

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

May 6, 2013

7:00 p.m.

The City Council met in regular session at City Hall on Monday, May 6, 2013 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Mike Siebrecht

STAFF PRESENT: Adam L. Hansen and City Attorney Paul Gillette

VISITORS: Carter Wegner, Dianne Wegner, Jim Ellenson, Craig Johnson @ 7:38 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Eldeen, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Ronnfeldt, seconded by Kearney to approve the April 15, 2013 minutes and April 23, 2013 special meeting minutes. Motion carried.

Consent Calendar:

Motion by Schwartz, seconded by Morrissette to approve the following items on the consent calendar:

Departments' Reports:

- A. Hospital Report – two sets of minutes dated April 22, 2013
- B. Sheriff's Financial Report dated March 31, 2013
- C. Library Report – minutes dated April 29, 2013
- D. Finance Report - March report & March salaries
- E. Building Permits – April 2013 report

Receive and place on file. Motion carried.

Exit: Gillette @ 7:04 p.m.

OLD BUSINESS:

**Storm Sewer Project Main Street & 8<sup>th</sup> Avenue** – Nothing was discussed.

PAY CLAIMS:

City Prepaid	\$14,617.67
City Unpaid	\$90,465.81
Hospital & Clinic Prepaid	\$220,294.73
Hospital & Clinic Prepaid	\$99,521.05
Hospital & Clinic Unpaid	\$444,204.66
Hospital & Clinic Refunds	\$439.56

Additional Claims:

Motion by Kearney, seconded by Schwartz to pay the above claims. Motion carried on a roll call vote with Moeller abstaining.

Enter: Gillette @ 7:08 p.m.

Mayor Akin adjourned the meeting Sine Die At 7:08 p.m.

The meeting reconvened at 7:09 p.m. with the following Council members present: Mayor Jayme Akin, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

MEMBERS ABSENT – Mike Siebrecht

BID OPENINGS AND AWARDS:

**2013-2014 Tree Stump Removal Quotes** – Quotes for the tree stump removal were submitted by three vendors: Stumps R Us @ \$25.00/stump, Lees Stump Removal @ \$35.00/stump, and Rich Vrooman at \$35.00/stump. Motion by Ronnfeldt, seconded by Moeller to accept the low quote from Stumps R Us @ \$25/stump for May 1, 2013 through April 30, 2014. Motion carried.

**Library Grounds Care Quotes** – No quotes were received. Motion by Keating, seconded by Kearney to temporarily hire Dave Moeller and re-advertise for lawn care at the library. Motion carried with Moeller not voting.

**Flower Quotes** – Flower quotes were submitted by two vendors: Hardware Hank @ \$43.80 per flat and Ron's Greenhouse @ \$14.50 per flat. Motion by Eldeen, seconded by Morrissette to accept the low quote from Ron's Greenhouse for the 2013 flower season. Motion carried.

VISITORS:

**Jim Ellenson** – Ellenson appeared on behalf of the Spink County Fair Board requesting permission to construct 15 camping pads at the fairgrounds. Ellenson informed the Council on the use and functionality of the pads.

Exit: Ellenson @ 7:34 p.m.

PUBLIC HEARINGS:

**Transfer Package Off-sale Liquor License** - Mayor Akin opened the public hearing on the application for the transfer of package off-sale liquor license #PL4418 B&L Food Stores Inc. to Redfield Food Center in the City of Redfield at 7:35 p.m. There being no one present to testify at the hearing and no written comments received, the hearing was declared closed at 7:36 p.m. Motion by Eldeen, seconded by Schwartz to approve the transfer of package off-sale liquor license #PL4418 to Redfield Food Center at 519 Main St., Redfield, SD. Motion carried.

NEW BUSINESS:

**Election of Council Chairperson & Vice-Chairperson** - Nomination of Darrell Ronnfeldt as City Council Chairperson by Morrissette, seconded by Kearney. Motion carried. No additional nominations were received so Mayor Akin declared nominations closed and Ronnfeldt as Chairperson.

Nomination of Dave Moeller as Council Vice-Chairperson by Ronnfeldt, seconded by Keating. Motion carried. Since no additional nominations were received Mayor Akin declared nominations closed and Moeller as Vice-Chairperson.

**Board Appointments** – Mayor Akin announced the following board appointments: re-appoint Rita Lunney to the Low Rent Housing Board for five years. Motion by Eldeen, seconded by Ronnfeldt to approve the re-appointment. Motion carried.

**Department Head Appointments to Begin May 7, 2013** – Mayor Akin presented the following appointments of department heads: Fire Chief-Rich Gruenwald; Public Works Director-James Haider; Parks and Recreation Director-Yvette Albrecht; Librarian-Betty Baloun; Senior Citizens' Director-Lisa Manning; Hospital Administrator-Nicholas Brandner; Public Health Officer-Dr. Matt Owens; Finance Officer-Adam Hansen; Assistant Finance Officer-Shelly Wipf. Motion by Schwartz, seconded by Eldeen to approve as presented. Motion carried.

**2013-2014 City Council assignments will include** – Parks, Recreation, & Swimming Pool – Frank Schwartz, Water & Sewer – Dave Moeller & Darrell Ronnfeldt, Solid Waste – Mike Siebrecht, Street Department – Darrell Ronnfeldt & Dave Moeller, Airport – Joe Morrissette & Darrell Ronnfeldt, City Development & Clean-Up – Lue Anne Keating, Senior Citizens – Larry Eldeen, Cemetery – Eileen Kearney, Fire Department – Rich Gruenwald, Finance & City Insurance – Joe Morrissette & Adam Hansen. Motion by Schwartz, seconded by Morrissette to approve as presented. Motion carried.

**Approval of Bond of Finance Officer** – Motion by Ronnfeldt, seconded by Moeller to approve the Bond of the Finance Officer. Motion carried.

**Appoint Official Legal Counsel** – Motion by Schwartz, seconded by Morrissette to appoint the firm of Gillette Law Office as the City's legal counsel. Motion carried.

**Appoint Official Newspaper** – Motion by Keating, seconded by Schwartz to appoint *Redfield Press* as the City's official newspaper. Motion carried.

**Follow up on Notice of Abatements Served** – A property that was cleaned up was discussed.

**Approve Monthly Fuel Quote** – Motion by Eldeen, seconded by Schwartz to approve the monthly fuel quote and to accept the low quote from Appel Oil @ \$3.35/gallon for bulk diesel #2. Motion carried.

**C&NW Historical Society Annual Meeting** – Motion by Eldeen, seconded by Schwartz to approve sending Kathy Maddox, Wilbur Dvorak, and Allan Maddox to the C&NW Historical Society annual meeting at a cost of approximately \$370.00. Motion carried.

**Hire Summer Street Maintenance Workers** – Motion by Ronnfeldt, seconded by Eldeen to hire summer street maintenance workers Blaise Baxter @ \$8.20/hour, Colton Taylor @ \$8.00/hour, and Joe Noyes @ \$8.00/hour. Motion carried.

**Accept Summer Employment Resignation** – Motion by Ronnfeldt, seconded by Morrissette to accept the resignation of Shelby Hodges as a summer street maintenance worker. Motion carried.

**2013 Finance Officer & Human Resource School June 11-14, 2013 in Pierre, SD** – Motion by Eldeen, seconded by Morrisette to approve sending Finance Officer Hansen and Assistant Finance Officer Wipf to the SDML 2013 Finance Officer & Human Resource School on June 11-14, 2013 in Pierre, SD at a cost of \$200.00 for registrations and also mileage and meals. Motion carried.

**Disaster Preparedness Planning and Response Training Workshop May 13-14, 2013 in Aberdeen, SD** – Motion by Eldeen, seconded by Moeller to approve sending Kathy Maddox, and two others to the free disaster preparedness planning and response training workshop in Aberdeen, SD on May 13-14, 2013 and to reimburse for mileage. Motion carried.

**Fairgrounds Camping** – Motion by Ronnfeldt, seconded by Eldeen to allow camping spots at the fairgrounds pending FAA approval. Motion carried.

Exit: Wegner & Wegner @ 8:00 p.m.

