

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

April 7, 2014

7:00 p.m.

The City Council met in regular session at City Hall on Monday, April 7, 2014 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Lue Anne Keating, Darrell Ronnfeldt, Joe Morrissette, Larry Eldeen, David Moeller, and Frank Schwartz

STAFF PRESENT: Adam L. Hansen

VISITORS: Rhet Russell, Kathy Maddox, Bill Boyer, Kevin Schurch, Tyler Minnick, Mike Yost, Randy Maddox, Bob Roeber, Jessi Lewis, Bob Curtis, Craig Johnson, and Monte Mason

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Schwartz, seconded by Morrissette to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Schwartz, seconded by Morrissette to approve the March 17, 2014 Equalization minutes and the March 17, 2014 City Council minutes. Motion carried.

Consent Calendar:

Motion by Ronnfeldt, seconded by Moeller to approve the following items on the consent calendar:

Departments' Reports:

- A. Hospital Report – minutes dated April 1, 2014
- B. Sheriff Report – report dated February 28, 2014
- C. Library Report – minutes dated April 2, 2014
- D. Parks and Rec Report – minutes dated March 13, 25, & April 3, 2014
- E. Building Permits – March report
- F. Monthly Fuel Quote

Receive and place on file. Motion carried.

BID OPENINGS AND AWARDS:

**Baseball Grandstand/Concession Stand Bids** – The following bids were received: Grandstand: Seating and Athletic Facility Enterprises, LLC \$78,838.00; Concession Stand: Baumann Lumber \$79,172.57; Roof Structure Grandstand: Baumann Lumber \$45,721.12. Motion by Eldeen, seconded by Morrissette to accept the bid from Seating and Athletic Facility Enterprises, LLC \$78,838.00, Baumann Lumber \$79,172.57, and Baumann Lumber \$42,721.12. Motion carried.

**Armory Improvements Bids** – The following bids were received. Floor: Dynamic Sports Construction \$72,397.00, Bleachers: Seating and Athletic Facility Enterprises LLC Option A & C \$29,904.00, Option B & C \$33,187.00, Combined Building Specialties Option A \$36,074.00, Option B \$41,842.00, Option C \$3,322.00, Basketball Equipment: Combined Building Specialties \$26,878.00, Hauff Mid-America Sports \$66,938.00, Spray Foam: WeatherAll \$42,200.00, Dakota Spray Foam Insulators \$47,671.75. Motion by Schwartz, seconded by Eldeen to approve the following bids contingent on approval by Redfield Public School: Floor to Dynamic Sports Construction \$72,397.00,

Seating and Athletic Facility Enterprises Option B & C \$33,187.00, Combined Building Specialties \$26,878.00, and WeatherAll \$42,200.00. Motion carried

VISITORS:

Rhet Russell SD Game, Fish, & Parks – Russell gave a presentation on the expectations and advantages of having a fishing dock at Redfield Lake. Cost sharing was discussed.

Exit: Russell @ 7:40 p.m.

**Kathy Maddox** – Maddox explained the Depot report to the City Council. She inquired about opening the depot up for more use by the public.

Exit: Maddox @ 7:47 p.m.

**Bill Boyer** – Boyer updated the Council on auditors, Meditech software, and accounts receivable.

**Kevin Schurch & Tyler Minnick** – Schurch discussed a situation that occurred between two vehicles at the stop light. One of the individuals involved, Tyler Minnick, took responsibility for his actions, confessed, and stated he was sorry for his indiscretions. Mayor Akin explained he was fortunate no one got hurt.

Exit: Minnick @ 8:07 p.m.

**Bob Curtis** – Curtis informed the Council that he received a late notice on his water bill, but that he had mailed his payment which was never received by the City of Redfield. He explained that he paid the bill in good faith and would like the late fee waived. He was appearing on the principal of the matter and not the dollar amount involved.

Exit: Curtis & Mason @ 8:15 p.m.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Yost presented his report to the City Council. Various properties were discussed. The gun range litter was discussed. Schurch talked about locking up the range and compelling users to check out a key with a deposit at the Sheriff's office.

