnfeldt and Morrissette, City Development & Clean-up – Kearney, Siebrecht and Eldeen, Senior Citizens - Eldeen, Cemetery – Kelly Hyke and Kearney, Fire Department – Rich Gruenwald, Finance & City Insurance – Morrissette and Hansen. Motion by Maddox, seconded by Morrissette to approve the assignments. Motion carried.

Board Appointments – Mayor Akin announced the following board appointments: **Redfield Housing Board** – reappointed David Nichols to a 5-year term (2016-2021). **Park and Recreation Board** – appoint Scott Domke to fill the unexpired term vacated by Sherry Smith (2015-2018), appoint Holly Carr to a 3-year term (2016-2019); **Planning & Zoning** – Jessi Lewis appointed to a 5-year term (2016-2021). Motion by Schwartz, seconded by Ronnfeldt to approve Mayor Akin’s appointments. Motion carried.

Dept. Head Appointments to Begin May 2, 2016 – Mayor Akin presented the following appointments of department heads: Fire Chief – Rich Gruenwald; Public Works Director-James Haider; Parks and Recreation Director-Heidi Appel; Librarian-Linda Keller; Assistant Librarian – Betty Baloun, Senior Citizens Director-Lisa Manning; Hospital Administrator-Michael O’Keefe; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by Maddox, seconded by Schwartz to approve Mayor Akin’s appointments. Motion carried.

Approval of Bond of Finance Officer - Motion by Maddox, seconded by Schwartz to approve the Bond of the Finance Officer. Motion carried.

Appoint Official Legal Counsel – Motion by Maddox, seconded by Morrissette to approve the Official Legal Counsel of Gillette Law Office. Motion carried.

Appoint Official Newspaper – Motion by Siebrecht, seconded by Maddox to appoint *The Redfield Press* as the City of Redfield’s official newspaper. Motion carried.

2016 HR & Finance Officer School in Spearfish, SD on June 7-10, 2016 – Motion by Maddox, seconded by Eldeen to send Assistant Finance Officer Shelly Wipf to the 2016 HR and Finance Officer School in Spearfish on June 7-10. Motion carried.

Hire Summer Help - Motion by Schwartz, seconded by Morrissette to hire Teresa Barrie at a salary of \$10.00 per hour as a library substitute. Motion carried.

Approve Park & Rec Volunteers for Workers Compensation Purposes Motion by Maddox, seconded by Schwartz to approve the volunteers for workers compensation purposes: Clayton Odland, Jason Murray, Keith Gall, Damon Becker, Wes Frankenstein, Brent Osborn, Michelle Osborn, Michelle Schmidt, Larry Tebben, Sue Schaffer, Kimberly McGraw and Bekah Ihnen. Motion carried.

2015 Annual Report - Motion by Eldeen, seconded by Schwartz to approve the 2015 annual report. Motion carried.

Mill/Overlay Project - Motion by Ronnfeldt, seconded by Maddox to accept the quote of \$48,600.00 from Asphalt Paving. Motion carried.

Street Department Building Repair - No action taken.

Association of SD Museums Conference in Huron on June 3-4 - Motion by Schwartz, seconded by Maddox to send two people to the conference. Motion carried.

Hav-a-Rest Improvement - Motion by Maddox, seconded by Eldeen to accept the joint powers agreement with the State of South Dakota and have Mayor Akin sign the agreement for a single vault toilet. Motion carried.

INFORMATION AND DISCUSSION ITEMS:

Pool Bathhouse Floor – Discussion ensued about the condition of the floor.

COUNCIL MEMBER REPORTS:

Schwartz inquired about when the structural engineer will be in Redfield. Schwartz stated a mower will need to be moved from the baseball field to the City Park.

Moeller gave an update on the jobs the street department is doing.

Siebrecht inquired about usage fees at park and rec facilities. Discussion ensued about fees and usage.

Eldeen inquired about dandelions on a city owned property.

There being no further business, meeting was adjourned at 9:27 p.m.

Jayme Akin
Mayor

Adam L. Hansen
Finance Officer

Recorder: Adam L. Hansen