**2013-2014 Pheasants Forever Advertisement** – Motion by Ronnfeldt, seconded by Eldeen, to approve advertising in Pheasants Forever at a cost of \$4,050.00. Motion carried.

**Legler Park Electrical Quote** – Motion by Schwartz, seconded by Ronnfeldt to accept the quote from Swanson Electric in the amount of \$750.00 to fix and update the tower light at Legler Park. Motion carried.

**Locum Tenens Agreements – CMH** – Motion by Ronnfeldt, seconded by Schwartz to approve the Locum Tenens Agreements. Motion carried.

**Hire Landfill Substitute Worker** – Motion by Morrisette, seconded by Moeller to hire William Carlson as a landfill substitute worker at \$8.00/hour. Motion carried.

**Fire Department Furnace** – Motion by Eldeen, seconded by Schwartz to approve the quote from Jessen Heating of \$2,827.15 for the furnace in the meeting room at the fire department. Motion carried.

**Armory Agreement** – Motion by Schwartz, seconded by Morrisette to approve the armory agreement with the Redfield Public School. Motion carried.

**Armory Policies** – Motion by Morrisette, seconded by Schwartz to approve the armory policies. Motion carried.

**Approve Payment for Park and Recreation Water Exercise Instructors and Guards** - Motion by Eldeen, seconded by Kearney to approve and pay the following park & recreation water exercise instructors and guards: Water Exercise Instructor Tracey Millar \$280.00 for 1/3 of registration; Water Exercise Instructor Diane Svacina \$280.00 for 1/3 of registration; Lifeguard Lydia Blume \$192.00 for 24 hrs @ \$8.00/hour; Lifeguard Elizabeth Esser \$12.00 for 1.5 hrs @ \$8.00/hour; Lifeguard Sydney Moore \$180.00 for 22.5 hrs @ \$8.00/hour. Motion carried.

**SDML Code Enforcement Conference Registration May 8-9, 2013** – Motion by Ronnfeldt, seconded by Kearney to send Code Enforcement Officer Mike Yost to the SDML Code Enforcement Conference in Oacoma, SD on May 8-9, 2013 at a cost of \$60.00 for the registration. Motion carried.

**Grow Spink Transfer** – Motion by Ronnfeldt, seconded by Morrissette to transfer \$100,000.00 from the Industrial Development Account to Grow Spink for a land bank. Motion carried on a roll call vote with all members voting “Yes.”

**Repair Concrete Fire Department Lot** – Motion by Schwartz, seconded by Morrissette to approve the quote from Frank Carr Construction @ \$24,004.68 for resurfacing the fire department lot. Motion carried.

**Repair City Hall Sidewalk** – Motion by Kearney, seconded by Moeller to approve the quote from Frank Carr Construction @ \$4,398.75 for repairing and replacing the City Hall sidewalk. Motion carried.

**Code Enforcement Position** – A discussion ensued about the code enforcement position. Hansen and Gillette will research this for the next Council meeting.

**Wheat Growers Curb and Gutter** – It was the consensus of the Council to not install curb and gutter by the new scale at this time.

#### INFORMATION AND DISCUSSION ITEMS:

**Free Dumping** – It was the consensus of the Council to not extend free dumping.

**Armory Update** – Mayor Akin updated the Council on the armory board meeting. A new key system was discussed.

**Four Day Work Week** - Mayor Akin was approached by the street department about going to four day work weeks. A discussion ensued about the pros and cons of a four day week. It was the consensus of the Council to not change anything at this time.

Exit: Johnson @ 9:41 p.m.

#### COUNCIL MEMBER REPORTS:

Ronnfeldt – Discussed a letter he received from Danny Beckler about blotter coating a road near his residence. He also received a concern from George Larsen about the street by his residence breaking up.

Kearney – Received more concerns about parking on streets. Parking on city streets is allowed, there is no reserving of parking on public streets.

Motion by Kearney, seconded by Schwartz to enter executive session at 9:50 p.m. for personnel matters per SDCL 1-25-2. Motion carried.

Mayor Akin declared executive session over at 9:57 p.m.

No action taken.

There being no further business, meeting was adjourned at 9:58 p.m.

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Jayne Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen