

COMMUNITY MEMORIAL HOSPITAL
REDFIELD, SD 57469
BOARD OF GOVERNORS MEETING

March 19, 2018

The Community Memorial Hospital Board of Governors held their regular Board meeting on March 19, 2018 in the Board Room at Community Memorial Hospital, Redfield, SD.

Board members present: Richard Gallup, Corey Baloun, Ted Williams, Joe Morrisette, and Matthew Owens, MD.

Board member absent: Bonnie Wagner.

Others present: Michael O'Keefe, CEO/Administrator, Judy Carroll, Administrative Assistant, and Tom Snyder, Avera Vice-President of Managed Facilities via telephone conference.

Vice-President Richard Gallup called the meeting to order at 12:00 p.m.

The Board of Governors minutes from the meeting held on February 26, 2018 were reviewed.

Joe Morrisette made a motion to approve the February 26, 2018 Board of Governors minutes, seconded by Ted Williams. Motion carried.

The Board reviewed the Community Memorial Hospital Medical Staff minutes from the February 20, 2018 meeting. Corey Baloun made a motion to approve the minutes, seconded by Ted Williams. Motion carried.

Financial Report:

Michael O'Keefe presented the February 2018 Financial reports to the Board for review.

February 2018 Payroll & Benefits for CMH Campus with Accruals: \$ 614,171.00.

Joe Morrisette made a motion to approve the February 2018 financial reports as presented, seconded by Ted Williams. Motion carried.

CEO Report by Michael O'Keefe:

The endoscopy department is recognizing Colon Cancer Awareness month by hosting a coffee/cookies event on March 28th for the staff.

This is the last week the Employee Engagement survey will be available online. The survey results will enable management to have a better understanding on how employees feel about their jobs, supervisors, pay and benefits.

Inpatient bedside reporting format changed to which the staff enters the patient's room to transition during the shift change. We received a good response from the patients and staff regarding the change.

The Interdisciplinary Committee is updating the employee orientation process so new employees receive standardized information.

Mike O'Keefe reported on the Avera Rural Leadership Conference that Ted Williams, Dr. Owens and himself attended on March 15th & 16th. Mike presented the scores and ranking from a survey conducted by Chartis Group, Inc. regarding quality, services, values, finances and overall results. Ted Williams commented that the Chartis Group survey is very informative. Ted stated that he would like to receive these results quarterly and more specific to Community Memorial Hospital.

Mike stated that he will bring more information regarding the Chartis Group survey at next month's meeting.

Old Business:

None.

CMH Board of Governors Meeting

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New Business

CEO Michael O'Keefe informed the Board that he received one bid from Hub City Roofing, Inc. for the roof repair project. Hub City Roofing, Inc. submitted bid was for the amount of \$74,838.00 for the roof repair. Joe Morrissette made a motion to approve the lowest responsible bid from Hub City Roofing, Inc. bid of \$74,838.00, seconded by Corey Baloun. Motion carried. Michael O'Keefe, CEO presented to the Board two proposals for telephone system. Telephone Systems and Service, Inc. submitted proposal was for \$76,871.00. Marco submitted a proposal for the amount of \$99,964.93. Corey Baloun made motion to approve the lowest responsible proposal from Telephone Systems and Service, Inc. of \$76,871.00, seconded by Ted Williams. Motion carried.

Michael O'Keefe, CEO presented to the Board applications from Dr. Stephen Derosé and Dr. Idriz Kovacevic to the Consulting Medical Staff for privileges at Community Memorial Hospital to review and approve. Dr. Owens made a motion to approve Dr. Derosé and Dr. Kovacevic's applications for privileges at Community Memorial Hospital, seconded by Joe Morrissette. Motion carried.

Other Business or Concerns:

Corey Baloun asked about the patient satisfaction survey that the Board received last year. Mike O'Keefe stated that this year's HealthStreams patient satisfaction survey indicated no changes from last year's positive results that the hospital received.

Richard Gallup informed everyone that at April's Board meeting an election of officers will be held.

The dates for the upcoming Board meetings were reviewed.

Recess: 12:42 p.m.

12:43 p.m. Exit: Judy Carroll

12:43 p.m.: Ted Williams made a motion to enter executive session to review QA report and discuss Personnel Issues, seconded by Joe Morrissette. Motion carried.

12:48 p.m. Exit: Joe Morrissette.

12:51 p.m.: Exit executive session.

Matthew Owens, MD made a motion to approve QA report, seconded by Corey Baloun. Motion carried.

Ted Williams made a motion to adjourn the meeting at 12:51 p.m., seconded by Corey Baloun. Motion carried.

The next regular Board of Governors meeting will be held on April 30, 2018 @ 4:30 p.m.

The Annual Board of Governors meeting will be held on April 30, 2108 @ 6:00 p.m.

Judy Carroll, Administrative Assistant
For Joe Morrissette, Secretary