**Lawn Mower Purchase (tabled from 3-17-14)** – Motion by Moeller, seconded by Morrisette to take off the table. Motion carried. The following quotes were received: Titan Machinery \$9,250.00 and RDO \$9,500.00. Motion by Siebrecht, seconded by Kearney to purchase a lawn mower from RDO for \$9,500.00. Motion carried.

NEW BUSINESS:

**Summer Help** – Motion by Schwartz, seconded by Eldeen to hire the following 2014 summer employees: Tom Leinen, flower waterer @ \$10.00/hour; Josh Mach, part-time ball diamond caretaker @ \$10.50/hour; Eric Baird, street maintenance @ \$10.00/hour; Jared Noyes, street maintenance @ \$10.00/hour; Brooklyn Rohlfs will be a substitute lifeguard and not full time; Andrea Ruvalcaba, substitute lifeguard @ \$10.00/hour; and Heather Barrie, lifeguard @ \$10.00/hour. Motion carried.

**Lakeside Lift Maintenance** – Motion by Schwartz, seconded by Eldeen to proceed with the quotes from Dakota Pump & Control for \$9,500.00 for sandblasting and rehab for the Lakeside Lift Station and a quote of \$13,450.00 for a new control panel for the lakeside lift station. Motion carried.

**7<sup>th</sup> Street West Storm Sewer** – City Council will have Street Superintendent Haider take care of the problem once the frost comes out of the ground.

**2014 Spring Mosquito Workshop** April 30, 2014 (Aberdeen, SD) - Motion by Ronnfeldt, seconded by Morrissette to send the following city employees to the 2014 Spring Mosquito Workshop April 30, 2014 in Aberdeen, SD: Jim Haider, Tom Lesselyoung, Curt Dykstra, Adam McMahan, and Jason Wurtz. Motion carried.

**Depot Committee Recommendations** – Motion by Siebrecht, seconded by Eldeen to approve the changes for expanded use at the depot. Motion carried.

**Step Out South Dakota** – Motion by Ronnfeldt, seconded by Schwartz to allow Step Out South Dakota to use the peninsula at Hav-A-Rest if their primary location is not available. Motion carried.

**Approve Advertising for 2014 Shar-Winn Estates Storm and Sanitary Sewer Improvements** – Motion by Kearney, seconded by Siebrecht to approve advertising for 2014 Shar-Winn Estates Storm and Sanitary Sewer Improvements contingent on DENR approval. Motion carried.

**7<sup>th</sup> Street East Bridge Replacement** – Hansen updated the Council on progress of the project.

Exit: Roeber @ 8:51 p.m.

**Tennis Court Repair** – Motion by Schwartz, seconded by Morrissette to accept the quote from Janco Athletic Surfacing for \$11,000.00 for resurfacing two tennis courts. Motion carried.

**Approve Temporary Wine License #05-2014 to Terry's Inc. for April 12, 2014** – Motion by Morrissette, seconded by Schwartz to approve temporary wine license #05-2014 to Terry's Inc. for a wine tasting event at the American Legion on April 12, 2014. Motion carried.

**Surplus & Deed land to RADC** – Motion by Siebrecht, seconded by Morrissette to surplus and deed 1.2 acres of Lot E Prairie Winds Estates to RADC. Motion carried.

**Regional Marketing Grant** – Motion by Eldeen, seconded by Ronnfeldt to accept the Regional Marketing Grant and advertise in the Aberdeen American News, Huron Daily Plainsman, and Redfield Press. Motion carried.

**Service Agreement Industrial Service, LLC** – Motion by Moeller, seconded by Schwartz to approve a service agreement with Industrial Service at a cost of \$365.00 per unit, per visit, twice a year for two years. Motion carried.

**Medical Student Loan Agreement – CMH** - Motion by Morrissette, seconded by Kearney to enter into a medical student loan agreement with Randall Waldner for physician services at Community Memorial Hospital. Motion carried.

**Set Date of Official Canvass** – Motion by Moeller, seconded by Schwartz to set the date of April 14, 2014 at 5:00 p.m. for the official canvass of the 2014 municipal election. Motion carried.

**City Hall Server** – Hansen updated the Council on the quote he received for a new server at City Hall.

**Airport Environmental Assessment** – Motion by Morrissette, seconded by Schwartz to approve advertising for public input on the airport environmental assessment at the airport. Motion carried.

ORDINANCES AND RESOLUTIONS:

Motion by Ronnfeldt, seconded by Eldeen to bring off the table. Motion carried.

Mayor Akin gave the Second Reading of Ordinance No. 01-2014 (2.36 Community Hospital).

**Ordinance No. 01-2014  
2.36 Community Hospital**

**An Ordinance of the City of Redfield, SD, Restating Chapter 2.36 of the  
Revised Ordinances of the City of Redfield – Community Memorial Hospital**

**BE IT ORDAINED BY THE CITY OF REDFIELD, SD:**

That Chapter 2.36 be restated as follows:

**2.36.010 Establishment of board.** There is created a board of trustees to provide guidance in the operation of the hospital, ambulance and clinics. The board shall be six in number. Each board member shall be a resident of Spink County or an adjoining county.

**2.36.020 Appointment.** Six of the Trustees shall be appointed by the Mayor with the approval of the city council.

- A. One member of the board shall be the city councilperson responsible for the hospital or their designee.
- B. Four members of the board shall be residents of Spink County or a county that adjoins Spink County.
- C. The Mayor shall appoint a member of the full time medical staff of Community Memorial Hospital and Clinic. In the event, that no medical staff member is willing or able to serve on the board, the Mayor shall have the discretion to appoint the sixth member or leave the seat vacant.

**2.26.025 Terms.** The terms of the board members shall be staggered in order to promote continuity of governance. In order to maintain proper board staggering, the Mayor may limit the initial appointment of a board member to a one year, two year or three year term. Otherwise, each board appointment shall be for a term of three years. Such appointees shall hold office until their successors are appointed and qualified.

**2.36.030 Mayoral Appointments.** At the first regular meeting of the city council in May of each year, the Mayor shall appoint trustees to fill the vacancies resulting from the expiration of a board member's term. In the event that a board member is unable to finish his appointed term, the Mayor shall appoint a replacement to fill out that member's term. The appointments by the mayor shall be subject to the approval of the city council.

**2.36.040 Compensation.** All members appointed to serve on the hospital board of trustees shall receive compensation which shall be paid from hospital funds. Board members shall be compensated for regular meetings, special meetings and preauthorized expenses incurred in fulfilling the obligations of their appointed duties. The amount of compensation shall be set by resolution of the hospital board subject to the approval of the City Council.

**2.36.050 Meetings - Quorum.** The board shall hold regular meetings at least once each month and as many special meetings as it deems proper and necessary to conduct the official business affairs of the hospital. The board meetings will be held in accordance with SD Codified Laws regarding open meetings. Four members shall constitute a quorum for the transaction of business, but an affirmative vote of at least four members shall be necessary to authorize any official action of the board.

**2.36.060 Administration.** The administration of the hospital, ambulance and clinics shall be under the direction of the hospital administrator, who shall serve under a contract which must be approved by the board of trustees and the city council.

**2.36.070 Financial regulations.** All receipts from the operation of the hospital, ambulance and clinics shall be placed in a separate fund by the city finance officer and all expenses and disbursements for the operation of the hospital, ambulance and clinics shall be paid from the fund; provided, however, that should such fund be insufficient to operate, the city council may in its discretion provide additional funds in the manner provided by law. All disbursements and payment of expenses must be approved by the city council and certain of those expenditures as established by resolution may be preapproved by the city council for payment.

**2.36.080 Rules and regulations.** The members of the hospital board of trustees, subject to the approval of the city council, may establish bylaws, rules and regulations for the orderly transaction and conduct of its business and operation of the hospital, ambulance and clinics.

**2.36.090 Records and reports.** A designee of the board of trustees shall keep a record of its proceedings and make such reports as may be required by the board. The records of such board shall be competent evidence of the proceedings of the board. Copies of any and all such records and/or reports shall be reviewed and accepted by the city council and placed on file with the city finance officer.

**2.36.100 Conflicts.** No board member having a conflict of interest as defined under South Dakota law. The board members who are also members of the medical staff shall be precluded from voting upon any matter which involves personnel matters. Unless the remaining members of the board of trustees vote to allow their participation in the discussion of personnel matters board medical staff shall excuse themselves from the board meeting until such discussions have been completed.

Dated this 3<sup>rd</sup> day of March, 2014.

City of Redfield

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Jayme Akin, Mayor

Attest:

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Adam Hansen, Finance Officer

First Reading: March 3, 2014  
Second Reading: April 7, 2014  
Adopted: April 7, 2014  
Published: April 16, 2014

Motion by Ronnfeldt, seconded by Moeller to adopt Ordinance No. 01-2014. Motion carried on a roll call vote with all members voting "Yes."

Mayor Akin gave the Second Reading of Ordinance No. 02-2014 (Code Enforcement)

**Ordinance No. 02-2014  
Property Maintenance**

**An ordinance Amending Part of Chapter 8.28 Property Maintenance of the Redfield Municipal Code: 8.28.150 Abatement of property—Recovery of expense—Special assessment.**

The city may recover the expenses incurred in abating any nuisance by taxing the cost by special assessment against the real property on which the nuisance occurred. The cost shall be set at two hundred fifty dollars per hour, or actual costs incurred, whichever is greater.

Dated this 17<sup>th</sup> Day of March, 2014

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Jayme Akin, Mayor

ATTEST:

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Adam L. Hansen, Finance Officer

First Reading: 03-17-2014

Second Reading: 04-07-2014

Adopted: 4-07-2014

Published: 04-16-2014

Motion by Schwartz, seconded by Ronnfeldt to adopt Ordinance No. 02-2014. Motion carried on a roll call vote with all members voting "Yes."

INFORMATION AND DISCUSSION ITEMS:

**Good Friday April 18, 2014** – According to personnel policy the City of Redfield will be closing at noon on April 18, 2014.

**Water Bills** – Motion by Moeller, seconded by to Eldeen to allow the Finance Officer to use discretion on forgiving late fee in extenuating circumstances. Motion carried.

Exit Boyer: @ 9:29 p.m.

**Dog Park** – Discussion ensued about a proposed location for a dog park.

**City Landfill Road/Magnet** – Mayor Akin has received some concerns about flat tires because of nails on the roads to the landfill. A plan was developed and a new magnet will be used on the roads to the landfill.

COUNCIL MEMBER REPORTS:

Schwartz inquired about advertising for a VFW baseball coach. An ad will be placed in the paper.

Moeller discussed that a storm drain on Commercial Lane by the KC Hall needs to be fixed. The curb line by the South Dakota Wheat Growers Elevator was discussed. Progress at the soccer fields was discussed. The bicycle path out to the soccer fields needs to be swept.

Kearney received a concern about constituents wanting more strict ordinances involving cleanup of properties. The condition of 9<sup>th</sup> Ave and 4<sup>th</sup> St W. was discussed. A property that needs to be cleaned up was discussed and the condition of some storefronts on Main St. was debated.

Siebrecht asked about cleaning the Main Street entrance by the foot bridge because it is full of gravel.

Ronfeldt informed the Council about the airport conference he attended.

Keating updated the Council about how good of job Amanda Evans is doing with Story Hour. A conference is coming up and she would like to attend. It was the consensus of Council to allow Evans to attend. Lighting and the steps at the Carnegie Library were discussed.

Eldeen inquired about allowing people have one central location to put old appliances for pick up for removal.

Mayor read letter from Ted Williams regarding the recruitment stipend the City of Redfield offered.

Mayor Akin received some literature about transit services the City of Clark offers. He will research the matter.

Exit: Johnson, Yost, Schurch, Maddox, Lewis @ 10:15 p.m.

PAY CLAIMS:

City Prepaid	\$1,457.82
City Unpaid	\$108,750.68
Hospital & Clinic Prepaid	\$222,255.77
Hospital & Clinic Prepaid	\$96,564.93
Hospital & Clinic Unpaid	\$137,372.54
Additional Claims:	

Motion by Morrissette, seconded by Schwartz to pay the above claims with the addition of: Clyde Harr \$5,200.00 for custom made Depot kitchen cabinets. Motion carried on a roll call vote with all members voting "Yes."

Motion by Siebrecht, seconded by Kearney to enter executive session at 10:17 p.m. for personnel matters per SDCL1-25-2 (1). Motion carried.

Mayor Akin declared executive session over at 10:42 p.m.

No action taken.

There being no further business, meeting was adjourned at 10:46 p.m.

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Jayne Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen